

MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
THE FREDERICKSBURG AREA METROPOLITAN PLANNING ORGANIZATION (FAMPO)
AND
THE GEORGE WASHINGTON REGIONAL COMMISSION (GWRC)

This Memorandum of Understanding by and between the Fredericksburg Area Metropolitan Planning Organization (hereinafter referred to as FAMPO) and the George Washington Regional Commission (hereinafter referred to as GWRC) has been duly executed and is effective 2018.

WHEREAS, the FAMPO is the Metropolitan Planning Organization (MPO) for the Fredericksburg Metropolitan Planning Area, which currently comprises the City of Fredericksburg and the counties of Spotsylvania and Stafford, and

WHEREAS, the GWRC is the Planning District Commission (PDC) for Planning District 16, which includes the Fredericksburg Metropolitan Planning Area, and

WHEREAS, responsibilities of the FAMPO are defined in Federal law and more specifically in the FAMPO's annual Unified Planning Work Program (UPWP), adopted by the FAMPO Policy Committee and approved by appropriate State and Federal Agencies, and

WHEREAS, the FAMPO is fully responsible for the conduct of its affairs and the establishment and oversight of its policies, but has limited legal powers under the existing laws of the Commonwealth of Virginia, and

WHEREAS, although the FAMPO and the GWRC are separate and distinct entities, the FAMPO utilizes the staff and facilities of the GWRC to conduct the urban transportation planning process as required under Federal law, which includes the preparation and execution of the annual UPWP, maintenance of a regional Transportation Improvement Program and development of a regional Long-Range Transportation Plan, as well as other responsibilities as established by the FAMPO Policy Committee, and

WHEREAS, the FAMPO is able to choose its own fiscal agent independent of GWRC and is willing to have the GWRC serve in the capacity of the fiscal agent for the FAMPO through August 31, 2019, and the GWRC is willing to continue acting in that capacity, and the parties now desire to set forth certain terms and conditions that shall govern the provision of those fiscal services by the GWRC, and the related rights and responsibilities of the respective parties with respect to those services, and

WHEREAS, the FAMPO will review its fiscal agent options during FY-19 and notify the GWRC in writing by 90 days in advance of August 31, 2019 if it chooses a different fiscal agent, and

WHEREAS, the FAMPO has oversight and approval on the use of FAMPO funding to support the FAMPO UPWP and regional and local transportation projects including Congestion Mitigation and Air Quality (CMAQ), Regional Surface Transportation Program (RSTP), Transportation Alternatives

(TA), MPO Planning (PL), and MPO Transit Planning (5303) funding. GWRC shall not use any FAMPO funding to support non-FAMPO UPWP activities without approval from the FAMPO.

WHEREAS, the FAMPO is responsible for the hiring and oversight of the FAMPO Administrator who shall serve at the pleasure of the FAMPO Policy Committee and shall have responsibility for the hiring and supervision of FAMPO staff, and

WHEREAS, the GWRC Executive Director, as the chief administrative officer of GWRC in its fiscal agency to the FAMPO, shall have authority to execute grants, agreements and contracts between vendors, State and Federal Agencies and other parties approved by the FAMPO as required to carry out the FAMPO UPWP, consistent with the laws, policies, regulations and requirements of the United States of America, the Commonwealth of Virginia, the GWRC and the FAMPO. Grants, agreements, and contracts of \$30,000 or more shall require FAMPO approval. Grants, agreements, and contracts of less than \$30,000 shall only require approval from the FAMPO administrator.

NOW, THEREFORE, BE IT RESOLVED by the Boards of the George Washington Regional Commission and the Fredericksburg Area Metropolitan Planning Organization that it is mutually agreed by the parties that the staff of the GWRC shall serve as the staff of the FAMPO pursuant to this Memorandum of Understanding.

Fredericksburg Area Metropolitan Planning Organization:

_____ /
Date

_____ /
Date