



**FAMPO Technical Committee (FTC) Meeting Minutes  
March 5, 2018**

[www.fampo.gwregion.org/fampo-technical-committee](http://www.fampo.gwregion.org/fampo-technical-committee)

**Members Present:**

Joey Hess, Chairman, Stafford County  
Bassam Amin, City of Fredericksburg  
Erik Nelson, City of Fredericksburg  
Dan Cole, Spotsylvania County  
Doug Morgan, Spotsylvania County (In at 9:45)  
Ciara Williams, Department of Rail and Public Transportation (DRPT)  
Rodney White, Fredericksburg Regional Transit (FRED)  
Chuck Steigerwald, Potomac and Rappahannock Transportation Commission (PRTC)  
Stephen Haynes, Virginia Department of Transportation (VDOT)  
Sonali Soneji, Virginia Railway Express (VRE)

**Others Present:**

Susan Gardner, Virginia Department of Transportation (VDOT)  
Rupert Farley, Citizens Transportation Advisory Group (CTAG)  
Dave McLaughlin, Citizens Transportation Advisory Group (CTAG)

**Staff Members Present:**

Paul Agnello, FAMPO  
Marti Donley, FAMPO  
Nick Quint, FAMPO  
Kari Barber, FAMPO  
John Bentley, FAMPO  
Leigh Anderson, GWRC  
JoAnna Roberson, GWRC

**CALL TO ORDER**

The FAMPO Technical Committee meeting was called to order at 9:32 a.m. by Chair, Mr. Joey Hess.

**APPROVAL OF FAMPO TECHNICAL COMMITTEE AGENDA**

The February 5<sup>th</sup> FAMPO Technical Committee agenda was approved as submitted.

**APPROVAL OF FAMPO TECHNICAL COMMITTEE MEETING MINUTES OF  
FEBRUARY 5TH, 2018**

Upon unanimous consent, the February 5<sup>th</sup> FAMPO Technical Committee minutes were approved as submitted.

**REVIEW OF FAMPO POLICY COMMITTEE MEETING OF FEBRUARY 26, 2018**

Mr. Agnello advised there was Policy Committee discussion on both the I-95 Phase 2 Study Draft Results and the FAMPO Fred Ex letter, both of which will be discussed later in today's meeting. Mr. Agnello relayed there was also committee discussion on the Culpeper Bypass Discussion.

Mr. Agnello stated there is an article in today's Free Lance-Star regarding the Culpeper Bypass discussion, and it will provide more detail than the highlights he will provide at today's meeting.

## **PUBLIC COMMENT**

None

## **DISCUSSION ITEMS**

### **a.) State Response to January FAMPO Letter Concerning I-95 ITS Study – Mr. Paul Agnello**

Mr. Agnello advised that staff was asked to submit a letter on FAMPO's behalf that would be forwarded to the Secretary of Transportation's office. Mr. Agnello stated the content of the letter was to ask the State to consider conducting an ITS/ICM study for the I-95 corridor from I-495 to Massaponax. Mr. Agnello advised the FAMPO letter was sent on January 22, 2018.

Mr. Agnello advised staff received comments to the FAMPO letter on February 7, 2018. Mr. Agnello relayed the response from the Commonwealth was very positive, and an ITS/ICM study is already underway. The Commonwealth advised that the study is currently a working paper and was initially developed as part of the 95 Express Lanes project. Mr. Agnello advised that the traffic data utilized in the initial study was from 2011, so the report is now being updated to include current traffic volumes. The Commonwealth concurred that the study could highlight potential projects that would improve mobility throughout the Fredericksburg Region.

Mr. Agnello advised the Commonwealth is looking to fund the study soon. Mr. Agnello relayed that Ms. Marcie Parker, VDOT Fredericksburg District Administrator, is the point of contact and will keep FAMPO apprised as new information becomes available.

### **b.) I-95 Phase 2 Study Draft Results– Mr. Paul Agnello**

Mr. Agnello advised that the Policy Committee received a presentation from Michael Baker International at the February 26 meeting, and the presentation included in today's agenda packet is the same that was presented to the Policy Committee.

Mr. Agnello advised the next steps in the process are:

- Continue working with the LRTP Advisory Committee to identify both short-term & long-term alternatives
- Revise future concepts based on committee feedback & discussions with VDOT staff – Mr. Agnello asked if there is any feedback today from the Technical Committee to please forward these to his attention as soon as possible
- Continue to refine operational details of the northbound river crossing project as more information becomes available

- Continue testing data and demand impacts of new or improved access points further south within the study area
  - Present findings to FAMPO at future meetings
- i. Adopted Resolution No. 18-19, Authorizing Staff to work with Michael Baker International to Execute the I-95 Phase 2 Highway Study Supplements – Mr. Paul Agnello

Mr. Agnello advised there was Policy Committee discussion; however, Resolution No. 18-19 was endorsed at the February meeting and is in today's agenda packet for informational purposes only. Mr. Agnello relayed Resolution No. 18-19 is requesting approval for two additional task orders with Michael Baker. The total study cost will be approximately \$181,000.

Mr. Agnello stated the first task order is a supplement to the I-95 Corridor Phase 2 Study. The purpose of this task is to conduct additional modeling and technical analysis due to changes from the Commonwealth in January that includes the funding of the I-95 Northbound Rappahannock River Crossing project as well as additional funding for I-95 corridor improvement projects. Mr. Agnello relayed the work will include additional technical analysis for new/improved interchanges in Spotsylvania County at Exit 128 (Harrison Road), Exit 126 (US 1) and Exit 124 (Alexander's Crossing). Mr. Agnello stated additional technical analysis for the I-95 river crossing projects at both the southern & northern termini and for US 17 interchange improvements will also be a component of the work.

Mr. Agnello relayed the second task order is a Parking Management/Travel Information Study. The purpose of this study is to prepare an ITS parking management/travel information project for FAMPO/GWRC Smart Scale application consideration that will help to strengthen I-95 corridor project applications. Mr. Agnello advised this data would be applicable to the seven park & ride lots within the region, as well as the new lot to be constructed on Commonwealth Drive in Spotsylvania County. Mr. Agnello stated real time travel information regarding the availability of PNR spaces; open VRE seats; etc. will be data studied with the new task order.

Mr. White asked what the Policy Committee concerns were. Mr. Agnello advised Spotsylvania County had some concerns that modeling assumptions from FAMPO and traffic data did not accurately reflect the amount of traffic utilizing River Road. Mr. Agnello stated the data showed that only approximately 200 vehicles would exit off of I-95 at a new interchange access point at Exit 131 (Visitor's Center), going through Central Park, and then heading out further west via River Road. The data showed 10,000 plus would exit off of the new interchange access point and stop in Central Park. The concern from Spotsylvania is that even if a large number of vehicles exit off of Route 3 into Central Park, once their shopping destinations have been completed they then would be utilizing River Road to reach their home destinations. Mr. Agnello stated the study results were based on destination and origin and request was made to Baker International to re-run data for comparison purposes for different times, different alternatives, etc. Mr. Agnello stated the modeling data was based on anticipated additional commercial growth for the Central Park area for 2045. Mr. Agnello relayed Michael Baker International is going to provide additional study results/alternatives for update to the Policy Committee in April.

c.) Congestion Mitigation & Air Quality (CMAQ)/Regional Surface Transportation Program (RSTP) Update – Mr. Nick Quint

Mr. Quint advised that staff has received three CMAQ/RSTP projects for consideration, and the projects have now been scored. Mr. Quint relayed a project was received and scored from each of the three FAMPO localities:

1. County of Stafford – new FRED bus route from Garrisonville to Quantico – 70 points
2. City of Fredericksburg – Gateway Boulevard extension – 50 points
3. County of Spotsylvania – Widening of Mine Road – 46 points

Mr. Quint stated that once budgets are received, funding will be applied to the three projects. Mr. Quint stated the draft budget allocations are expected to be received by staff from VDOT in March. Mr. Quint relayed staff will seek FAMPO committee approval in April.

d.) Update on Fred Ex Funding – Mr. Paul Agnello

Mr. Agnello stated per FAMPO Policy Committee request, staff was tasked with submitting a letter to the Secretary of Transportation regarding use of Fred Ex funding for the I-95 corridor.

Mr. Agnello stated the I-95 Corridor Phase 2 Study identified the top transportation needs along the I-95 corridor within the FAMPO region. These efforts support the 2045 LRTP and will assist in preparations for Smart Scale Round 3. Approximately \$330 million in critical multimodal transportation needs, beyond the committed improvements for Fred Ex and the I-95 Northbound Rappahannock River Crossing, have been identified.

Mr. Agnello advised the identified improvements are:

- I-95 southbound improvements for Fred Ex and River Crossing project to function well
- I-95 northbound improvements needed for River Crossing project to function well
- Additional I-95 improvements needed between Exits 126 & 148
- ITS/ICM improvements needed
- Park & Ride lot improvements needed region wide
- Transit improvements needed

e.) Smart Scale Update & Project Discussion – Mr. Paul Agnello

Mr. Agnello stated June 1 is the deadline for creating an application for Round 3 of Smart Scale, and August 1 is the submission deadline. Mr. Agnello stated that for the June 1 deadline, there are no application limits imposed.

Mr. Haynes stated the pre-screening period from June to August is not a 100% guarantee that projects reviewed by VDOT will get approved; however, the pre-screening process does allow VDOT staff to work with localities/agencies to ensure they are utilizing their best options. Mr. Agnello stated VDOT is expecting to be in receipt of a lot of projects, so the earlier we can get them submitted the better.

Mr. Agnello stated recent changes to the Smart Scale candidate project list have occurred:

- I-95 Northbound Rappahannock River Crossing project has been removed due to the Fred Ex announcement in January
- Additional I-95 improvement projects will be needed to compliment the river crossing projects which include improvements to US 17 (northbound & southbound) and to Exits 126 and 130
- As the result of several studies across the region nearing completion, updated projects may be likely as a result of the study data

Mr. Agnello advised the FAMPO/GWRC Smart Scale schedule is as follows:

- March to May 2018 – Continued discussion/development of the region’s candidate projects & coordination on project applications to localities & FAMPO/GWRC
- May 14<sup>th</sup> – Regional Forum to Discuss Smart Scale projects
- May 2018 – Review & approval of regional candidate projects Policy Committee endorsement on May 21<sup>st</sup>
- June/July 2018 – FAMPO/GWRC approval of local District Grant projects

As a resolution of support on projects is needed for Round 3 of the Smart Scale application process, staff has made the decision that they will be approving all projects that will be submitted, whether regional or local projects.

i. Updated Matrix of Regional Projects – Mr. Paul Agnello

Mr. Agnello advised an updated matrix of regional projects for consideration is included in today’s agenda packet. If there are any revisions needed, please notify him as soon as possible.

f.) Technical Committee Bylaws – Mr. Paul Agnello

Mr. Agnello advised that at the February Policy Committee meeting, a request was made for a bylaws review. Mr. Agnello stated that to remain consistent, a request has been submitted to both the Technical Committee & CTAG for their bylaws to be reviewed and amended as well. Mr. Agnello stated there is not a time deadline to complete this review process.

Mr. Agnello stated the FAMPO Technical Committee bylaws were last updated in 2009. Mr. Agnello stated that to be consistent with the Policy Committee, some suggested changes have been made and are included in today’s agenda packet. Mr. Agnello asked that the Technical Committee members review the current bylaws & provide feedback to Mr. Quint. Mr. Agnello stated the comments received will be discussed at the April Technical Committee meeting and there is no rush to adopt them. Mr. Steigerwald asked that a copy be forwarded to him electronically. Mr. Quint stated an electronic copy will be distributed to all committee members.

## CORRESPONDENCE

Mr. Agnello advised the Chamber of Commerce is conducting a transportation forum on March 13 at Belmont. Mr. Agnello stated this forum will be looking at major unfunded projects within the region and will include discussion on Fred Ex, etc. Mr. Agnello stated a summary of the forum will be presented at the April committee meetings.

Mr. Agnello stated also in correspondence is a letter noting Ms. Donley's retirement from FAMPO effective June 30. Mr. Agnello stated that Ms. Donley's efforts on FAMPO items, meetings, public participation, etc. has been invaluable. Mr. Agnello stated Ms. Donley's efforts have been greatly appreciated and asked for a round of applause from the committee.

## **STAFF REPORT**

Mr. Agnello advised that staff is beginning the update process for the FY2019 UPWP. Mr. Agnello stated this update will include the regional/local studies and an email will be sent to all members requesting information to be provided.

Ms. Donley advised the public comment period for the LRTP begins on March 13 and a public hearing will be held prior to the FAMPO Policy Committee meeting on April 16.

## **MEMBER REPORTS**

### **DRPT:**

Ms. Williams advised that funding allocation numbers are now complete and will be forwarded to agencies today. Ms. Williams advised a kick-off meeting will be held in VDOT Central Office on March 12 at 9:00 a.m. Ms. Williams stated the meeting would address the on-going capital project needs.

### **VRE:**

Ms. Soneji advised that VRE has completed testing of the automatic counters at the Spotsylvania VRE station and will begin installing the equipment at other stations along the Fredericksburg and Manassas lines. Ms. Soneji stated VRE conducted a TDP workshop that focused on broad goals and objectives. Ms. Soneji stated in June another workshop will be held and will be more focused on project descriptions, costs, etc. Ms. Soneji stated a presentation to the Technical Committee is in order and asked this be an agenda item for the April meeting.

## **ADJOURN**

The FAMPO Technical Committee adjourned at 10:45 a.m. The next Technical Committee meeting is scheduled for April 9, 2018 beginning at 9:30 a.m.



**Citizens Transportation Advisory Group (CTAG) Meeting Minutes  
March 14, 2018**

[fampo.gwregion.org/citizens-transportation-advisory-group](http://fampo.gwregion.org/citizens-transportation-advisory-group)

**Committee Members Present:**

Mr. Dave Swan, Chair, Stafford County  
Mr. Dave McLaughlin, City of Fredericksburg (In at 6:25 p.m.)  
Mr. Rupert Farley, Spotsylvania County (At-Large)  
Mr. Larry Gross, Spotsylvania County (At-Large)  
Mr. Josh Templeton, Spotsylvania County  
Mr. Anthony Brooks, Stafford County  
Mr. Morgan Burch, Stafford County

**Others in Attendance:**

None

**George Washington Regional Commission (GWRC) Staff:**

Ms. Marti Donley, FAMPO  
Mr. Nick Quint, FAMPO  
Ms. JoAnna Roberson, GWRC

**CALL TO ORDER**

Mr. Swan called the meeting to order at 6:05 p.m. and welcomed the new CTAG member, Mr. Anthony Brooks, who is representing the Aquia District in Stafford County.

**APPROVAL OF AGENDA**

Upon motion by Mr. Farley and seconded by Mr. Burch, with all concurring, the March CTAG agenda was approved as submitted.

**APPROVAL OF CTAG MEETING SUMMARY OF FEBRUARY 14, 2018**

Both Mr. Swan and Mr. Farley submitted revisions to the February 14 minutes. These minutes were grammatical updates and were not content-related revisions.

Upon motion by Mr. Farley and seconded by Mr. Templeton, with all others concurring, the February CTAG committee minutes were accepted, with revisions to be made accordingly after the conclusion of tonight's meeting.

**REVIEW OF FAMPO POLICY COMMITTEE MEETING OF FEBRUARY 26, 2018**

Mr. Quint advised there was lengthy discussion from the Policy Committee members regarding the I-95 Phase 2 Study that is nearing completion from Michael Baker International. Mr. Quint stated that Mr.

Ross had questions/concerns regarding the modeling assumptions that were utilized in the study. Mr. Quint stated staff was asked to provide additional information for discussion at the upcoming Policy Committee meeting. Mr. Quint relayed there was also concern from Ms. Bohmke that the task order supplement cost may not have been the best financial deal for the region.

Mr. Quint advised that as Michael Baker Intl. is one of two consultants FAMPO has on-call, and considering the I-95 Phase 1 & 2 studies have been completed and/or initiated by Michael Baker Intl., FAMPO did not feel rebidding of the contract was necessary.

Mr. Quint also relayed that the Policy Committee was presented with the current roster of CTAG members and asked that appointments be made to fill the open vacancies from each locality. Ms. Donley advised that the three vacant positions in King George County are being filled, and the new members should be at next month's meeting.

Mr. Farley stated it is important for each jurisdiction to be fully represented; however, he asked why it is important that a member specifically represent the voting district they reside in. Mr. Farley stated that if a member from Stafford County is interested in serving on the CTAG, and they reside in a district in Stafford other than where the vacancy occurs, then they should still be considered for appointment.

Mr. Swan stated that he disagrees with Mr. Farley and feels a representative should be appointed from each voting district from each of the GWRC jurisdictions. Mr. Swan stated that now in Stafford County, there are only 3 of the 7 voting districts represented and the CTAG does represent all citizens, so the 3 current Stafford members do technically represent the entire county. However, each district potentially could have different issues so a representative from said district would have more insight to bring to the committee.

Mr. Gross stated that CTAG's purpose is to provide regional perspectives and represent citizen concerns within the FAMPO/GWRC Region. Mr. Quint advised that the at-large positions that FAMPO appoints could be used to appoint someone who is interested in serving but lives outside of where a specific locality vacancy occurs. Mr. Swan stated this is an area within the CTAG bylaws that should be revised to state this clause.

Mr. Swan stated that he felt CTAG thinks more practically – rather than politically. CTAG is independent and is designed to represent all citizens. Mr. Swan stated he feels a better rapport between elected officials and CTAG members should occur. Mr. Swan stated at a future CTAG meeting he would like to see at least one elected official from each jurisdiction attend a CTAG meeting, so the rapport process could begin. Mr. Swan stated that he realizes everyone's schedules are full, but he encouraged all members to attend as many forums, public meetings, etc. they can. Mr. Swan stated that whenever there are big discussion items, regional transportation topics being presented, etc. you always have at least 2 (usually many more) local supervisors in attendance. Mr. Swan stated these events provide good opportunities for CTAG members to unofficially interact with supervisors, etc.

Mr. Farley stated that he has been a member of the advisory group for a long time. There have been many times in the past he felt CTAG did not receive proper recognition or respect for its efforts from some Policy Committee members. Mr. Farley stated he hopes these negative attitudes have now changed.

**Public Comment - None**

## NEW BUSINESS

None

## DISCUSSION/ACTION ITEMS

### **a.) 2045 Long Range Transportation Plan Executive Summary Presentation – Mr. Nick Quint**

Mr. Quint advised the 2045 LRTP is the most important document FAMPO is responsible for. Mr. Quint stated it is federally-mandated and covers a minimum of 20 years. Mr. Quint stated the LRTP looks at how the region is expected to grow; amount of local/state/federal funding that will be allocated; what the best projects are the region can complete for the money received; etc.

Mr. Quint advised the George Washington Region includes the City of Fredericksburg and the counties of Caroline, King George, Spotsylvania and Stafford. The FAMPO Region includes the urbanized areas of the City of Fredericksburg and the counties of Spotsylvania and Stafford.

Mr. Quint stated the LRTP addresses all transportation modes, including: highways, bicycles, pedestrians, transit/transportation demand management (TDM), freight, and aviation. Mr. Quint stated the plan is comprised of two parts: needs (not constrained by revenues) and constrained (conforms with forecasted regional revenues).

Mr. Quint advised the Region currently has a population of more than 350,000 and is the fastest growing region in Virginia. Mr. Quint advised the region's forecasted growth out to 2045 is projected to be 86% (652,000 population). The Region will continue to remain the fastest growing in Virginia.

Mr. Quint relayed the 2045 LRTP shows the Region will face significant increases in travel demand needs over the next 27 years. Mr. Quint stated that without improvements to the transportation system, congestion will increase, mobility will be reduced, and the Region's economic competitiveness will suffer. Mr. Quint stated the current forecasted funding levels are insufficient to meet the Region's needs.

Mr. Swan stated he thinks CTAG should spend some time reviewing the 2035 LRTP and comparing it to the 2045 plan. Mr. Swan asked how the process can become smoother and not repeat mistakes from the past. Mr. Swan stated CTAG needs to address with the Policy Committee where we are really going and what we want to see get accomplished.

Mr. Brooks asked what the main attraction is to the Region for the population growth to double and how the population projections are made. Mr. Quint stated the proximity to Washington, DC and the lower housing costs are the main reasons for the increase. Mr. Quint stated the population forecast is based on data from UVA's Weldon Cooper Center for Public Service.

Mr. Quint stated the regional needs plan is not fiscally constrained. Mr. Quint relayed that data for the plan is compiled from existing plans, studies that have been completed or are on-going; and local comprehensive plans for each FAMPO jurisdiction.

Mr. Quint stated the plan shows that even with the completion of fully funded projects, major routes and facilities will continue to struggle to meet travelers demands and congestion will still occur. Mr. Quint relayed that many regional bridges will need rehabilitation or replacement. Mr. Quint stated the highway plan mitigates the majority of regional traffic congestion and other transportation issues. Mr. Quint advised the projects needed carry a cost of \$5.37 billion, which includes \$103 million for bicycle and pedestrian needs.

Mr. Quint advised the region's top highway needs from the I-95 Phase 2 study are:

- I-95 southbound 4<sup>th</sup> lane from southern terminus of southbound Rappahannock River Crossing to Exit 126 with a Harrison Road bridge replacement project
- Exit 126 on-ramp improvements from Route 1 to I-95 northbound
- Exit 133 and Exit 130 interchange improvements that are not already included in the southbound/northbound river crossing projects

Mr. Quint stated other critical regional highway needs also exist, including:

- US 301/Route 207 capacity and safety improvements that will accommodate future traffic needs
- US 17 business, capacity and safety improvements in Stafford County
- Route 3 capacity and safety improvements in the City of Fredericksburg
- Route 2/US17 business, capacity & safety improvements in both the City of Fredericksburg and County of Spotsylvania
- US 1 capacity and safety improvements in the City of Fredericksburg
- Widening of Harrison Road in Spotsylvania County

Mr. Quint stated the bicycle and pedestrian needs are closely coordinated with the region's highway plan. Mr. Quint stated these needs would increase non-vehicular mobility by making biking/walking safer and more convenient and would provide non-drivers with mobility and autonomy. Mr. Quint stated this plan would also close gaps in the current network, increase residential and commercial connectivity and provide bike/ped infrastructure to communities that currently do not have access to it. Mr. Quint relayed this plan would create a complete system of sidewalks, bikeways, trails and other facilities that will increase the region's attractiveness as a place to live and work and will be a high drawing to the younger population.

Mr. Quint stated that local and commuter transit needs include:

- New commuter bus service (2 new routes from FAMPO to DC);
- New bus route from northern Stafford to Quantico;
- New service from Caroline County to the Spotsylvania VRE station;
- New bus route from Fredericksburg to Dahlgren
- New downtown Fredericksburg circulator route;
- Lee Hill transfer center;
- Additional service to Caroline, Spotsylvania & Fredericksburg;
- New route from King George to Fredericksburg; and
- New route from north Stafford to Quantico

Regarding the TDM needs, Mr. Quint stated the plan identified the following:

- Park & Ride lot capacity expansion
  - Mine Road (Stafford) – expansion of existing lot
  - Commonwealth Drive (Spotsylvania) – new lot
- New Park & Ride lot sites considered are for:
  - US 17 Business (Stafford);
  - Route 3 East (Stafford); and
  - Chatham Heights Road (Stafford)
- Current TDM programs augmented

Mr. Quint advised the total cost for the TDM needs is \$78.1 million. Mr. Swan asked if FAMPO tracks the cost of parking spaces within the Region. Mr. Quint stated that FAMPO uses an estimation of \$10,000 per space; however, the local VDOT office uses a \$20,000 per space cost. Mr. Swan asked why there was such a discrepancy. Mr. Quint stated that VDOT's cost estimates are higher because they assume higher right-of-way costs.

Mr. Quint advised that even if all of the needs plan projects were constructed, there still will be some congestion on I-95 and primary/secondary routes within the urbanized area of the FAMPO Region in 2045. There would be very little congestion in the rural areas.

Mr. Quint stated the total cost of transportation needs is \$5,489,740,322, and the Region is projected to receive \$1,911,700,000 in revenues. Mr. Quint advised that this presents a \$3,578,040,322 shortfall.

Ms. Donley advised the 2045 LRTP public comment period is open and will close on April 11. Ms. Donley relayed a public meeting is scheduled at GWRC on March 15 beginning at 6:00 p.m. Ms. Donley advised that hard copies of the executive summary are available in both an English and Spanish. Ms. Donley encouraged CTAG members to pick these up after tonight's meeting and distribute them to citizens within the Region.

Mr. Dave McLaughlin stated that as the public comment period ends before the April CTAG meeting occurs that as a committee if there are recommendations how do we get these to the Policy Committee for review. Mr. Farley concurred that CTAG should go on record citing either its support or dissension collectively as an advisory committee to the Policy Committee. (Individuals can equally make their own personal comments as well). The CTAG members asked Mr. Farley if he would draft a resolution from CTAG to be forwarded to the Policy Committee. Mr. Farley stated he would prepare a draft and forward it to committee members and FAMPO staff and give ample time for all committee members to respond and then have FAMPO prepare resolution to be forwarded to the Policy Committee.

Mr. Farley stated that an addendum needs to be included within the plan that states the options/projects recommended are only one option/scenario for consideration and that citizens need to know that other alternatives, not included in the plan, could also be considered and moved forward.

Mr. Swan stated there are a lot of studies that are on-going and being completed by consultants, FAMPO, GWRC, VDOT & the localities, and CTAG needs to try and stay on top of these. Mr. Swan encouraged the CTAG members to review the 2045 LRTP thoroughly.

Mr. Swan asked if any CTAG members attended the orientation FAMPO provided in February. Mr. Swan stated this orientation was primarily designed for new Policy Committee members and Ms. Donley relayed the forum was open to everyone.

Mr. Dave McLaughlin stated he attended the orientation session and found it to be very informative and well done. Mr. Dave McLaughlin also advised that he attended a recent session in the City of Fredericksburg that focused on downtown parking needs. Mr. McLaughlin stated that other than 4-5 blocks on Caroline Street that really the city is in relatively good shape with parking lot alternatives. Mr. Dave McLaughlin stated one of the problems is not necessarily having parking available, but instead not informing the public of where parking lots are located. Mr. Dave McLaughlin advised the City of Fredericksburg is addressing this concern. Mr. Dave McLaughlin stated there were a lot of questions in regard to what is being done downtown to encourage bike/ped riders/walkers. Mr. Dave McLaughlin relayed no one on the committee or from City staff/City Council brought up for discussion any bike/ped initiatives at this meeting.

Mr. Burch stated the Region is user-friendly for recreational bicycle usage but are not equipped for commuter transportation efforts. Mr. Farley asked if there was discussion on the trend of developing parking garages to get more utilization. Mr. Dave McLaughlin stated this item was not discussed at the recent meeting. Mr. Gross asked Mr. Dave McLaughlin if any discussion occurred on the need for an increase in VRE parking. Mr. Dave McLaughlin stated this item was not addressed in length; however, it was noted that VRE parking demand in the City seems to have subsided since the Spotsylvania VRE Station opened.

#### **b.) I-95 Phase 2 Study Draft Results – Mr. Nick Quint**

Mr. Quint relayed two additional task orders have been requested by staff and approved by the Policy Committee. The total cost of the two task orders is \$181,009. The first is for study of the I-95 corridor and will cost \$132,990. The purpose of this study is to conduct additional modeling and technical analysis that now includes the I-95 Northbound Rappahannock River Crossing project. The second task order is a Parking Management/Travel Information supplement costing \$48,019. The purpose of this study is to prepare an ITS parking management/travel information project for the FAMPO/GWRC region to aid its Smart Scale application to be strengthened by including I-95 corridor project applications.

Mr. Quint advised that the first task order will provide additional technical analysis for a new or improved interchange in Spotsylvania County at Harrison Road, Exit 126 (US1), and new Exit 124. Mr. Quint stated that additional technical analysis for the I-95 Rappahannock River Crossing projects at both the southern/northern termini and for Exit 133 (US 17) for interchange improvements. Mr. Quint stated three potential new access points could be recommended as well as improvements to two existing corridors.

Mr. Quint relayed the Parking Management/Travel Information supplement study will develop wayfinding information that will enhance real-time travel information regarding the availability of open parking spaces in the FAMPO Region commuter parking lots and to enhance the transit options of vanpooling/carpooling. Mr. Quint stated that VRE has already begun the implementation of a parking management system at the Spotsylvania VRE Station and will be implementing it the system-wide.

- i. Adopted Resolution No. 18-19, Authorizing Staff to Work with Michael Baker International to Execute the I-95 Phase 2 Highway Study Supplements – Mr. Nick Quint

Mr. Quint advised Resolution No. 18-19, authorizing staff to work with Michael Baker International in executing the I-95 Phase 2 Highway supplement study was adopted by the Policy Committee at the February meeting and is in tonight's agenda packet for informational purposes only.

**c.) Smart Scale Update and Project Discussion – Mr. Nick Quint**

Mr. Quint advised there have been no changes or updates in the schedule for Smart Scale since presented last month. Mr. Quint advised that on May 14 there will be a regional forum to discuss Smart Scale projects. Mr. Quint stated the meeting would be held at the VDOT District Auditorium at 6:00 p.m., and a meeting reminder will be forwarded to CTAG members closer to the date.

- i. Updated Matrix of Regional Projects – Mr. Nick Quint

Mr. Quint advised an updated matrix of potential regional projects for Smart Scale Round 3 is included in tonight's agenda packet. Mr. Quint stated this is still a draft and some projects will likely be removed or amended.

**d.) Review of CTAG Bylaws – Mr. Nick Quint**

Mr. Quint advised that both the Policy Committee and FAMPO Technical Committee are in the process of reviewing and updating their bylaws. Mr. Quint stated there is no time deadline on when the updates need to be completed. Mr. Quint stated this is an agenda item for the upcoming March Policy Committee meeting, so they could possibly endorse amendments then.

Mr. Quint advised that staff has received some comments from Mr. Swan. Mr. Swan stated that under Article III, Section 1, Officers, it says CTAG should consist of a Chair and Vice-Chair, both serving a term of one year. Mr. Swan stated that currently CTAG does not have a Vice-Chair and feels this should be voted on tonight. Mr. Swan also stated that he thinks a statement needs to be added to the current bylaws that states after serving a one-year term as either Chair or Vice-Chair, this does not preclude one from serving again if majority vote from the committee is given.

Upon motion by Mr. Burch and seconded by Mr. Gross, with all concurring, Mr. Dave McLaughlin was nominated to serve as Vice-Chair.

Mr. Swan stated there should be a positive "exit" procedure and recognition for members no longer serving added to the current bylaws. Ms. Donley stated that Spotsylvania County provides written recognition when a new member is appointed and when their term has expired. Ms. Donley advised that CTAG can also write a letter of recognition, even if the respective locality does not. The CTAG members endorsed this recommendation and asked that staff follow-up with both the City of Fredericksburg and the counties of Caroline, King George & Stafford in making contact to the respective departments for written notification of new members coming on board and previous members leaving to be consistent with the policy in effect by Spotsylvania County.

Mr. Swan stated that he would forward a copy of the existing bylaws with proposed revisions to all members, so it can be reviewed and they can provide feedback. It was committee consensus that the adoption of the revised bylaws would be put on hold until the Policy Committee has adopted its revised bylaws so CTAG can remain consistent with their decisions.

## **CORRESPONDENCE**

Mr. Quint advised that included in tonight's correspondence are the following items:

- Resolution from Spotsylvania County requesting VDOT to allocate Fred Ex funds to the Exit 126 southbound exit ramp commonly referred to as the "Super Ramp" and the Harrison Road Bridge widening over I-95
- Letter from DRPT advising of new Technical Committee and Policy Committee representatives
- Resignation letter from Marti Donley, who will be retiring on June 30 – Mr. Quint stated that Marti continually does a lot for FAMPO and she will be truly missed

The CTAG committee concurred with Mr. Quint on Ms. Donley's valuable assets to FAMPO and thanked her for her service.

## **STAFF REPORT**

None

## **MEMBER REPORTS**

Mr. Burch stated he attended the recent transportation forum held at Belmont. Mr. Burch stated that at the transportation forum, Mr. Dudenhefer stated he does not believe the Region will solve its issues by adding more infrastructure and that alternatives need to be implemented. Mr. Burch stated that teleworking was stressed as being a major component for consideration within the transportation planning process. Mr. Burch stated that with today's job market, 50% of the workforce is eligible to telework; however, it appears the region is going in the opposite direction with promoting this endeavor. Mr. Burch asked that CTAG submit a letter requesting that the Policy Committee speak to the legislators and ask this be pursued.

Mr. Swan stated this is an item that could be put on next month's agenda for further discussion. He stated that if Mr. Burch would be interested in spearheading this effort and formulating a letter to be submitted to the Policy Committee for consideration, this would be a good start. It was recommended that Mr. Burch compile a letter for consideration, email it to the CTAG members for review, and once endorsed by CTAG, it will be forwarded to the Policy Committee.

## **ADJOURN**

The March meeting concluded at 9:12 p.m. The next CTAG meeting will be held on April 11, 2018 at 6:00 p.m.

*Meeting Minutes completed by Joanna Roberson*