



**Policy Committee Meeting Minutes**  
**Monday ♦ January 25, 2021 ♦ 7:15 pm**  
406 Princess Anne St, Fredericksburg VA 22401  
Virtual-Only Format📞  
www.fampo.gwregion.org  
**Approved: February 22, 2021**

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Policy Committee webpage:  
<https://www.fampo.gwregion.org/committees/policy-committee/>

📞*Remote connect by phone or internet for attendants per Virginia COVID-19 legislation as noted above.*

**Members Present:**

Chair Cindy Shelton, Stafford County  
Mr. Mark Dudenhefer, Stafford County  
Ms. Crystal Vanuch, Stafford County  
Ms. Meg Bohmke, Stafford County  
1<sup>st</sup> Vice-Chair Tim McLaughlin, Spotsylvania County  
Mr. Chris Yakabouski, Spotsylvania County  
Mr. David Ross, Spotsylvania County  
2<sup>nd</sup> Vice-Chair Matthew Kelly, City of Fredericksburg  
Mr. Jason Graham, City of Fredericksburg  
Mr. Tim Baroody, City of Fredericksburg  
Ms. Marcie Parker, Representative from the Secretary of Transportation  
Ms. Michelle Shropshire, Representative from the Secretary of Transportation  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC)  
Mr. Joseph Stainsby, PRTC  
Mr. Richard Duran, Federal Highway Administration (FHWA)  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Stephen Haynes, VDOT  
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT)  
Ms. Jennifer Debruhl, DRPT  
Mr. Jeffery Sili, Caroline County  
Ms. Ann Cupka, King George County  
Ms. Cathy Binder, King George County  
Ms. Jamie Jackson, Fredericksburg Regional Transit (FRED)  
Mr. David McLaughlin, Citizens Transportation Advisory Committee (CTAC) Chairman

**Others Present:**

Ms. Kate Gibson, George Washington Regional Commission (GWRC)  
Ms. Michele Dooling, GWRC  
Ms. Leigh Anderson, GWRideConnect  
Ms. Linda LaSut, VDOT  
Ms. Marsha Fiol, VDOT  
Mr. Alex Owsiak, Technical Advisory Committee (TAC) Chair & Stafford County  
Mr. Jason Towery, TAC & Stafford County  
Mr. Brandon Brown, Stafford County  
Mr. Paul Agnello, TAC & Spotsylvania County  
Mr. Wade Suddreth, CTAC & Stafford  
Ms. Tammy Holt

**Staff Members Present:**

Mr. Ian Ollis, FAMPO Administrator  
Mr. Adam Hager, Transportation Planner  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Leah Vigil, FAMPO Administrative Assistant  
Ms. Kari Barber, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Matthew Lehane, Transportation Planner

*Speaker name: Summary of comments, NOT direct quotes unless indicated with quotation marks.*

*Voice votes unless specified as Roll Call Vote.*

**1. Call FAMPO Policy Committee Meeting to Order**

Chair Cindy Shelton read the virtual meeting statement and called the virtual meeting to order at **7:26 pm.**

**2. Roll Call & Determination of a Quorum**– Ms. Leah Vigil

Ms. Vigil conducted Roll Call and stated that a quorum was present.

**3. Approval of the January 25, 2021 Policy Committee Agenda (ACTION ITEM)**

Mr. Ian Ollis requested adding the Unified Planning Work Program (UPWP) Amendment to the agenda at 6.g.

Motion was made to approve the January 25, 2021 amended agenda.

Motion: Mr. Matthew Kelly; Second: Mr. Mark Dudenhefer

Motion passed with unanimous consent

**4. Public Involvement** – Chair Shelton asked if there was anyone online who wished to comment.

Ms. Feindt then read an email received by City of Fredericksburg resident Elizabeth LeDoux:

Good evening,

I saw a Facebook post asking for thoughts on biking and walking trails in Fredericksburg. The Federal "Safe Routes to Schools" program has federal money for building walking and biking trails to schools.

I propose we use funds like these to build a bike trail that runs from Learning Lane, running north along Rt1, all the way to James Monroe High School, connecting all of our schools to the same new path, and connecting to the VCR trail, and the Canal Path, giving a huge percentage of our school age children access to a path route to every school in our district.

Also, the large number of people walking along Rt. 1 would have a safe path to get to their destination (which I'm guessing is to shopping.) Next, we can address a safe path along Lafayette Boulevard for the same purpose.

Thanks for your consideration.

No additional public comments were made during the meeting.

**5. Consent Agenda**

**a. Approval of Policy Committee Minutes (ACTION ITEM)**

**1. October 19, 2020**

Motion was made to approve October 19, 2020 Policy Committee minutes without changes.

Motion: Ms. Crystal Vanuch; Second: Mr. Jason Graham

Motion passed with unanimous consent

**2. October 26, 2020**

Motion was made to approve October 26, 2020 Policy Committee minutes without changes.

Motion: Ms. Crystal Vanuch; Second: Mr. Jason Graham

Motion passed with unanimous consent

**b. Adding the Public Transit Agency Safety Plan to the FY21-24 Transportation Improvement Program (TIP) (ACTION ITEM)**

**c. Approval of the FAMPO Highway Safety Target Setting Letter (ACTION ITEM)**

**d. Approval of the FAMPO Bridge Condition Target Setting Letter (ACTION ITEM)**

Motion was made to approve items 5.b., 5.c. and 5.d.

Motion: Ms. Crystal Vanuch; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent

Δ Approved amended order of agenda

## 6. Action / Discussion Items

### a. FAMPO Administrator Report – Ian Ollis

Mr. Ollis gave his report and indicated he would make his presentation available after the meeting.

Mr. David Ross asked how significant the east to west traffic flow was.

Mr. Ollis responded that it was important and he would like to do a study on it.

### b. **Resolution 21-14: Approving CMAQ/STBG Transfers and Future Allocations (ACTION ITEM)\*** – Mr. Adam Hager and Mr. Alex Owsiak, TAC Chair & Stafford County

1. Current Allocations (as of July 22, 2020)

2. Proposed Allocations per Resolution 21-14

Mr. Hager stated this was a carryover from the October 2020 meeting and the TAC approved it.

Ms. Marcie Parker noted that she would support this resolution; consideration should be given to allocations that leave no funding for public involvement or regional planning such as studies.

Mr. Jason Graham asked that the explanation of fiscal years to be repeated due to audio difficulty.

Mr. Hager responded that the SMART SCALE funding for Stafford County's Idlewild project would not be required until further out; the proposed update is a 1:1 switch that better aligns with SMART SCALE.

Mr. Matthew Kelly stated his concern of effects on long range planning to fund local projects as Ms. Parker noted. He also requested that the TAC present on future GWRideConnect funding since removing CMAQ allocations.

Chair Shelton stated she would add that to the next agenda.

Motion was made to approve Resolution 21-14.

Motion: Mr. Mark Dudenhefer; Second: Mr. Jason Graham

Motion passed with unanimous consent.

### c. **Resolution 21-15: Supporting Regional I-395/95 Commuter Choice Applications (ACTION ITEM)** – Ian Ollis

Motion was made to approve Resolution 21-15

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent.

### d. Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Prioritization Methodology Update – Mr. Alex Owsiak, CMAQ/STBG Subcommittee Chair and FAMPO Staff

Mr. Owsiak introduced this item as an update to scoring in order to account for benefit to the Transportation Management Area (TMA), in which is located in north Stafford; this was a focused, rather than a comprehensive, update presented for questions and comments - a vote would be requested in February 2021.

1. Presentation

2. Prioritization Methodology – Tracked Changes (December 21, 2020)
3. Prioritization Methodology – Clean (December 21, 2020)

Mr. Matthew Lehane and Ms. Jordan Chandler presented data and scoring samples.

Mr. Kelly noted his interest in VDOT and FHWA feedback and consideration of census results and the potentially expanded urbanized area.

Ms. Parker stated that VDOT sent comments and was part of this development; the current overall process is about 12 years old and MPOs throughout the state are overhauling respective methodologies. She noted she would like to vote on an update to the entire methodology by January 2022.

Mr. Dudenhefer advised waiting for census results before devoting staff time to such an effort.

- e. 2050 Long Range Transportation Plan (LRTP) Update – Mr. Ollis

Mr. Ollis noted that the prioritization process would be re-developed; the 2050 LRTP structure would:

- Look similar to the 2045 LRTP
  - Future trends would include assistance (no in-house modeling capabilities):
    - Cambridge Systematics (consultant) modeling
    - VDOT scenario planning and modeling
  - Examine planning in the following areas:
    - Chapter 4 Scenarios
    - Transportation
    - Regional
    - Fiscally constrained project planning
  - February meeting
    - Ms. Stacey Feindt - survey results
    - Roadway project prioritization update
    - Bicycle and pedestrian (bike-ped) review
- f. System for the Management and Allocation of Resources for Transportation (SMART SCALE) Round 4 Update – Mr. Matthew Lehane

Mr. Lehane reported that results came out last week:

- FAMPO is slated to receive funding for 3 out of 4 project applications, totaling over \$30M
  - Route 208 Operational and Multimodal Improvements in Spotsylvania County; awarded \$7.7M
  - Lafayette Boulevard Multimodal Improvements in Spotsylvania County/City of Fredericksburg; awarded \$11.7M
  - I-95 Exit 126 STARS Study Improvements in Spotsylvania County; awarded \$10.8M
- GWRC is slated to receive funding for 1 out of 4 project applications, totaling almost \$10M
  - US-17 STARS Improvements in Stafford County. This project would be awarded \$9.7M
- Projects scored well in areas such as:
  - Air quality
  - Travel time reliability
  - Reduced crashes
  - Land use
- Project scores could be improved in:
  - Overall accessibility

- Congestion mitigation
- Next steps and general timeline
  - February - April 2021: Commonwealth Transportation Board (CTB) to recommend revisions
  - April – May 2021: Public hearing and revisions
  - May 2021: CTB meeting of revised funding
  - June 2021: Adoption of projects to be included in the Six Year Improvement Program (SYIP)

Chair Shelton stated that results could have improved since moving from category A to B for project scoring.

g. FY21-24 Transportation Improvement Program (TIP) Update – Ms. Jordan Chandler

1. Draft Resolution 21-16: Approving the FY21-24 TIP Rollover Amendment

Ms. Chandler presented the draft rollover amendment. She noted that the FY 21-24 TIP had been approved and implemented after FHWA and FTA approval of the Statewide Transportation Improvement Program (STIP) in October 2020. All of the UPCs listed in the amendment have been approved and voted for in the FY 18-21 TIP and this rollover is to transfer this information into the new document. The resolution would be brought to the February meeting for a vote.

2. FREDericksburg Regional Transit Project Updates

Ms. Chandler noted projects under review by DRPT for inclusion in their 6-year improvement plan, once approved, they would be included in the TIP since they will be receiving federal funding.

h. Approval of Resolution 21-19

Mr. Ollis brought this amended agenda item before the committee, requesting approval to amend the Unified Planning Work Program and hold a 30-day public comment period and hearing in order to allow staff to support hiring non-citizens.

Motion made for approval of Resolution 21-19

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent.

i. Citizens Transportation Advisory Committee (CTAC) Membership Update – Ms. Stacey Feindt

1. Letters of Resignation

Ms. Feindt noted resignations from:

- King George CTAC, Ms. Leslie Jordan - September 2020
- Stafford County CTAC, Mr. Timothy Haddix - October 2020

2. Spotsylvania County Reappointment

Ms. Feindt stated that Spotsylvania County reappointed Mr. Neil Holloran to the CTAC and there were three At-Large openings that the Policy Committee could fill. She also noted two At-Large openings for the Bicycle and Pedestrian Advisory Committee (BPAC) that the Policy Committee could fill.

Mr. Graham asked if there was a link or social media point of reference to which interested parties could be pointed.

Ms. Feindt responded that there were respective committee pages on the FAMPO website with purpose, meeting times and contact information.

j. Approving Title VI Assurances – Ms. Feindt

Ms. Feindt clarified that a vote/approval was not needed. A Title VI (adherence of non-discrimination federal regulations) Assurance from 2019 needed to be added to the Title VI Plan. Adding it to the appendix of the Title VI Plan would be an administrative modification.

k. Calendar 2021 FAMPO Meeting Calendar – Mr. Ollis

Mr. Ollis presented the draft calendar for FAMPO meetings for the 2021 year.

Chair Shelton noted that Stafford County’s calendar had no meetings in June and July.

Mr. Graham stated that the City of Fredericksburg also had no meetings in July 2021.

Mr. Dudenhefer agreed with July as the off month and proposed meeting again the fourth, rather than the usual third Monday in August, on the 23rd.

July was designated as the new summer month off with the next meeting for the Policy Committee on August 23, 2021.

l. DRPT Technical Assistance Grant Application – Mr. Ollis

Mr. Ollis noted this was for funding Phase I of an East-West Mobility Study on transit that would use grant funding; Phase II would be on roads and bike-ped use. The application deadline was in February 2021.

7. Correspondence

Mr. Ollis reviewed letters indicating request to add grant funding to the TIP if awarded as a formality; and member updates from Spotsylvania County.

8. Staff and Agency Reports

Mr. Ollis noted the two intern contracts were not be renewed; and part-time Transportation Planner Mr. Matthew Lehane was appointed in a full-time capacity.

VDOT Ms. Parker stated that funds for the Transportation Alternatives Program (TAP) projects would need to be allocated or they would be defunded.

FHWA Mr. Richard Duran introduced himself as the new appointment to the Policy Committee. Mr. Ollis requested contact for follow-up introductions.

9. Board Member and Chair Comments

10. Closed Session

Mr. Ollis noted that this was no longer needed in the meeting as it was addressed with the approval of Resolution 21-19.

e. **Resolution 21-17: Allowing the Policy Committee to Go into Closed Session (ACTION ITEM)**

f. **Resolution 21-18: Allowing the Policy Committee to Return to Open Session (ACTION ITEM)**

11. Adjourn/Next Policy Committee Meeting November February 22, 2021 at 7:15 pm

Chair Cindy Shelton adjourned the January 25, 2021 Policy Committee Meeting at **9:06 pm**

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Leah Vigil  
FAMPO Administrative Assistant



**Policy Committee Meeting Minutes**  
**Monday ♦ February 22, 2021 ♦ 7:15 pm**  
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Hybrid Format  
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**📞 Remote connect by phone or internet for attendants per Virginia COVID-19 legislation as noted above unless noted as In-Person: *IP***

**Members Present:**

Chair Cindy Shelton, Stafford County **IP**  
Mr. Mark Dudenhefer, Stafford County  
Ms. Crystal Vanuch, Stafford County **IP**  
Ms. Meg Bohmke, Stafford County  
1<sup>st</sup> Vice-Chair Tim McLaughlin, Spotsylvania County **IP**  
Mr. Chris Yakabouski, Spotsylvania County  
Mr. David Ross, Spotsylvania County **IP**  
2<sup>nd</sup> Vice-Chair Matthew Kelly, City of Fredericksburg **IP**  
Mr. Jason Graham, City of Fredericksburg  
Mr. Tim Baroody, City of Fredericksburg **IP**  
Ms. Marcie Parker, Representative from the Secretary of Transportation  
Ms. Michelle Shropshire, Representative from the Secretary of Transportation  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC)  
Mr. Joseph Stainsby, PRTC  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Stephen Haynes, VDOT  
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT)  
Ms. Jennifer Debruhl, DRPT  
Ms. Ann Cupka, King George County  
Ms. Cathy Binder, King George County **IP**  
Ms. Jamie Jackson, Fredericksburg Regional Transit (FRED)  
Mr. Aidan Quirke, FRED  
Mr. David McLaughlin, Citizens Transportation Advisory Committee (CTAC) Chairman

**Others Present:**

Ms. Kate Gibson, George Washington Regional Commission (GWRC) **IP**  
Ms. Natalie Beyer  
Ms. Michele Dooling, GWRC  
Ms. Leigh Anderson, GWRideConnect  
Mr. Alex Owskiak, Technical Advisory Committee (TAC) Chair & Stafford County  
Mr. Jason Towery, TAC & Stafford County  
Mr. Brandon Brown, Stafford County  
Ms. Tara Durant, CTAC & Stafford County  
Ms. Yamina Jordan, Bicycle & Pedestrian Advisory Committee (BPAC) & Stafford County  
Mr. Paul Agnello, TAC & Spotsylvania County  
Ms. Tammy Holt  
“S”

**Staff Members Present:**

Mr. Ian Ollis, FAMPO Administrator IP  
Mr. Adam Hager, Transportation Planner  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Leah Vigil, FAMPO Administrative Assistant  
Ms. Kari Barber, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Matthew Lehane, Transportation Planner

*Speaker name: Summary of comments, NOT direct quotes unless indicated with quotation marks.  
Voice votes unless specified as Roll Call Vote.*

**1. Call FAMPO Policy Committee Meeting to Order**

Chair Cindy Shelton read the virtual meeting statement and called the virtual meeting to order at **7:15 pm**.

**2. Roll Call & Determination of a Quorum**– Ms. Leah Vigil

Ms. Vigil conducted Roll Call and stated that a quorum was present.

**3. Approval of the February 22, 2021 Policy Committee Agenda (ACTION ITEM)**

Mr. Ian Ollis noted Item 8.a. could be removed as VDOT would present at a later date; and Item 8.e. was no longer in draft form, but would be a finalized resolution that needed action at the meeting.

Motion was made to approve the February 22, 2021 amended agenda.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

**4. Public Involvement** – Chair Shelton asked if there was anyone online who wished to comment.

None

**5. Public Hearing**

No comments were made.

**6. Consent Agenda**

**a. Approval of September 21, 2020 Policy Committee Minutes (ACTION ITEM)**

**b. Approval of January 25, 2021 Policy Committee Minutes (ACTION ITEM)**

Motion was made to approve all items on the Consent Agenda without changes.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

**7. FAMPO Administrator Report**

Mr. Ian Ollis presented the Administrator Report.

Δ Approved amended order of agenda

**8. Action / Discussion Items**

- a. Transportation Planning Board (TPB)-FAMPO Memorandum of Understanding (MOU) Update – Mr. Ian Ollis

Mr. Ollis updated the committee on the TPB-FAMPO MOU:



- The TPB responded with proposed administrative changes to the draft the Policy Committee endorsed in September 2020
- No further comments were made on this version from the VDOT District, Transportation and Mobility Planning Division (TMPD), or the Federal Highway Administration (FHWA)
- MOU needed review then vote at next Policy Committee meeting

Mr. Matthew Kelly inquired if the May census numbers, especially for the Urbanized Area (UZA), would be considered and what the timeline was on the document.

Mr. Ollis responded that the TPB postponed the original deadline; however, a finalized, edited version was requested prior to 2020 Census input.

**b. Amending the FAMPO Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Prioritization Methodology (ACTION ITEM) – Mr. Alex Owsiak, CMAQ/STBG Subcommittee Chair and Mr. Adam Hager**

Mr. Owsiak introduced the topic, noting that it came about at the direction of the Policy Committee to develop benefit to north Stafford in the Transportation Management Area (TMA) for the scoring process for STBG projects; results were presented last month and no additional comments were received, it was on the agenda as an action item.

Mr. Matthew Kelly requested that the record indicate census data would impact the process and the prioritization methodology would need to be revisited for out-year funding.

Mr. Ollis responded that FAMPO would work at the direction of the Policy Committee on this matter.

Mr. Jason Graham proposed discussion with a broader scope beyond bonus scoring to northern Stafford; to re-examine populations and metrics with emphasis on regional benefit.

Mr. Matthew Kelly asked if VDOT had any comment.

Ms. Marcie Parker stated that Central Office and FHWA reviewed this; she noted her previous meeting request for an overall re-work of the prioritization process soon.

Mr. Mark Dudenhefer stated that this effort to account for benefit to the TMA was a compromise.

Motion was made to approve the Amended FAMPO CMAQ/STBG prioritization methodology.

Motion: Mr. Mark Dudenhefer; Second: Mr. Tim McLaughlin  
Motion passed with unanimous consent.

**FY22-27 Call for Projects (ACTION ITEM)**

Mr. Hager requested action in order to initiate the call for projects with TAC at its March meeting.

Motion was made to approve FY22-27 call for projects.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch  
Motion passed with unanimous consent.

c. 2050 Long Range Transportation Plan (LRTP) Update – Mr. Ollis

Mr. Ollis gave an update on the 2050 LRTP:

- December 2021 should not be considered a hard deadline
- Additional time would allow for aligning project scoring and prioritization with the System for the Management and Allocation of Resources for Transportation (SMART SCALE)
- Proposed a slowed timeline since final deadline would be April 2023 at the latest
- FAMPO would request approval upon completion of stages for the updated scoring methodologies rather than all at once

1. 2050 LRTP Goals and Objectives – Ms. Stacey Feindt

Ms. Feindt presented the 2050 goals and objectives for a Policy Committee vote:

- The 2050 LRTP needs a set of goals and objectives
- The goals and objectives convey what the region wants to achieve by 2050 and the steps to take to meet those goals. They should be considered by FAMPO staff as well as all others whose work impacts transportation in the FAMPO region
- Once approved, staff would need to develop strategies and measures
- TAC endorsed goals and objectives and they were also presented and discussed at CTAC, but CTAC was unable to have a motion seconded and therefore unable to vote on them

**Approving Regional Goals and Objectives for the 2050 Long Range Transportation Plan (ACTION ITEM)**

Mr. Matthew Kelly inquired what the CTAC concern was.

CTAC Chair David McLaughlin responded that there was no specific issue; the committee was unable to make a determination.

Motion was made to approve the 2050 LRTP regional goals and objectives.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

d. FY21-24 Transportation Improvement Program (TIP) Update – Ms. Jordan Chandler

Ms. Chandler requested action on this for rollover amendments to be transferred from the FY18-21 TIP to FY21-24 TIP:

- The approval would update FAMPO TIP to align with the Statewide Transportation Improvement Program (STIP)
- This was brought to the Policy Committee last month for review
- Attached UPCs had been approved in the FY18-21 TIP

**1. Resolution 21-16: Approving the FY21-24 TIP Rollover Amendment (ACTION ITEM)**

Motion was made to approve Resolution 21-16.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

**2. Resolution 21-17: Amending the FY21-24 TIP to Approve the RW, PE, and CN Phases for UPC 110914, #SMART18 – I-95 Exit 126, Rte 1 SB Onto Southpoint Pkwy; UPC 110932, #SMART18 – Twin Lake-Kensington Bike/Ped Connector; and UPC 109474, #HB2.FY17 – New Commuter Parking Lot Rte 1 at Commonwealth Dr (ACTION ITEM)**

Ms. Chandler noted this was no longer a draft version and was ready for action:

- Amended the FY21-24 TIP to include 3 UPCs submitted by VDOT for inclusion
- Would add or adjust funding for project development
- A conformity determination would not be required, because:
  - Projects were not regionally significant, or
  - Projects were previously included in the May 2020 conformity determination

Motion was made to approve Resolution 21-17.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

**e. Annual Review of the George Washington Regional Commission (GWRC)-FAMPO MOU – Mr. Ollis**

Mr. Ollis noted this was before the Policy Committee for annual review to be amended or approved.

Motion was made to approve the GWRC-FAMPO MOU without changes.

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent.

**f. Special Executive Committee Meeting (ACTION ITEM) – Mr. Ollis**

Mr. Ollis stated that action could not be taken to approve the UPWP amendment until the public comment period (no comments had been received at this time) would close on February 24, 2021; a special meeting and immediate public notice thereof was requested.

Motion was made to approve an executive committee meeting.

Motion: Mr. Tim McLaughlin; Second: Mr. Tim Baroody

Motion passed with unanimous consent.

The Executive Committee Meeting would be Thursday, February 25, 2021 at 4:30pm online only.

**9. Correspondence**

None

**10. Staff and Agency Reports**

None

**11. Board Member and Chair Comments**

Chair Shelton noted that GWRC changed the board meeting date to the fourth Monday of meeting months; FAMPO Policy Committee could also change meeting time.

The next meeting would be at an earlier time of 6:00 pm; a new meeting time for the committee would be on the agenda.

**12. Adjourn/Next Policy Committee Meeting November March 15, 2021 at 6:00 pm**

Chair Cindy Shelton adjourned the February 22, 2021 Policy Committee Meeting at **8:36 pm.**

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## EXECUTIVE COMMITTEE MEETING MINUTES

Thursday, February 25, 2021 at 4:30 pm

Remote Format ①

<http://www.fampo.gwregion.org/committees/policy-committee/>

406 Princess Anne Street, Fredericksburg, VA 22401

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### 1. Call FAMPO Executive Committee Meeting to Order – Chair Cindy Shelton

Chair Cindy Shelton called the meeting to order at **4:58 pm**.

### 2. Attendance

① Remote connect by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.

#### **Members Present:**

Chair Cindy Shelton, Stafford County  
First Vice-Chair Tim McLaughlin, Spotsylvania County  
Second Vice-Chair Matthew Kelly, City of Fredericksburg

#### **Others Present:**

Dr. Robert Schneider, Potomac & Rappahannock Transportation Commission (PRTC)  
Mr. Joseph Stainsby, PRTC

#### **Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Mr. Adam Hager, Transportation Planner

### 3. Approval of the Executive Committee Agenda (ACTION ITEM)

Motion was made to approve the agenda.

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin  
Motion passed unanimously.

### 4. Approval of Executive Committee Minutes (ACTION ITEM)

**September 28, 2020**

**October 7, 2020**

Motion was made to approve Executive Committee meeting minutes without changes.

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin  
Motion passed unanimously.

### 5. Public Involvement - None

### 6. Approval of Resolution 21-20: Approving the FY21 Unified Planning Work Program (UPWP) Amendment 1 (ACTION ITEM)

Motion was made to approve Resolution 21-20.

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin  
Motion passed unanimously

### 7. Adjourn FAMPO Executive Committee Meeting

Chair Cindy Shelton adjourned the Executive Committee Meeting at **5:01 pm**

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## **POLICY COMMITTEE MEETING**

### **Meeting Minutes**

Monday, March 15, 2021 - 6:00pm

**Hybrid Format**

<https://www.fampo.gwregion.org/>

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### **Committee Members Present:**

Ms. Cindy Shelton, Chair, Stafford (V) (IP)

Mr. Mark Dudenhefer, Stafford (V) \*

Ms. Crystal Vanuch, Stafford (V) \*

Ms. Meg Bohmke, alternate Stafford (V) \*

Mr. David Ross, Spotsylvania (V) (IP)

Mr. Kevin Marshall, alternate Spotsylvania (V) (IP)

Mr. Matthew Kelly, Fredericksburg (V) (IP)

Mr. Jason Graham, Fredericksburg (V) \*

Mr. Timothy Baroody, Fredericksburg (V) \*

Ms. Cathy Binder, alternate King George \*

Ms. Ann Cupka, King George \*

Ms. Jamie Jackson, FRED Transit \*

Mr. Aidan Quirke, alternate FRED Transit \*

Dr. Robert Schneider, PRTC (V) \*

Mr. Joe Stainsby, alternate PRTC (V) \*

Ms. Marcie Parker, Representative from the Secretary of Transportation (V) \*

Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation (V) \*

Ms. Susan Gardner, VDOT \*

Mr. Stephen Haynes, alternate VDOT \*

Mr. Richard Duran, FHWA \*

Mr. Todd Horsley, DRPT \*

Ms. Ciara Williams, alternate DRPT \*

Mr. David McLaughlin, CTAC \*

**Committee Members Absent:**

Mr. Thomas Coen, alternate Stafford (V)  
Mr. Tim McLaughlin, Spotsylvania (V)  
Mr. Chris Yakabouski, Spotsylvania (V)  
Ms. Deborah Frazier, alternate Spotsylvania (V)  
Mr. Gary Skinner, alternate Spotsylvania (V)  
Mr. Doug Fawcett, alternate Fredericksburg (V)  
Mr. Mark Whitley, alternate Fredericksburg (V)  
Mr. Jeffery Sili, Caroline  
Mr. Jeffrey Black, alternate Caroline  
Ms. Betsy Massie, alternate PRTC (V)  
Ms. Tonya Holland, FTA  
Mr. Cedric Rucker, CTB  
Mr. Al Durante, alternate CTAC

**Others Present:**

Ms. Deborah Lately, DisAbility Resource Center  
JTZ Enterprise  
Ms. Catherine Coffey, VDOT  
Mr. Alex Owsiak, FAMPO Technical Advisory Committee Chair  
Ms. Kate Gibson, George Washington Regional Commission  
Mr. Paul Agnello, Spotsylvania County Government

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Adam Hager, Transportation Planner  
Ms. Kari Barber, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Matthew Lehane, Transportation Planner

1. Call Policy Committee to Order – Chair Cindy Shelton  
The meeting was called to order at 6:01pm.
2. Roll Call and Determination of Quorum – Ms. Stacey Feindt  
Roll call conducted. Quorum present.
3. **Approval of the March 15, 2021 Policy Committee Agenda (ACTION ITEM)**  
Motion was made to approve the March 15, 2021 Policy agenda.  
Motion: Mr. Kelly; Second: Mr. Marshall  
Motion passed with unanimous consent.
4. **Public Involvement**  
Chair Shelton asked for public comments. No members of the public spoke.
5. **Consent Agenda**
  - a. **Approval of February 22, 2021 Policy Meeting Minutes (ACTION ITEM)**  
Motion was made to approve the February 22, 2021 Policy meeting minutes.  
Motion: Mr. Kelly; Second: Mr. Ross

Motion passed with unanimous consent.

## 6. FAMPO Administrator Report

Mr. Ollis reported on several topics including, the CMAQ and STBG call for projects, a Census proposal to change criteria for defining urban areas, the expected designation of new critical freight corridors, dangerous bike and pedestrian crossings, planned FRED Transit service enhancements for FY2022, the April work agenda for FAMPO staff and changes to staff positions.

Mr. Kelly asked if the Technical Advisory Committee (TAC) could soon provide answers on funding for GWRideConnect. Chair Shelton said she will put the item on the next Policy meeting agenda.

## 7. Action/Discussion Items

### a. Resolution 21-23: Approving the Transportation Planning Board (TPB)-Fredericksburg Area Metropolitan Planning Organization (FAMPO) Memorandum of Understanding (MOU) (ACTION ITEM) – Mr. Ian Ollis

Mr. Ollis conveyed that the Policy Committee had reviewed a draft MOU at the previous meeting, TPB sent a response to modify the draft, TAC reviewed the draft changes, the draft with TPB requested amendments are now before the Policy Committee.

Mr. Kelly asked if the TPB's policy board is reviewing or taking action on this MOU draft. The FAMPO Policy Committee has not heard directly from that board on this matter, only the TPB staff have communicated with FAMPO.

Mr. Ollis relayed that the TPB policy-making committee will start the process of reviewing and voting on the draft MOU next month.

Motion was made to approve the FAMPO/TPB MOU.

Motion: Mr. Ross; Second: Mr. Dudenhefer

Motion passed with unanimous consent.

### b. Request for Proposal (RFP) for On-Call Consultants Update – Mr. Ian Ollis

Mr. Ollis stated that a new RFP is being developed. VDOT was presented with the draft and requested some changes. The George Washington Regional Commission's attorney also looked at the draft. FAMPO staff will bring the draft before the Technical Advisory Committee (TAC) for review and then it will be presented to the Policy Committee next month.

### c. GWRideConnect Funding Update – Ms. Kate Gibson

Ms. Gibson reviewed what transportation demand management (TDM) is and conveyed its contribution to the effort to reduce vehicle congestion. She presented information on GWRideConnect funding sources and needs. The CMAQ/STBG prioritization methodology stipulates that a base amount of \$125,000 of the yearly CMAQ allocation will be set aside for GWRideConnect. For many years, GWRideConnect did receive that funding. In June 2020, the Policy Committee voted to reallocate that funding, with the stipulation that TAC would help find alternative funding for GWRideConnect. To date, TAC has not identified alternative funding. Meanwhile, GWRideConnect has applied for a DRPT grant and will know next month if it was awarded. Currently GWRideConnect has an additional funding need for the creation of a strategic plan. To fund the development of a strategic plan, GWRideConnect could use remaining fiscal year 2021 CMAQ funds or request FAMPO staff assistance with data analysis. For the latter option, FAMPO would need to include this activity in its Fiscal Year 2022 Unified Planning



Work Program (UPWP) under transportation demand management planning activities.

Mr. Ross asked if GWRideConnect used other funding sources.

Ms. Gibson replied that it receives DRPT funding, potentially local funding from Caroline County for leased parking spaces, and local grant matches from dues paid by localities.

Mr. Marshall asked what was the projected cost for developing the strategic plan.

Ms. Gibson replied that the estimated cost was \$50-65k.

Mr. Ross asked if this was the first time a strategic plan had been developed and commented that the estimated cost is high.

Mr. Marshall commented that hiring an outside consultant to do the work does not seem like the best approach and wondered why staff could not complete the task.

Ms. Gibson replied that a consultant would help identify best practices and that GWRideConnect needed input from a marketing professional in order to develop a marketing strategy.

Mr. Ollis stated that FAMPO staff would be prepared to do data analysis and charge their time accordingly.

Mr. Kelly stressed that GWRideConnect's work is a vital component in the regional effort to reduce vehicle congestion and therefore the committee should agree on funding the effort.

Chair Shelton asked if GWRideConnect is designated as a TDM planning group, then why do they want FAMPO to do the work? Is FAMPO or GWRideConnect the TDM planning group?

Ms. Gibson answered that there are two components to TDM work. TDM occurs at the planning level, which FAMPO handles. TDM also requires work to be done to make people aware of their transportation options, which is the TDM part that GWRideConnect handles.

Chair Shelton asked what GWRideConnect did with the CARES Act money they had received back from FRED Transit.

Ms. Gibson answered that FRED did not give funding back to GWRC. GWRideConnect did allocate \$40k in Section 5307 funding generated by the Vanpool Alliance, which was funding that came from the CARES Act. GWRideConnect used that money to purchase PPE for commuters.

Mr. Graham asked what happens if GWRideConnect does not receive the DRPT grant.

Ms. Gibson answered that adjustments had already been made to lower expenses but if the grant was not awarded then they would have to cut back on marketing to commuters. There is a strong desire to keep staffing levels the same, but depending on the level of funding cuts, that is a growing concern.

Ms. Vanuch asked about the total marketing costs.

Ms. Gibson replied that the projection for next year is \$120k.

d. Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Surface Transportation Block Grant (STBG) FY22-27 Call for Projects Update – Mr. Adam Hager

Mr. Hager presented information on the call for projects process. The call for projects started March 1<sup>st</sup>, with submissions due March 22<sup>nd</sup>. FAMPO staff will then review and score the projects and in April present draft allocations for TAC and Policy to consider. FAMPO staff are

working with VDOT to determine the amount of available funding.

Mr. Ross asked whether in past years the application process was open to those outside of FAMPO localities.

Mr. Hager replied that in the past DRPT likely applied and any applicant that is eligible for these funds can apply.

Mr. Ross conveyed that he is concerned that outside FAMPO localities can draw from FAMPO CMAQ funding and made a motion to limit who could apply for CMAQ funding to only Stafford County, the City of Fredericksburg, and Spotsylvania County.

Mr. Kelly mentioned that the application process had already been approved at a prior meeting.

Mr. Marshall asked how many other organizations can apply.

Mr. Hager responded that FRED Transit, OmniRide, and the Virginia Railway Express could apply.

Ms. Vanuch seconded the motion from Dave Ross.

Mr. Kelly emphasized that ultimately the Policy Committee will make the final determination on which projects will receive funding.

Ms. Jackson gave a point of clarification, for CMAQ and RSTP funding, FRED has to go through this particular application process, jurisdictions cannot submit projects on FREDs behalf for a variety of reasons.

Dr. Schneider added that he believes that because this is a federal program you cannot exclude jurisdictions. Eligible entities under the law are likely permitted to apply.

Mr. Ross asked for that legal rule to be sent to committee members.

Chair Shelton asked if Mr. Ross would like to withdraw his motion based on the discussion. Mr. Ross withdrew his motion.

e. 2050 Long Range Transportation Plan (LRTP) Update – Mr. Ian Ollis and Mr. Adam Hager

Mr. Ollis presented work being done to develop a project prioritization process for LRTP projects. Scoring methodology has a strong correlation with SMART SCALE scoring. FAMPO staff are holding a workshop on the prioritization process for TAC members but the workshop is open to anyone. It will be on March 19<sup>th</sup> at 9:30 am, virtually. In April, staff will present a draft project prioritization process to Policy for consideration.

Mr. Kelly commented that it is important to include funding considerations in the scoring process. He asked why staff are not proposing that this element should be included.

Mr. Ollis replied that adding funding consideration to the scoring process creates a problem because project details change and costs change.

Mr. Graham asked why there are different scoring methods for TDM, roadway, and bike/ped projects. He is concerned with separating these into their own buckets because it is important to demonstrate how alternative transportation options outscore traditional roadway investment. If projects are separated by mode for the purpose of aligning with SMART SCALE funding considerations, that makes sense, however, for the purpose of understanding projects in context of the LRTP, it is important to score in a manner that allows FAMPO to compare the impacts of different modes of transportation.

Mr. Hager added that the modes are separated for scoring purposes because of the need to measure the different modes by their own measurable criteria.

Mr. Ollis concluded that it is hard to come up with an objective method that would allow different modes to be scored with the same criteria because there will be different outcomes depending on the criteria selected. If the scoring process used generic metrics, then some subjectivity would be required later in the process. The goal with the new scoring process is to eliminate the need to make subjective judgements.

Chair Shelton encouraged committee members to attend the work session on March 19<sup>th</sup> to learn more about the process.

f. Draft 2045 LRTP Amendment Update – Mr. Ian Ollis

Mr. Ollis gave an update on work being done to update projects in the LRTP. At a later date this will be an action item for the committee.

**g. Resolution 21-21: Reappointing Dustin Savage as an At-Large Member to the Citizens Transportation Advisory Committee (CTAC) (ACTION ITEM) – Ms. Stacey Feindt**

No discussion.

Motion was made to approve the reappointment of Mr. Dustin Savage to CTAC.

Motion: Mr. Matthew Kelly; Second: Mr. Mark Dudenhefer

Motion passed with unanimous consent.

**h. Resolution 21-22: Appointing John Lysher as an At-Large Member to the Bicycle and Pedestrian Advisory Committee (BPAC) (ACTION ITEM) – Ms. Kari Barber**

No discussion.

Motion was made to approve the appointment of John Lysher to BPAC.

Motion: Mr. Matthew Kelly; Second: Mr. David Ross

Motion passed with unanimous consent.

i. Transportation Alternatives Funding Update – Ms. Barber

Ms. Barber stated that FAMPO staff are working with Stafford and VDOT to help Stafford transfer money for their transportation alternatives efforts. More to come on this at next month's Policy Committee meeting.

8. Correspondence

Mr. Ian Ollis mentioned that FAMPO received a letter from VDOT stating that VDOT had concluded the FAMPO Title VI audit which found FAMPO to be in compliance. No issues were identified.

9. Staff and Agency Reports

No staff reports.

Ms. Parker with VDOT announced that VDOT will hold a transportation alternatives workshop on April 4<sup>th</sup> which will touch on funding sources. Also, on April 29<sup>th</sup> there will be a revenue sharing workshop hosted by VDOT on fiscal years 2027-2028. The SMART Portal opens May 17<sup>th</sup> for both of these programs.

10. Board Member and Chair Comments

No comments.

11. Adjourn/Next Policy Committee Meeting: April 19, 2021 at 6:00pm

Motion was made to adjourn.

Motion: Mr. Matthew Kelly; Second: Mr. David Ross

Motion passed with unanimous consent.

Meeting adjourned at 7:37pm.



## **POLICY COMMITTEE MEETING**

### **Meeting Minutes**

Monday, April 19, 2021 - 6:00pm

Hybrid Format

<https://www.fampo.gwregion.org/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A video recording of the meeting will be posted to the Policy Committee web page:

<https://www.fampo.gwregion.org/policy-committee/>

(\*) Indicates remote connect by phone or internet for attendants per Virginia COVID-19 legislation, as noted above. (IP) indicates in-person attendance. (V) Indicates voting member.

#### **Committee Members Present:**

Ms. Cindy Shelton, Chair, Stafford (V) (IP)

Mr. Mark Dudenhefer, Stafford (V) (IP)

Ms. Crystal Vanuch, Stafford (V)\*

Ms. Meg Bohmke, alternate Stafford (V)\*

Mr. David Ross, Spotsylvania (V)\*

Mr. Tim McLaughlin, Spotsylvania (V) (IP)

Mr. Matthew Kelly, Fredericksburg (V) (IP)

Mr. Jason Graham, Fredericksburg (V)\*

Mr. Timothy Barody, Fredericksburg (V) (IP)

Ms. Cathy Binder, alternate King George\*

Ms. Jamie Jackson, FRED Transit\*

Mr. Robert Schneider, PRTC (V)\*

Ms. Marcie Parker, Representative from the Secretary of Transportation (V)\*

Ms. Susan Gardner, VDOT\*

Mr. Stephen Haynes, alternate VDOT\*

Mr. Todd Horsley, DRPT\*

Mr. David McLaughlin, CTAC\*

#### **Committee Members Absent:**

Mr. Thomas Coen, alternate Stafford (V)

Mr. Chris Yakabouski, Spotsylvania (V)

Mr. Kevin Marshall, alternate Spotsylvania (V)

Ms. Deborah Frazier, alternate Spotsylvania (V)

Mr. Gary Skinner, alternate Spotsylvania (V)

Mr. Doug Fawcett, alternate Fredericksburg (V)

Mr. Mark Whitley, alternate Fredericksburg (V)

Ms. Ann Cupka, King George  
Mr. Jeffery Sili, Caroline  
Mr. Jeffrey Black, alternate Caroline  
Mr. Aidan Quirke, alternate FREDericksburg Regional Transit  
Mr. Joe Stainsby, alternate PRTC (V)  
Ms. Betsy Massie, alternate PRTC (V)  
Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation  
(V)  
Ms. Tonya Holland, FTA  
Mr. Richard Duran, FHWA  
Ms. Ciara Williams, alternate DRPT  
Mr. Cedric Rucker, CTB  
Mr. Al Durante, alternate CTAC

**Others Present:**

Ms. Michele Dooling  
Mr. Jason Towery  
Mr. Brandon Brown  
Ms. Yamina Jordan  
Ms. Deborah Lately  
Ms. Catherine Coffey  
Ms. Leigh Anderson  
Mr. Alex Owsiak  
Mr. Paul Agnello  
Ms. Kate Gibson

**FAMPO Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Adam Hager, Transportation Planner  
Ms. Kari Barber, Transportation Planner

1. **Call Policy Committee to Order** – Chair Cindy Shelton  
The meeting was called to order at 6:00pm.
2. **Roll Call and Determination of Quorum** – Stacey Feindt  
Roll call was conducted and a quorum was present.
3. **Approval of the April 19, 2021 Policy Committee Agenda (ACTION ITEM)**  
Mr. Ollis asked for an additional action item. Congresswoman Spanberger’s office requested a list of prioritized transportation projects to be considered for potential federal funding from Virginia’s Seventh District. The additional agenda item asked the committee to discuss and vote on whether to sign and send a letter to the congresswoman’s office expressing support of Spotsylvania’s projects. Motion was made to approve the April 19, 2021 Policy agenda, as amended.  
Motion: Mr. Kelly; Second: Mr. Ross  
Motion passed with unanimous consent.

#### 4. **Public Involvement**

No comments were made or read.

#### 5. **Consent Agenda**

##### a. **Approval of March 15, 2021 Policy Meeting Minutes (ACTION ITEM)**

Motion was made to approve the March 15, 2021 Policy meeting minutes.

Motion: Mr. Kelly; Second: Mr. Baroody

Motion passed with unanimous consent.

#### 6. **FAMPO Administrator Report**

Mr. Ollis gave a PowerPoint presentation on big data, an update on freight policy changes, bus rapid transit (BRT), and electrified buses. He detailed the data application that FAMPO staff uses called StreetLight Insight. He stated that staff have asked the Office of Intermodal Planning and Investment (OIP) why freight corridors in the FAMPO area were not included in the updated list of critical freight corridors within the state. Further, he explained that BRT operates like a train with a dedicated lane and pre-boarding ticketing. He noted that there is new technology that allows electric buses to quickly charge on their routes when they pause at bus stops.

#### 7. **Action/Discussion Items**

##### a. **U.S. Census Bureau Proposed Changes to Urbanized Areas – Mr. Ian Ollis**

Mr. Ollis presented on proposed changes to how the U.S. Census Bureau designates urbanized areas. He pointed out three changes that may present a challenge for the FAMPO area which has the potential to reduce official population counts for urbanized areas. He encouraged the committee to submit comments on the changes. The comment period ends on May 20.

Mr. Ross stated that localities should write letters to congressional representatives because the changes can impact transportation funding.

Ms. Shelton asked committee members to follow up with their city/county staff on this matter. She asked Mr. Ollis to follow up with city/county staff as well.

##### b. **Approving Request for Proposal (RFP) for on-call Consultants (ACTION ITEM) – Mr. Ollis**

Mr. Ollis stated that the RFP was in the meeting packet. The GWRC attorney and VDOT had reviewed the document. He asked that the committee approve staff use of the document and noted that staff would be seeking on-call consultants beginning May 3.

No discussion by committee members.

Motion was made to approve the RFP.

Motion: Mr. Kelly; Second: Timothy McLaughlin

Motion passed with unanimous consent.

##### c. **Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Surface Transportation Block Grant (STBG) FY22-27 Funding – Mr. Ollis**

Mr. Ollis explained that there was a \$2.7 million reduction in CMAQ and STBG budgets in total. Staff have created working draft allocations to make existing projects whole. Staff used a budget that assumes the funding that can be confirmed now, excluding potential 5307 and potential CTB budget increases. The working draft allocation outlay is a worse-case scenario. As a result, at this point we cannot fund new projects. The decrease is a result of nation-wide COVID-19 and general

economic impacts, it is not something specific to FAMPO.

Mr. McLaughlin and Mr. Kelly expressed that the funding decrease was not as bad as they had anticipated.

Ms. Chandler presented on draft scoring of projects for CMAQ and STBG funding.

Ms. Shelton stated that her staff have noted that the scoring is still subjective.

Mr. Hager clarified that the process for the new scoring criteria only focused on including a measure to assess benefit to the TMA area. Other than that, yes, FAMPO is limited to the use of the existing scoring method which does involve more subjectivity than staff would like. FAMPO and locality staff did not have time to do a whole overhaul because of COVID-19, the time intensity of SMART SCALE with a limited staff, and the absence of a FAMPO Administrator.

Mr. Hager presented a spreadsheet with draft CMAQ and STBG allocations based on a reduced budget. No new projects receive funding; however, staff hopes CTB will potentially update budgets next week so the allocations might change when this is brought back in May.

Ms. Shelton recalled that in previous years VDOT had allowed FAMPO to address ambiguous funding by allocating all funds under “regionally significant projects” and updating the allocations when funding levels were more certain.

Ms. Gardner replied that VDOT had allowed this.

Mr. Ollis stated that could be done if FAMPO gets the money to do that.

**d. 2050 Long Range Transportation Plan (LRTP) Update (ACTION ITEM) – Mr. Ollis**

Mr. Ollis detailed the breakdown of roadway project scoring and clarified that the committee was only being asked to vote on the evaluation measures for the roadway scoring within the methodology.

No discussion by committee members.

Motion was made to approve the roadway methodology.

Motion: Mr. Kelly; Second: Mr. McLaughlin

Motion passed with unanimous consent.

Mr. Hager presented an example of how cost or cost effectiveness could be factored into the prioritization process. If a project is highly cost effective, for example, low cost but a big impact, staff and/or TAC could recommend moving such projects up the prioritized list. This is to provide flexibility in the prioritization process to allow for exceptions.

Mr. Graham asked if there was a scoring benefit for projects that lower congestion.

Mr. Hager replied affirmatively.

Mr. Lehane presented on a draft scoring methodology for transit/TDM projects. The scoring follows the same overall categories and weighting criteria as the roadway methodology, while the category sub-measurements are tailored to fit the transit/TDM transportation modes.

Mr. Graham asked if staff could use Streetlight data, mentioned earlier in the meeting, to objectively estimate a transit or TDM project benefit.

Mr. Lehane replied that transit modes such as those through FRED Transit do not produce enough data for StreetLight to capture.

Ms. Barber presented on the scoring methodology for bicycle and pedestrian projects. Similar to



the roadway and transit/TDM methodologies, the criteria will follow the same categories and overall weighting with some slight modifications to better fit the bicycle and pedestrian projects. Furthermore, the category sub-measurements are tailored to the bicycle and pedestrian transportation modes.

**e. Resolution 21-24: Directing a Public Comment Period for an Amendment to the 2045 Long Range Transportation Plan (LRTP) (ACTION ITEM) – Mr. Ollis**

Mr. Ollis introduced a resolution that would direct a comment period for an amendment to the 2045 LRTP.

No discussion by committee members.

Motion was made to approve the amendment to the 2045 LRTP

Motion: Mr. Kelly; Second: Mr. Ross

Motion passed with unanimous consent.

**f. Transportation Alternatives Funding Update (ACTION ITEM) – Ms. Kari Barber**

Ms. Barber presented information on a resolution to allocate the transfer of transportation alternatives funding for UPC 113561, Flatford Road sidewalk project in northern Stafford County.

No discussion by committee members.

Motion was made to approve the transfer of transportation alternatives funding for UPC 113561.

Motion: Mr. Kelly; Second: Mr. Dudenhefer

Motion passed with unanimous consent.

**g. Transportation Improvement Program (TIP) Update (ACTION ITEM) – Ms. Jordan Chandler**

Ms. Chandler introduced a resolution to direct a public comment period for an amendment to the TIP.

No discussion by committee members.

Motion was made to approve the resolution directing a public comment period for an amendment to the TIP.

Motion: Mr. Kelly; Second: Mr. Ross

Motion passed with unanimous consent.

**h. FY22 Unified Planning Work Program (UPWP) Update (ACTION ITEM) – Ian Ollis**

Mr. Ollis introduced a resolution to direct a public comment period for the draft fiscal year 2022 UPWP.

No discussion by committee members.

Motion was made to direct a public comment period for the draft fiscal year 2002 UPWP.

Motion: Mr. Ross; Second: Mr. Dudenhefer

Motion passed with unanimous consent.

**i. Community Engagement and Equity Plan Update (ACTION ITEM) – Ms. Stacey Feindt**

Ms. Feindt introduced the draft Community Engagement and Equity Plan and explained that it was one master document that met the need to have a public participation plan and a Title VI plan. The

committee would have plenty of time to review the document. A full presentation would be made the committee's May meeting and public hearing, but the committee would not vote to approve the document until June.

Mr. McLaughlin asked what equity meant.

Ms. Feindt replied that it meant fairness and gave an example of the difference between a public meeting that provided equal access and a public meeting that allowed for equitable participation by lowering communication barriers.

## 8. Correspondence

### Letter from Congresswoman Spanberger's Office (**ACTION ITEM**)

Mr. Ollis stated that a letter from Congresswoman Spanberger's office, Virginia District 7, was received by Spotsylvania County and it requested a list of prioritized transportation projects to be considered for potential federal funding. Spotsylvania had responded with a list of projects. He asked the committee to discuss and vote on whether to send a letter from FAMPO to the congresswoman's office expressing support of Spotsylvania's projects. Staff reached out to Congressman Wittman's office, Virginia District 1, but they were not currently compiling a list of projects.

Mr. Dudenhefer conveyed that the request from the congresswoman's office is extremely out of the ordinary and asked whether Congressman Wittman was requesting something similar. He stated he would follow up with Congressman Wittman.

Mr. McLaughlin stated that Spotsylvania will be sending a letter in response to the congresswoman's request and that this was part of the upcoming transportation infrastructure bill.

Dr. Schneider clarified that the House caucus is allowing 10-15 project submissions. The Senate has not yet suspended earmarks but if they do, FAMPO might get a similar request for projects in VA-01.

Mr. Graham asked what the timeline was to submit projects and whether FAMPO should send a letter to Congressman Wittman's office.

Dr. Schneider stated that he was under the impression that the deadline was last week but may vary by each representative's schedule.

Mr. Ollis stated he was under the impression that the deadline was this week for Congresswoman Spanberger.

Mr. McLaughlin made a motion for the committee to send a letter to the congresswoman's office in support of Spotsylvania's project list. The motion was not seconded.

Mr. Baroody stated that Fredericksburg cannot support the letter because when the City asked for project support last year, other FAMPO localities did not sign on.

## 9. Staff and Agency Reports

No staff reports.

Ms. Parker announced that there would be a public meeting on the draft Six-Year Improvement Program (SYIP) which is out for public comment. The meeting will be virtual and held on April 27, 2021 at 6:00 pm. Also, there is a Commonwealth Transportation Board (CTB) meeting tomorrow and the new variable speed limit signs in the Fredericksburg district will be a topic of discussion.

## 10. Board Member and Chair Comments

No comments.

11. Adjourn/Next Policy Committee Meeting: May 20, 2021, at 6:00 pm.

Mr. Ollis noted that it is not the originally scheduled date. The date was moved to avoid the committee having to meet twice in the month of May, which would have been necessary for the committee to approve three documents at the conclusion of their public comment periods.



## **POLICY COMMITTEE MEETING**

### **Meeting Minutes**

Monday, May 20, 2021 - 6:00pm

Hybrid Format

<https://www.fampo.gwregion.org/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A video recording of the meeting will be posted to the Policy Committee web page  
<https://www.fampo.gwregion.org/policy-committee/>

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#### **Committee Members Present:**

Ms. Cindy Shelton, Chair, Stafford (V)  
Mr. Mark Dudenhefer, Stafford (V)  
Ms. Crystal Vanuch, Stafford (V)  
Ms. Meg Bohmke, alternate Stafford (V) \*  
Mr. Tim McLaughlin, Spotsylvania (V)  
Mr. Chris Yakabouski, Spotsylvania (V) \*  
Mr. David Ross, Spotsylvania (V)  
Mr. Matthew Kelly, Fredericksburg (V)  
Mr. Jason Graham, Fredericksburg (V) \*  
Mr. Timothy Baroody, Fredericksburg (V)  
Ms. Cathy Binder, alternate King George  
Ms. Ann Cupka, King George \*  
Ms. Jamie Jackson, FRED Transit \*  
Mr. Robert Schneider, PRTC (V) \*  
Mr. Joe Stainsby, alternate PRTC (V) \*  
Ms. Marcie Parker, Representative from the Secretary of Transportation (V) \*  
Ms. Susan Gardner, VDOT \*  
Mr. Stephen Haynes, alternate VDOT \*  
Mr. David McLaughlin, CTAC \*

#### **Committee Members Absent:**

Mr. Thomas Coen, alternate Stafford (V)  
Mr. Kevin Marshall, alternate Spotsylvania (V)  
Ms. Deborah Frazier, alternate Spotsylvania (V)  
Mr. Gary Skinner, alternate Spotsylvania (V)  
Mr. Doug Fawcett, alternate Fredericksburg (V)

Mr. Mark Whitley, alternate Fredericksburg (V)  
Mr. Jeffery Sili, Caroline  
Mr. Jeffrey Black, alternate Caroline  
Ms. Tonya Holland, FTA  
Mr. Richard Duran, FHWA  
Mr. Aidan Quirke, alternate FRED Transit  
Ms. Betsy Massie, alternate PRTC (V)  
Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation (V)  
Mr. Todd Horsley, DRPT  
Ms. Ciara Williams, alternate DRPT  
Mr. Al Durante, alternate CTAC  
Mr. Cedric Rucker, CTB

**Others Present:**

Mr. Alex Owsiak, Stafford County  
Mr. Brandon Brown, Stafford County  
Mr. Jason Towery, Stafford County  
Ms. Leigh Anderson, GWRideConnect  
Ms. Kate Gibson, GWRC  
Ms. Michele Dooling, GWRC  
Mr. Paul Agnello, Spotsylvania County  
Mr. Rodney White, Spotsylvania County  
Ms. TaMara Banks, Healthy Generations  
Ms. Linda LaSut, VDOT  
Ms. Catherine Coffey, VDOT  
Ms. Christine Hoeffner, VRE  
Mr. Scott Shenk, Free Lance - Star

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Adam Hager, Transportation Planner  
Ms. Kari Barber, Transportation Planner

1. Call Policy Committee to Order  
Vice Chair McLaughlin called the meeting to order at 6:00pm.
2. Roll Call and Determination of Quorum  
Ms. Feindt conducted roll call and a quorum was present.
3. **Approval of the May 20, 2021 Policy Committee Agenda (ACTION ITEM)**  
Mr. Ross asked for Item 9 (h), regarding CMAQ allocations, to be tabled but later withdrew after agreeing to hear presentation before asking for a deferment.

Motion was made to approve the May 20, 2021 Policy Committee agenda.  
Motion: Mr. Kelly; Second: Ms. Vanuch



Motion passed with unanimous consent.

#### **4. Public Involvement**

No comments were received or read by staff.

#### **5. Public Hearing**

No members of the public spoke.

Two comments were read by FAMPO staff. One comment expressed support for the amendment to the FY21-24 Transportation Improvement Program which would add the Rappahannock Area Community Services Board's paratransit project. The other comment read expressed support for the amendment to the 2045 Long Range Transportation Plan, particularly the addition of projects that would improve and widen Lafayette Blvd and Tidewater Trail.

#### **6. Consent Agenda**

Motion was made to approve the April 19, 2021 Policy meeting minutes.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent. Ms. Bohmke abstained.

#### **7. Chair Comments**

Chair Shelton had not yet arrived at the meeting; the chair comments agenda item was moved to later in the meeting.

#### **8. FAMPO Administrator Report – Ian Ollis**

Mr. Ollis gave a presentation to the committee which included information on the need for improvements to I-95 in the FAMPO area and alternatives to I-95; an upcoming staff effort to conduct an east-west mobility study; information on why corridors in the FAMPO area were not included in newly designated critical freight corridor areas by the state; an update on how the U.S. Census Bureau proposal that would change how areas are classified as urbanized areas; possible Metro service extension to the Quantico area; discussions with localities on rights-of-way for the VCR trail; and an update on the RFP for on-call consultants announcement.

#### **9. Action/Discussion Items**

##### **a. Variable Speed Limits Presentation**

Ms. Parker presented information on upcoming work to install variable speed limit technology and signs along I-95 northbound between mile posts 115 – 130. Work is expected to be completed in fall 2021. VDOT will conduct outreach to law enforcement and members of the public outreach. Variable speed limits will keep traffic flowing and improve safety. At every exit and entry ramp along the affected area, there will be signs to notify motorists that the variable speed limit is in effect.

Mr. Kelly asked if there are best practices or case studies to help implement the change. Ms. Parker noted that the Hampton Roads Bridge Tunnel uses a similar set-up and stated that VDOT staff had worked with other states who also use the technology. Mr. Ross asked Ms. Parker if VDOT had reviewed any white papers on the technology's effectiveness and stated that enforcement of the speed limit will be key. He wondered where the technology has been proven to work. Ms. Parker replied that other states, in particular Colorado, use the technology and in the case of Colorado the system has remained in place for a decade, which testifies to its effectiveness. Mr. McLaughlin asked how much the project cost and what information was used to decide that variable speed limits were a good solution. Ms. Parker replied that the project cost \$10 million and she would have to ask VDOT staff

what information was used to decide that variable speed limits were a good solution. Mr. Ollis asked if Ms. Parker could address the committee's questions by providing them with more information after the meeting.

#### **b. U.S. Census Bureau Update**

Mr. Ollis and Mr. Lehane presented information on how proposed U.S. Census Bureau changes might impact urban area designation for the FAMPO area. Possible changes include less geographic area designated as urban areas and smaller total populations counts designated under urban areas which could impact funding. The exact impact cannot be determined because the 2020 Census data has not yet been released.

Mr. Ollis proposed that the committee send a letter to U.S. Census Bureau expressing concerns for proposed changes to urban area determinations. He presented a drafted letter.

Mr. Dudenhefer noted that Stafford County is quickly growing and it was shocking that some of its most populated areas could essentially become an urban island, separated from FAMPO and the planning organization to its north. He asked that the committee agree to send the letter but copy federal legislators too.

Ms. Vanuch and Ms. Shelton agreed that federal legislators needed to be copied on the letter. Mr. Ollis noted the letter would be amended to include federal legislators.

Motion was made to send the presented letter to the U.S. Census Bureau, with federal legislators added to the list of whom to send copies to.

Motion: Ms. Vanuch; Second: Mr. Kelly

Motion passed with unanimous consent.

#### **c. Letter to the Virginia Secretary of Transportation Concerning the Draft FY22-27 Six Year Improvement Program**

Mr. Ollis proposed that the committee send a letter to the Virginia secretary of transportation expressing the importance of I-95 improvements.

Mr. Graham responded that there are many other congestion mitigation strategies that could solve congestion problems. He asked why money should be spent to increase capacity on I-95.

Mr. Kelly responded that the I-95 improvements would give better merge ability and relieve traffic in a specific area.

Ms. Parker added that the improvements would add an extra lane between exits 130 and 126 and that the improvements were identified in an I-95 corridor study. The project is on the state's recommended capital improvement projects list. However, that list has not yet been prioritized nor voted on.

Motion was made to send a letter in support of the I-95 improvements to the Virginia Secretary of Transportation.

Motion: Ms. Vanuch; Second: Mr. Kelly

Motion passed with Mr. Graham voting against.

#### **d. Request for Proposal (RFP) for On-Call Consultants Update**

Mr. Ollis gave an update on the progress being made to release a request for proposal (RFP) for on-call consultants. Staff anticipate the RFP will be released on June 1, 2021.

#### **e. SMART SCALE Round 5 Update**

Mr. Ollis conveyed that SMART SCALE project proposals will be discussed at the FAMPO Technical Advisory Committee (TAC) and the timeline for initial submissions is in June/July timeframe.

Ms. Gibson stated that Round 5 efforts will feature GWRC and FAMPO working together in order to prevent duplicated efforts. Although there will eventually be separate project lists, the process will be coordinated and feature joint meetings via the TAC.

Mr. Dudenhefer asked why the SMART SCALE timeline is moved up every year. Mr. Ollis answered that it gives VDOT more time to do their part and FAMPO staff are fine with the change.

#### **f. Community Engagement and Equity Plan Update**

Ms. Feindt gave a presentation on the draft Community Engagement and Equity Plan that will fulfill the requirement to have an updated Title VI and public participation plan. The draft plan is currently out for public comment. The committee will be asked to adopt the plan at its June meeting.

Mr. Kelly expressed satisfaction with staff's work to increase community outreach and noted he had observed increased public awareness efforts.

Mr. McLaughlin asked what staff does with the demographic data contained in the plan. Ms. Feindt answered that it was used to conduct strategic community outreach, for example, knowing where minority and low-income populations are within the community will help staff proactively reach those underserved groups. Mr. McLaughlin asked staff to periodically report efforts and outreach statistics to the committee. Ms. Feindt replied that the new plan contains requirements to do so.

#### **g. Highway Infrastructure Program (HIP) Funding for FY22**

Mr. Ollis relayed that staff and the Technical Advisory Committee (TAC) recommended that \$125,000 be used for Phase II of the East-West Mobility Study and \$515,050 be placed on the Regionally Significant Projects line item as a placeholder for further allocation at a later date.

Motion was made to approve the funding allocations.

Motion: Mr. Kelly; Second: Mr. Dudenhefer

Motion passed with unanimous consent.

#### **h. Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Surface Transportation Block Grant (STBG) FY22-27 Funding**

Mr. Ollis summarized staff's efforts to reconcile changing project lists, costs, and budgets. He showed a spreadsheet on funding allocations which was approved by the TAC. He noted that about \$660k is "parked" in FY2027 and explained that those funds were very recently conveyed to staff who did not have enough time to properly allocate them and there was no reason to rush the effort.

Mr. Kelly asked what issues on this matter came up at the TAC meeting. Mr. Ollis answered that a Spotsylvania member had raised last-minute questions about the allocation policy. Because the policy is vague or silent on many matters, staff made its best attempt to take an objective approach.



Mr. Kelly noted that staff will require many months to extract satisfactory answers from the current policy and wondered if the funding should be approved at this time. Mr. Dudenhefer asked if there was an issue with delaying the decision.

Ms. Gardner stated that VDOT needs the finalized list of funding allocations by May 28, 2021. The Commonwealth Transportation Board approves the list on June 23, 2021. She noted that FAMPO also needs to reflect the recent 5307 allocations in its submittal.

Mr. McLaughlin noted the small amount of time the committee had to review the information; Ms. Shelton concurred. Mr. Ollis stated that FAMPO staff had also received information from VDOT quite late in the process and presented a placeholder allocation scenario last month based on information available at the time.

Mr. Kelly replied that city and county staff have been privy to the information for quite a while but expressed frustration with the timing of proposed questions from a TAC member. Mr. Ross conveyed that the TAC member had legitimate concerns and asked to address the issues with the allocation policy now rather than kick them down the road.

Mr. Ollis said the policy needs to be reviewed because staff find it impossible to find definitive answers to questions. He suggested this be an upcoming agenda item. He clarified that at today's meeting, the committee either needed to approve the list in the agenda packet, or push funds to a balance entry, piling up the money, and not allocating it at this time. Ms. Vanuch suggested the committee approve the allocations and revisit the allocation policy at a future meeting.

Motion was made to approve the FY22-27 CMAQ/STBG allocations.

Motion: Mr. Mark Dudenhefer; Second: Mr. Matthew Kelly

Motion passed with Tim McLaughlin voting against, expressing the need for more time to review and find answers.

Mr. Ollis presented information on allocating CMAQ funding for the GWRideConnect leased commuter parking spaces. He noted that TAC had recommended this funding allocation and the funding program was something that had been grandfathered in to a prior FHWA rule related to use of CMAQ for leased parking spaces; if it were not approved, the funding opportunity would be lost. Mr. Hager pointed out that this was the most cost-effective way of securing commuter parking, as opposed to building and maintaining a lot.

Mr. Dudenhefer and Ms. Vanuch both noted that commuting levels are down and commuter lots appear to be almost empty. Mr. McLaughlin added that commuter vans who use and benefit from the spaces were privately owned and that he could not support using public funds to subsidize private business. He asked staff to go back and look at options.

Mr. Graham pointed out that continued funding was an insurance policy for post-covid returns. He also mentioned that supporting rideshare options reduces wear and tear on I-95 which itself is a subsidy.

Motion was made to authorize \$17,000 in CMAQ funding in FY22 for the leased commuter parking spaces project.

Motion: Mr. Kelly; Second: No second.

Motion did not pass.

**i. 2050 Long Range Transportation Plan (LRTP) Update**

Mr. Ollis presented information on a final draft of the project prioritization policy for the 2050 LRTP which he stated was approved by TAC.

Motion was made to approve the FAMPO LRTP project prioritization methodology.

Motion: Mr. Dudenhefer; Second: Mr. Kelly

Motion passed with unanimous consent.

**j. Draft 2045 LRTP Amendment**

Mr. Ollis presented the draft 2045 amendment.

Motion was made to approve the 2045 Long Range Transportation Plan amendment.

Motion: Ms. Vanuch; Second: Mr. McLaughlin

Motion passed with unanimous consent.

**k. Resolution 21-30: FY20 Annual Listing of Transportation Project Obligations**

Mr. Hager presented the annual list of transportation project obligations.

Motion was made to approve the FY20 annual list of transportation project obligations.

Motion: Mr. Dudenhefer; Second: Mr. Ross

Motion passed with unanimous consent.

**l. Transportation Improvement Program (TIP) Update**

Ms. Chandler presented the TIP amendment which would add funding for paratransit vehicles for the Rappahannock Area Community Services Board.

Motion was made to approve the FY21-24 TIP amendment to add paratransit vehicles for the Rappahannock Area Community Services Board.

Motion: Ms. Vanuch; Second: Mr. Ross

Motion passed with unanimous consent.

**m. FY22 Unified Planning Work Program (UPWP) Update**

Mr. Hager presented the FY22 UPWP draft.

Mr. McLaughlin asked if the staff work program includes provisions that would allow staff to make necessary administrative modifications to FAMPO documents. Mr. Hager replied that it did and showed language in the draft document that allowed for committee bylaw revisions.

Motion was made to approve the FY22 UPWP.

Motion: Ms. Vanuch; Second: Mr. Kelly

Motion passed with unanimous consent.

**10. Correspondence**

Mr. Ollis conveyed that the Transportation Planning Board (TPB) had approved the FAMPO/TPB MOU.

**11. Staff and Agency Reports**

No reports.



## 12. Board Member and Chair Comments

No comments.

The meeting was adjourned by Chair Shelton and the next Policy Committee Meeting will be held in-person on June 21, 2021 at 6:00pm.



**POLICY COMMITTEE MEETING**  
**Meeting Minutes**

Monday, June 21, 2021 - 6:00pm  
<https://www.fampo.gwregion.org/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A video recording of the meeting will be posted to the Policy Committee web page  
<https://www.fampo.gwregion.org/policy-committee/>

(\*) Indicates remote connect by phone or internet for attendants per Virginia COVID-19 legislation, as noted above. (IP) indicates in-person attendance. (V) Indicates voting member.

**Committee Members Present:**

Ms. Cindy Shelton, Chair, Stafford (V)  
Ms. Crystal Vanuch, Stafford (V) \*  
Ms. Meg Bohmke, alternate Stafford (V) \*  
Mr. Thomas Coen, alternate Stafford (V) \*  
Mr. Tim McLaughlin, Spotsylvania (V)  
Mr. David Ross, Spotsylvania (V)  
Mr. Matthew Kelly, Fredericksburg (V)  
Mr. Jason Graham, Fredericksburg (V)  
Mr. Timothy Barody, Fredericksburg (V)  
Ms. Cathy Binder, alternate King George \*  
Ms. Ann Cupka, King George \*  
Mr. Richard Duran, FHWA \*  
Ms. Jamie Jackson, FRED Transit \*  
Mr. Aidan Quirke, alternate FRED Transit \*  
Mr. Robert Schneider, PRTC (V) \*  
Mr. Joe Stainsby, alternate PRTC (V) \*  
Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation (V) \*  
Ms. Susan Gardner, VDOT \*  
Mr. Stephen Haynes, alternate VDOT \*

**Committee Members Absent:**

Mr. Mark Dudenhefer, Stafford (V)  
Mr. Chris Yakabouski, Spotsylvania (V)  
Mr. Kevin Marshall, alternate Spotsylvania (V)  
Ms. Deborah Frazier, alternate Spotsylvania (V)  
Mr. Gary Skinner, alternate Spotsylvania (V)

Mr. Mark Whitley, alternate Fredericksburg (V)  
Mr. Jeffery Sili, Caroline  
Mr. Jeffrey Black, alternate Caroline  
Ms. Tonya Holland, FTA  
Ms. Betsy Massie, alternate PRTC (V)  
Ms. Marcie Parker, Representative from the Secretary of Transportation (V)  
Mr. Todd Horsley, DRPT  
Ms. Ciara Williams, alternate DRPT  
Mr. David McLaughlin, CTAC  
Mr. Al Durante, alternate CTAC  
Mr. Cedric Rucker, Commonwealth Transportation Board (CTB)

**Others Present:**

Ms. Martha Heeter, PlanRVA  
Ms. Kate Gibson, George Washington Regional Commission  
Ms. Michele Dooling, George Washington Regional Commission  
Ms. Leigh Anderson, George Washington Regional Commission  
Mr. Alex Owsiak, Stafford County  
Mr. Brandon Brown, Stafford County  
Mr. Paul Agnello, Spotsylvania County  
Ms. Catherine Coffey, VDOT

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Adam Hager, Transportation Planner  
Ms. Kari Barber, Transportation Planner

**1. Call Policy Committee to Order**

The meeting was called to order by Ms. Shelton at 6:00pm.

**2. Roll Call and Determination of Quorum**

Roll call was conducted by Ms. Feindt; a quorum was present.

**3. Approval of the June 21, 2021 Policy Committee Agenda (ACTION ITEM)**

Motion was made to approve the June 21, 2021 Policy Committee agenda.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent.

**4. Public Involvement**

Ms. Feindt read a comment from resident David Lee Gayle which expressed safety concerns related to cyclists riding on narrow back roads. Mr. Gayle asked that the action be prohibited or at least discouraged. Ms. Shelton asked staff to refer the comment to the Bicycle and Pedestrian Advisory Committee for review.

No members of the public spoke at the meeting.

## 5. Consent Agenda

### a. Approval of May 20, 2021 Policy Meeting Minutes (ACTION ITEM)

Motion was made to approve the May 20, 2021 Policy Committee meeting minutes.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent.

## 6. FAMPO Administrator Report

Mr. Ollis presented information on variable speed limits in response to the committee's request for more information at a prior meeting. He reminded the committee that preliminary SMART SCALE project lists were due to FAMPO staff by July 16<sup>th</sup>. He explained the concept of transit-oriented development and encouraged members to discuss it more in their planning conversations. There was a summary of the upcoming East-West Mobility Study; the first stakeholder meeting will be close to August 1<sup>st</sup>. Mr. Ollis also conveyed that the Long-Range Transportation Plan (LRTP) call for projects deadline is July 2<sup>nd</sup> and he encouraged committee members to ask their locality staff to submit projects by that deadline as many have not sent in submissions.

## 7. Action/Discussion Items

### a. Transportation Management Area (TMA) Possibilities for FAMPO Presentation

Mr. Duran explain what it takes for an MPO to become a TMA and highlighted the extra requirements that come with the designation. He mentioned that when the 2020 Census data is released, more areas could be designated as TMAs.

Mr. Graham asked whether the population requirement (200,000) must all be within a designated urbanized area. Mr. Duran explained that in order to get the additional TMA funding, the population does have to be within the urbanized area.

Mr. Kelly asked Mr. Ollis how a possible TMA designation would impact FAMPO staff and board members. Mr. Ollis replied that the board would not have to change, but could, and that one additional staff member may be needed to handle the additional administration tasks and reporting.

Mr. Ollis asked Mr. Duran to explain the benefits of becoming a TMA. Mr. Duran replied that TMAs receive additional funding, have opportunities to work with the Department of Transportation on project selection processes, and TMAs enjoy more control of the project selection processes at the federal level. He also clarified that a TMA without a population of 200,000 does not get extra funding.

Mr. Baroody asked whether it was prudent to ask the governor for a TMA designation soon, or wait until the Census data was released which might result in the automatic designation of a TMA. Mr. Ollis replied that both options were possible.

Mr. Kelly asked Mr. Duran if FHWA will designate new TMAs based solely on the Census recommendations or if FHWA would use its own discretion. Mr. Kelly stated that FAMPO has some of the worst congestion and he wanted to make sure that the federal government took that into account when making TMA designations based on Census data. Mr. Duran replied that he understood and would look more into how decisions on new TMAs would be handled

and provide a response to the Committee members at a later date.

**b. Regional Transportation Authority Presentation**

Ms. Heeter conveyed how the Central Virginia Transportation Authority was formed and the basics of its operations and ability to collect fuel and sales tax to fund transportation projects.

Mr. Kelly asked if the new transportation authority had been discussing how to handle anticipated fuel tax revenue decreases. Ms. Heeter replied that the matter was being discussed but at this point in time the authority had not identified a solution. She noted that fuel taxes were not the only revenue source; sales taxes are collected as well.

Mr. McLaughlin asked if all jurisdictions in the Richmond TPO jurisdiction were required to join the new transportation authority. Ms. Heeter replied that all jurisdictions had joined, but if they had not, funding allocations would be difficult.

**c. Resolution 21-29 Authorizing \$12,789 in Congestion Mitigation and Air Quality Improvement Program Funding in FY22 for the Leased Commuter Parking Spaces Project (ACTION ITEM)**

Ms. Gibson began a presentation on the GWRideConnect leased parking spaces program. Mr. McLaughlin asked if the subject matter was the same as what the committee heard at the last meeting. He stated that at the last meeting, the matter was heard and voted against. Minutes from the last meeting were reviewed and showed that the motion for the agenda item did not receive a second at the previous meeting, which resulted in no action taken.

Motion was then made by Mr. McLaughlin to deny funding; seconded by Crystal Vanuch. A roll call vote was conducted which resulted in six nays and four ayes. The motion to deny funding did not pass. Votes were as follows:

Ms. Shelton, nay;  
Mr. Coen, aye;  
Ms. Vanuch, aye;  
Mr. McLaughlin, aye;  
Mr. Ross, aye;  
Mr. Kelly, nay;  
Mr. Graham, nay;  
Mr. Baroody, nay;  
Dr. Schneider, nay;  
Ms. Shropshire, nay.

Ms. Gibson continued with her presentation. Mr. Kelly asked if the funding recommendation from TAC was unanimous to which Ms. Gibson replied in the affirmative.

Mr. Graham asked if GWRideConnect could advertise the leased parking spaces reductions and changes. Ms. Gibson replied in the affirmative.

Mr. Ross asked what the current lot utilization was at the VDOT park and ride lots near the leased spaces. Ms. Shropshire replied that VDOT could find out those figures and report back.

Mr. McLaughlin expressed concern that the program incentivizes people to work outside of the region and spend money outside of the region. Ms. Shelton stated that she visited the lots in question last week and noticed that some vehicles were parked in the spaces but were not

associated with the carpool or vanpool program. She asked how parking was monitored. Ms. Gibson replied that they use hang tags and utilization counts are conducted twice a month, but towing was the responsibility of the owner, and to her knowledge, in the past, owners had not towed vehicles.

Mr. Coen commented that it sounded like the monitoring system was not being implemented effectively. Ms. Vanuch stated that she drove by late at night the previous week and noted that commuter vans that were out of service were parked in the leased parking spaces.

Motion made to approve funding by Mr. Graham.; seconded by Dr. Schneider.

A substitute motion was made to deny funding. Motion: Ms. Vanuch; Second: Mr. McLaughlin. A roll call vote was conducted for the substitute motion and resulted in six ayes and three nays with one abstention. The motion to deny funding passed. Votes were recorded as follows:

Ms. Shelton, aye;  
Mr. Coen, aye;  
Ms. Vanuch, aye;  
Mr. McLaughlin, aye;  
Mr. Ross, aye;  
Mr. Kelly, nay;  
Mr. Graham, nay;  
Mr. Baroody, nay;  
Dr. Schneider, aye;  
Ms. Shropshire, abstain.

**d. Resolution 21-37 Approving the FAMPO Community Engagement and Equity Plan**

Ms. Feindt noted that the committee had been presented with information on the development and purpose of the plan at previous meetings. The committee was being asked tonight to approve the plan which would replace the current Title VI and Public Participation Plan. The draft document was developed with input from over 20 members of the public, and many of those represented underserved groups. No comments were received during the 30-day public comment period. Ms. Feindt noted a few changes that were made to the draft document after the public comment period concluded. The changes were administrative in nature.

Motion was made to approve the FAMPO Community Engagement and Equity Plan.

Motion: Mr. Kelly; Second: Dr. Schneider

Motion passed with unanimous consent.

**e. FY21-24 Transportation Improvements Program (TIP) Updates**

Ms. Chandler presented the following resolutions:

Resolution 21-34 directing a public comment period for an amendment to the FY21-24 TIP to add Park N' Ride and parking lot purchase for FRED Transit; and

Resolution 21-35 amending the FY21-24 TIP to adjust FY22-24 funds for FRED Transit projects; and

Resolution 21-36 amending the FY21-24 TIP to open the preliminary engineering (PE) phase of UPC 119189, Route 1 and Route 208 Area Multimodal and Revitalization Improvements



Mr. Graham asked if Resolution 21-35 would take funding away from rolling stock. Mr. Quirke responded that the funding changes would not take funding away from rolling stock vehicles, rather, the breakdown of the funding figures changed by allocation sources, but do not impact the implementation of projects. These changes are administrative in nature.

Motion was made to approve Resolution 21-34, Resolution 21-35, and Resolution 21-36.

Motion: Mr. Kelly; Second: Mr. McLaughlin

Motion passed with unanimous consent.

**f. FAMPO Transportation Improvement Survey**

Mr. Ollis highlighted preliminary survey findings from the Transportation Improvements Survey which is being conducted by staff. The survey ends June 25<sup>th</sup> and staff have collected almost 1,000 responses.

**g. FY21 Year in Review and Way Forward**

Mr. Ollis summarized staff accomplishments during the passing fiscal year and noted upcoming projects staff expect to complete in the coming fiscal year.

**h. Schedule Update**

Mr. Hager presented an updated committee meeting calendar.

**i. FAMPO Support for Spotsylvania County 2021 RAISE Grant Application**

Mr. Ollis presented a letter submitted by Spotsylvania County which was different from the letter contained in the meeting packet. Spotsylvania was asking for committee support for their RAISE Grant application.

Motion was made to support Spotsylvania's RAISE Grant application.

Motion: Mr. McLaughlin; Second: Mr. Coen.

Motion passed with Mr. Kelly voting against.

**j. Resolution 21-38 Approving the Slate of Officers to Serve in Fiscal Year 2022 (ACTION ITEM)**

Mr. Ollis noted that names had been pre-selected by staff based on prior election cycles, but the committee could make changes as they deemed appropriate. Mr. Kelly asked that his name be removed and replaced with Mr. Graham. Ms. Vanuch deferred to Ms. Shelton on whether she would remain as an officer representing Stafford County, and Ms. Shelton agreed.

Motion was made to approve Resolution 21-38, as amended.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent.

**k. Resolution 21-39 Recognizing the Dedicated Service of Cindy Shelton**

Mr. Ollis thanked Ms. Shelton for her service and stated that staff enjoyed working with her and appreciated her guidance and ability to foster cooperation.

Motion was made to approve Resolution 21-39.

Motion: Mr. Kelly; Second: Mr. McLaughlin.

Motion passed with unanimous consent.

8. Correspondence

No correspondence.

9. Staff and Agency Reports

Ms. Shropshire noted that TAP and revenue sharing applications are due July 1<sup>st</sup>.

10. Board Member and Chair Comments

No comments.

11. Adjourn/Next Policy Committee Meeting: August 16, 2021 at 6:00pm

## **POLICY COMMITTEE MEETING MINUTES**

August 16, 2021 – 6:00 p.m.

406 Princess Anne Street, Fredericksburg, VA 22401

[www.fampo.gwregion.org](http://www.fampo.gwregion.org)

### **Committee Members Present:** *(V) indicates voting member*

Mr. Tim McLaughlin, Chair, Spotsylvania County (V)  
Mr. Jason Graham, First Vice-Chair, City of Fredericksburg (V)  
Mr. Matthew Kelly, City of Fredericksburg (V)  
Mr. Timothy Baroody, City of Fredericksburg (V)  
Ms. Cindy Lamb, Second Vice-Chair, Stafford County (V)  
Ms. Crystal Vanuch, Stafford County (V)  
Mr. Mark Dudenhefer, Stafford County (V)  
Ms. Meg Bohmke, alternate Stafford County (V)  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC) (V)  
Ms. Marcie Parker, Representative from the Secretary of Transportation (V)  
Ms. Annie Cupka, King George County  
Ms. Cathy Binder, alternate King George County (Attended virtually from home, personal reason)  
Ms. Jamie Jackson, FREDericksburg Regional Transit (FRED)  
Mr. Aidan Quirke, alternate FRED (Attended virtually from home, personal reason)  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Todd Horsley, Department of Rail and Public Transportation (DRPT) (Attended virtually from home, personal reason)  
Mr. David McLaughlin, Citizens Transportation Advisory Committee (CTAC)

### **Committee Members Present (remotely, without virtual participation request):**

Mr. Chris Yakabouski, Spotsylvania County (V) (Virtual attendance from home)  
Mr. Tom Coen, alternate Stafford County (V) (Virtual attendance from home)  
Mr. Joe Stainsby, alternate PRTC (V) (Virtual attendance from home)

### **Committee Members Absent:**

Mr. Mark Whitley, alternate City of Fredericksburg (V)  
Mr. Kevin Marshall, alternate Spotsylvania County (V)  
Mr. Gary Skinner, alternate Spotsylvania County (V)  
Ms. Deborah Frazier, alternate Spotsylvania County (V)  
Mr. Jeffery Sili, Caroline County  
Mr. Jeffrey Black, alternate Caroline County  
Mr. Stephen Haynes, alternate VDOT  
Ms. Ciara Williams, alternate DRPT  
Mr. Ivan Rucker, Federal Highway Administration (FHWA)  
Ms. Tonya Holland, Federal Transit Administration (FTA)  
Mr. Cedric Rucker, Commonwealth Transportation Board (CTB)

### **Others Present:**

Mr. Joe Brito  
Mr. Eric Harpootian (remote attendance)  
Ms. Kate Gibson, GWRC (remote attendance)  
Ms. Michele Dooling, GWRC (remote attendance)  
Ms. Leigh Anderson, GWRideConnect (remote attendance)  
Ms. Linda LaSut, VDOT (remote attendance)  
Mr. Paul Agnello, Spotsylvania County (remote attendance)  
Mr. Paul Prideaux (remote attendance)  
Mr. Brandon Brown, Stafford County (remote attendance)

### **Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Kari Barber, Transportation Planner/Bicycle and Pedestrian Coordinator (remote attendance)  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner (remote attendance)  
Mr. Adam Hager, Transportation Planner

#### **1. Call Policy Committee Meeting to Order**

Chair McLaughlin called the meeting to order at 6:02 pm.

#### **2. Roll Call and Determination of Quorum**

Ms. Feindt conducted roll call and determined a quorum present.

#### **3. Approval of the August 16, 2021 Policy Committee Agenda (ACTION ITEM)**

Motion was made to approve the August 16, 2021 Policy Committee agenda.

Motion: Mr. Graham; Second: Ms. Lamb  
Motion passed with unanimous consent.

#### **4. Public Involvement**

Staff read two comments. The first from Ms. Jane Leeds who wrote concerning the fair distribution of expected federal infrastructure funding for those with mobility challenges. The second comment was from Jannec Horning, the owner of the Alpine Chef restaurant who conveyed that because the train station lacked restroom facilities, travelers were using his restroom and increasing his water bill. Chair McLaughlin asked Mr. Ollis to formally transmit this comment to the City of Fredericksburg.

#### **5. Public Hearing**

Staff read three comments that expressed concerns with the FRED Transit parking lot project. Comments were received from Ms. Jane Leeds, Mr. Rupert Farley, and Mr. David McLaughlin.

In summary, comments expressed concerns that there is not enough public information on the project for the public to submit meaningful comments; that there is not a true need for more parking; that GWRideConnect showed that it was cheaper to lease parking spaces than to build and own them; that parking spaces encourage automobile dependency; that the project doesn't serve those who are solely dependent of public transportation; and that the money would be better spent on service improvements, and supplementing fare for community members who are

senior citizens, have a disability that limits transportation options, or who are designated as low-income.

## 6. Consent Agenda

### a. Approval of June 21, 2021, Policy Committee Minutes (ACTION ITEM)

Motion was made to approve the consent agenda.

Motion: Ms. Vanuch; Second: Mr. Graham

Motion passed with unanimous consent.

## 7. FAMPO Administrator Report

Mr. Ollis provided a report focused on the anticipated federal infrastructure bill, old business including presentations at the last Policy Committee meeting, preliminary 2020 U.S. Census data, and work to be completed by staff on the CMAQ/STBG prioritization methodology. He also encouraged members to convey work they would like to see staff complete and bring up topics of discussion for future meetings with the Commonwealth Transportation Board (CTB) and the Virginia secretary of transportation meetings.

## 8. Action/Discussion Items

### a. FAMPO Transportation Improvements Survey

Mr. Ollis presented the findings from the Transportation Improvements Survey. The results show that the public has more interest in transit than expected and also allowed staff to map areas where people have a desire for more transit service. The survey data captures why people do not take transit and what would entice them to take it. Roadway concerns were also collected. Staff have passed on more targeted findings to FAMPO localities and transit agencies. The survey findings will help inform the development of the 2050 Long Range Transportation Plan (LRTP) and also the East – West Mobility Study.

### b. 2050 Long Range Transportation Plan (LRTP) Update

Mr. Hager showed a presentation on progress staff are making on the 2050 LRTP. 149 new projects were submitted by localities and agencies for consideration on the draft list of fiscally constrained projects. Mr. Hager showed the breakdown of projects by locality and agency. He stated that committees and the public will review the draft list through September and committees will consider the adoption of the list during September meetings.

Mr. Graham asked if modeling was used to develop the draft project list.

Mr. Hager responded that it was not in a direct way but that modeling will be part of the larger 2050 LRTP development process.

### c. SMART SCALE Round 5 Update

Mr. Lehane presented the timeline for SMART SCALE Round 5. Staff are now reviewing the localities' submitted projects. He showed a list of projects by locality and transit agency. Regional projects that are submitted by the George Washington Regional Commission (GWRC) and FAMPO will be evaluated based on the 2050 LRTP project prioritization process.

### d. Resolution 22-01: Approving an Amendment to the FY21-24 Transportation Improvement Program (TIP) to add Park n' Ride and Parking Lot Purchase for

### **FREdericksburg Regional Transit (ACTION ITEM)**

Ms. Chandler explained that FRED Transit was requesting that a parking and park n' ride lot project be added to the FY21-24 TIP. She reminded committee members that they had heard public comments received during the public hearing portion of the meeting.

Mr. Ollis clarified that the action was not to allocate funding but rather include the project into the FAMPO TIP.

Chair McLaughlin asked for confirmation that the projected cost of the parking lot was \$1.7 million. Ms. Jackson responded that that figure was correct but no funding is being allocated at this time. Ms. Jackson continued that the project is in FRED's transit development plan (TDP) and adding it to the TIP starts the process of evaluating options.

Ms. Jackson stated that FRED has identified additional parking needs for staff, cyclists, and commuters. The parking lot would serve as a multi-modal hub.

Mr. Graham asked if parking was expanded, would there be a possibility that OmniRide commuter buses would travel further down from north Stafford into the city. Dr. Schneider responded that that was a possibility.

Mr. Graham asked Ms. Jackson to explain a word she had used, "multi-modal hub". Ms. Jackson replied that multi-modal hub means that Uber, Lyft, Greyhound, and cyclists all could use the lot.

Chair McLaughlin asked what the project would compete against in terms of funding. Ms. Jackson replied that for FRED, funding the project would not result in forgoing, for example, a bus. Regarding completion of funding on a regional scale, the project may use 5307 funds, local funding, or a mix of regional and local funds. Mr. McLaughlin stated that if the project used 5307 funding, then FAMPO would need to discuss funding allocations further. Dr. Schneider mentioned that funding could come from a variety of sources that had yet to be determined and that tonight's action was only to add the project to the TIP.

Motion was made to approve Resolution 22-01.

Motion: Mr. Kelly; Second: Ms. Vanuch  
Motion passed with unanimous consent.

e. **Resolution 22-02: Appointing Rodney Thomas to the FAMPO Citizens Transportation Advisory Committee (CTAC) (ACTION ITEM)**

Ms. Feindt presented a resolution to appoint Stafford resident, Mr. Rodney Thomas, to CTAC as an at-large member.

Chair McLaughlin asked that staff send Policy Committee members information on open CTAC seats.

Motion was made to approve Resolution 22-02.

Motion: Ms. Lamb; Second: Mr. Kelly  
Motion passed with unanimous consent.

## **9. Closed Session**

a. **Resolution 22-03: Allowing the Policy Committee to Go into Closed Session (ACTION ITEM)**

Motion was made to approve Resolution 22-03.

Motion: Mr. Kelly; Second: Ms. Vanuch  
Motion passed with unanimous consent.

**10. Return to Open Session**

a. **Resolution 22-04: Allowing the Policy Committee to Return to Open Session (ACTION ITEM)**

Motion was made to approve Resolution 22-04.

Motion: Ms. Lamb; Second: Mr. Kelly

A roll call vote was conducted with results as follows:

Mr. McLaughlin, aye;  
Mr. Graham, aye;  
Mr. Kelly, aye;  
Mr. Baroody, aye;  
Ms. Lamb, aye;  
Mr. Dudenhefer, aye;  
Ms. Vanuch, aye;  
Dr. Schneider, aye;  
Ms. Parker, aye.

**11. Action Items**

a. **Resolution 22-05: Authorizing Staff to Issue Notices of Intent to Award On-Call Professional Transportation Planning Services Contracts (ACTION ITEM)**

Mr. Ollis clarified that the resolution allows FAMPO staff to award consultant contracts to three on-call consultants: Michael Baker, Cambridge Systematics, and VHB.

Motion was made to approve Resolution 22-05.

Motion: Ms. Lamb; Second: Mr. Kelly  
Motion passed with unanimous consent.

**12. Correspondence**

Mr. Ollis shared correspondence included in the meeting materials that relate to the quarterly report and approval by the FHWA/FTA of the FAMPO Unified Planning Work Program (UPWP).

**13. Staff and Agency Reports**

Mr. Ollis stated that he was going to hire a temporary planning intern as he worked to hire a full-time planner.

Ms. Parker told the committee that the Chatham Bridge would reopen sometime in October. She also invited members to attend the opening ceremony for a new park n' ride lot off of

Commonwealth Drive. Ms. Parker reminder the committee of the October 1, 2021, revenue sharing and transportation alternatives (TAP) deadline and noted that FAMPO would need to take action on any related resolutions of support prior to that deadline.

**14. Board Member and Chair Comments**

Chair McLaughlin told committee members that they are expected to be in-person for meetings. If they cannot attend in-person, then they must convey a valid reason for attending virtually prior to the meeting. He stated that Mr. Ollis would send out information on attendance policies. Mr. Quirke asked if the in-person attendance policy applied to non-voting members. Mr. McLaughlin stated that it did.

**15. Adjourn/Next Policy Committee Meeting: September 20, 2021 at 6:00pm**

Chair McLaughlin adjourned the meeting at 7:27 pm.



**POLICY COMMITTEE MEETING MINUTES**  
September 13, 2021 – 6:00 p.m.  
406 Princess Anne Street, Fredericksburg, VA 22401  
[www.fampo.gwregion.org](http://www.fampo.gwregion.org)

**Committee Members Present:** *(V) indicates voting member*

Mr. David Ross, Spotsylvania County (V)  
Mr. Chris Yakabouski, Spotsylvania County (V)  
Mr. Jason Graham, First Vice-Chair, City of Fredericksburg (V)  
Mr. Matthew Kelly, City of Fredericksburg (V)  
Mr. Timothy Baroody, City of Fredericksburg (V)  
Ms. Cindy Lamb, Second Vice-Chair, Stafford County (V)  
Ms. Crystal Vanuch, Stafford County (V)  
Mr. Mark Dudenhefer, Stafford County (V)  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC) (V)  
Ms. Marcie Parker, Representative from the Secretary of Transportation (V)  
Ms. Cathy Binder, alternate King George County  
Mr. Aidan Quirke, alternate, FREDericksburg Regional Transit alternate (FRED)  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Stephen Haynes, alternate VDOT  
Mr. Todd Horsley, Department of Rail and Public Transportation (DRPT) (Virtual attendance – medical reason given)  
Mr. Hank Scharpenberg, Citizens Transportation Advisory Committee (CTAC)

**Committee Members Present (remotely, without virtual participation request):**

Mr. Joe Stainsby, alternate PRTC (V) (Virtual attendance from home)

**Committee Members Absent:**

Mr. Tim McLaughlin, Chair, Spotsylvania County (V)  
Mr. Kevin Marshall, alternate Spotsylvania County (V)  
Mr. Gary Skinner, alternate Spotsylvania County (V)  
Ms. Deborah Frazier, alternate Spotsylvania County (V)  
Mr. Mark Whitley, alternate City of Fredericksburg (V)  
Ms. Meg Bohmke, alternate Stafford County (V)  
Mr. Tom Coen, alternate Stafford County (V)  
Ms. Annie Cupka, King George County  
Mr. Jeffery Sili, Caroline County  
Mr. Jeffrey Black, alternate Caroline County  
Ms. Jamie Jackson, FRED  
Ms. Ciara Williams, alternate DRPT  
Mr. Matthew Rowe, CTAC alternate  
Mr. Ivan Rucker, Federal Highway Administration (FHWA)  
Ms. Tonya Holland, Federal Transit Administration (FTA)  
Mr. Cedric Rucker, Commonwealth Transportation Board (CTB)

### **Others Present:**

Ms. Kate Gibson, GWRC (remote attendance)  
Ms. Michele Dooling, GWRC (remote attendance)  
Ms. Leigh Anderson, GWRideConnect (remote attendance)  
Ms. Linda LaSut, VDOT (remote attendance)  
Mr. Jim Ponticello, VDOT (remote attendance)  
Mr. Dan Grinnell, VDOT (remote attendance)  
Mr. Paul Agnello, Spotsylvania County (remote attendance)  
Mr. Alex Owsiak, Stafford County (remote attendance)  
Ms. Jennifer Falknor, Healthy Generations (remote attendance)  
Ms. TaMara Banks, FRED (remote attendance)  
Mr. Zach Harris, Michael Baker International, (remote attendance)

### **Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Kari Barber, Transportation Planner/Bicycle and Pedestrian Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Adam Hager, Transportation Planner

#### **1. Call Policy Committee Meeting to Order**

Vice Chair Graham called the meeting to order at 6:00 p.m.

#### **2. Roll Call and Determination of Quorum**

Mr. Ollis conducted roll call and determined a quorum present.

#### **3. Approval of the September 20, 2021 Policy Committee Agenda (ACTION ITEM)**

Motion was made to approve the September 20, 2021 Policy Committee agenda.

Motion: Mr. Kelly; Second: Ms. Lamb  
Motion passed with unanimous consent.

#### **4. Public Involvement**

Staff read one comment from Ms. Jane Leeds, a FAMPO area resident, related to safety and accessibility concerns, especially for those with disabilities.

#### **5. Consent Agenda**

##### **a. Approval of August 16, 2021, Policy Committee Minutes (ACTION ITEM)**

Motion was made to approve the consent agenda.

Motion: Mr. Kelly; Second: Ms. Lamb  
Motion passed with unanimous consent.

#### **6. FAMPO Administrator Report**

Mr. Ollis provided a report focused on the continued impact of COVID-19 on transportation, a newly formed Virginia Passenger Rail Authority, and the FAMPO CMAQ/STBG project selection process. He also provided an update on the FAMPO Congestion Management Process (CMP) Performance Monitoring Program.

Mr. Kelly asked whether it would be worthwhile for the committee to consider a resolution requesting more representation in the FAMPO area on the VPRA.

Ms. Lamb added to Mr. Kelly's statement and noted she would go to the Virginia Association of Counties (VACO) transportation subcommittee to discuss the issue.

Mr. Ollis noted staff is glad to take direction from the board regarding next steps with the VPRA.

## **7. Action/Discussion Items**

### **a. Lafayette Boulevard Traffic Study Update**

Mr. Harris shared the draft set of recommendations for the study which includes near- and long-term improvements. Near-term improvements are generally lower in cost and fit within the existing right-of-way (ROW) while long-term recommendations are larger in scope and will require ROW acquisition. Mr. Harris reviewed each specific recommendation and provided details on how they were developed over the course of the study effort.

Mr. Graham noted that there are approximately \$10M in near-term recommendations and \$15M in long-term recommendations. He asked whether an alternatives analysis had been conducted looking at what kinds of bus/transit improvements could occur with such amounts of funding. Mr. Harris responded that this has not been considered. Mr. Ollis noted that transit was considered in a separate phase of this study.

Mr. Kelly noted that Lafayette Boulevard has been studied for a long time. He asked why the widening recommendations tend to be on the southern part of the corridor and not in the City of Fredericksburg. Mr. Harris said that the original scope of the study called for looking at ways of using the existing pavement width. A few alternatives were considered related to traffic movement within a three-lane width, but there were limitations in extending the widening recommendations further north. Traffic operations would be difficult if widening were recommended further north.

Mr. Ollis reiterated the constraint of the existing ROW. Mr. Haynes shared that the focus was to find cost effective solutions with this study.

Mr. Kelly added that a bottleneck would continue if the corridor is only widened in Spotsylvania County.

Ms. Lamb asked if this was a STARS Study. Mr. Haynes responded that this is a FAMPO study that was initiated with Phase I a couple of years ago. Ms. Lamb asked who the stakeholders were for this study. Mr. Haynes noted that the City of Fredericksburg, Spotsylvania County, VDOT, and FAMPO.

Mr. Yakabouski asked whether recent studies at the Four Mile Fork area were taken into account with this effort. Mr. Haynes said that a recent improvement at the Four Mile Fork area has been funded but it may not have been explicitly added to this study given the recency.

**b. SMART SCALE Round 5 Initial Project Selection**

Mr. Lehane shared an update on the SMART SCALE process and informed the board that staff has developed an initial set of projects for submission at the regional level for FAMPO and GWRC.

Mr. Ollis reviewed the project lists and added that they are preliminary in nature; no action is being requested of the board and changes can take place before the official pre-application period. He added that many projects are multi-jurisdictional which tend to score favorably in the SMART SCALE process.

Mr. Kelly appreciated the Lafayette Boulevard roadway and bike/ped project elements being included together. Mr. Ollis said staff is considering a transit element as well.

Ms. Lamb noted that Stafford is continuing to review the project list and may not think it is the right list. Mr. Ollis responded that staff is happy to take comments and make adjustments.

Mr. Dudenhefer, Ms. Parker, and Mr. Haynes discussed ongoing work related to the development of the project lists, specifically related to I-95 Exit 136 and Centreport Parkway.

Mr. Graham asked if action was requested of the board. Mr. Ollis and Mr. Hager responded that no action was being requested tonight.

Ms. Coffey noted that while no action is required, VDOT is asking for applicants to provide as much information as possible at this point.

Mr. Graham invited a motion for action, but no motion was made. The board concurred with staff's recommendation to submit the list as presented.

**c. Resolution 22-06: Supporting Transportation Alternatives Program Applications (ACTION ITEM)**

Ms. Barber shared information related to the pending submission of TAP projects and asked the board for approval in support of local applications.

Motion was made to approve Resolution 22-06.

Motion: Mr. Kelly; Second: Ms. Lamb  
Motion passed with unanimous consent.

**d. Resolution 22-07: Approving the 2050 Long Range Transportation Plan (LRTP) Fiscally Constrained Project Lists (ACTION ITEM)**

1. Public Comments Received
2. Presentation
3. Letter to the Policy Committee from the Citizens Transportation Advisory Committee
4. Draft 2050 LRTP Project Lists

Mr. Ollis shared an update on the LRTP and reviewed the minor changes made to the fiscally constrained project lists since August. He informed the committee that members of the public submitted comments which were included in the meeting packet. He added that the FAMPO Citizens Transportation Advisory Committee has submitted a letter to the Policy Committee regarding the absence of a new river crossing project in the draft project lists.

Motion was made to approve Resolution 22-07.  
Motion: Mr. Kelly; Second: Ms. Lamb

Regarding the CTAC letter, Mr. Scharpenberg shared that the CTAC believes the critical issue in the region is the gridlock and not including a river crossing project will inhibit the transportation system if this issue is kicked down the road.

Mr. Ollis said project specifics must be provided in order to include the project for air quality conformity. Mr. Kelly encouraged Mr. Scharpenberg to continue discussions at the CTAC and invited further discussion with the Policy Committee, but the approval of the project lists was urgent tonight and must move forward.

Motion passed with unanimous consent.

**5. Resolution 22-08: Endorsing the 2050 Long Range Transportation Plan Fiscally Constrained Project Lists for Air Quality Conformity Analysis (ACTION ITEM)**

Motion was made to approve Resolution 22-08.  
Motion: Mr. Kelly; Second: Ms. Lamb  
Motion passed with unanimous consent.

**6. Resolution 22-09: Authorizing the Technical Advisory Committee to Approve the Draft Air Quality Conformity Report for the 2050 Long Range Transportation Plan Fiscally Constrained Project List for Public Comment (ACTION ITEM)**

Motion was made to approve Resolution 22-09.  
Motion: Mr. Kelly; Second: Ms. Lamb  
Motion passed with unanimous consent.

**e. Resolution 22-10: Appointing Jane Leeds as an At-Large Member to the CTAC (ACTION ITEM)**

Motion was made to approve Resolution 22-10.

Motion: Mr. Lamb; Second: Mr. Kelly  
Motion passed with unanimous consent.

**f. Resolution 22-11: Appointing TaMara Banks as an At-Large Member to the CTAC (ACTION ITEM)**

Motion was made to approve Resolution 22-11.

Motion: Mr. Lamb; Second: Mr. Kelly  
Motion passed with unanimous consent.

**g. FY22 FAMPO Meetings Calendar Update**

Mr. Hager shared an updated calendar with committee members and noted that the chair has suggested moving the January and February Policy Committee meeting dates back one week due to holidays.

**8. Correspondence**

No correspondence was shared.

**9. Staff and Agency Reports**

Mr. Ollis shared that FAMPO is currently advertising for a Transportation Planner II/III and transportation planning internship.

Ms. Parker shared that there is information on VDOT's social media related to upcoming roadway improvements.

**10. Board Member and Chair Comments**

No comments were made.

**11. Adjourn/Next Policy Committee Meeting: October 18, 2021 at 6:00pm**

Vice Chair Graham adjourned the meeting at 7:37 p.m.

**POLICY COMMITTEE MEETING MINUTES**  
October 18, 2021 – 6:00 p.m.  
406 Princess Anne Street, Fredericksburg, VA 22401  
[www.fampo.gwregion.org](http://www.fampo.gwregion.org)

**Committee Members Present:** *(V) indicates voting member*

Mr. Tim McLaughlin, Chair, Spotsylvania County (V)  
Mr. Jason Graham, First Vice-Chair, City of Fredericksburg (V)  
Mr. Matthew Kelly, City of Fredericksburg (V)  
Mr. Timothy Baroody, City of Fredericksburg (V)  
Ms. Cindy Lamb, Second Vice-Chair, Stafford County (V)  
Mr. Mark Dudenhefer, Stafford County (V)  
Ms. Crystal Vanuch, Stafford County (V)  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC) (V)  
Mr. Joe Stainsby, alternate PRTC (V) (remote attendance with personal reason given)  
Ms. Betsy Massie, alternate PRTC (V)  
Ms. Marcie Parker, Representative from the Secretary of Transportation (V)  
Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation (V)  
Ms. Annie Cupka, King George County  
Ms. Cathy Binder, alternate King George County  
Ms. Jamie Jackson, FREDericksburg Regional Transit (FRED)  
Mr. Aidan Quirke, alternate FRED  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Stephen Haynes, alternate VDOT  
Mr. Todd Horsley, Department of Rail and Public Transportation (DRPT)  
Mr. Hank Scharpenberg, Citizens Transportation Advisory Committee (CTAC)

**Committee Members Present (remotely, without virtual participation request):**

Ms. Meg Bohmke, alternate Stafford County (V)

**Committee Members Absent:**

Mr. Tom Coen, alternate Stafford County (V)  
Mr. Chris Yakabouski, Spotsylvania County (V)  
Mr. David Ross, Spotsylvania County (V)  
Mr. Kevin Marshall, alternate Spotsylvania County (V)  
Ms. Deborah Frazier, alternate Spotsylvania County (V)  
Mr. Gary Skinner, alternate Spotsylvania County (V)  
Mr. Mark Whitley, alternate City of Fredericksburg (V)  
Mr. Jeffery Sili, Caroline County  
Mr. Jeffrey Black, alternate Caroline County  
Mr. Ivan Rucker, Federal Highway Administration (FHWA)  
Ms. Tonya Holland, Federal Transit Administration (FTA)  
Ms. Ciara Williams, alternate DRPT  
Mr. Cedric Rucker, Commonwealth Transportation Board (CTB)

Mr. Matthew Rowe, alternate CTAC

**Others Present (remotely):**

Ms. Emily Stock, DRPT  
Mr. Brandon Brown, Stafford County  
Mr. Jim Ponticello, VDOT  
Ms. Leigh Anderson, GWRideConnect  
Mr. Nick Ruiz, Virginia Railway Express (VRE)  
Mr. Paul Agnello, Spotsylvania County  
Ms. Therese Vogel, member of the public  
Ms. Jane Leeds, member of the public

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Adam Hager, Transportation Planner

**1. Call Policy Committee Meeting to Order**

Chair McLaughlin called the meeting to order at 6:00 pm.

**2. Roll Call and Determination of Quorum**

Ms. Feindt conducted roll call and determined a quorum present.

**3. Approval of the October 18, 2021 Policy Committee Agenda (ACTION ITEM)**

Motion was made to approve the October 18, 2021 Policy Committee agenda.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent.

**4. Public Involvement**

No comments from members of the public.

**5. Public Hearing**

No comments from member of the public on the Draft Air Quality Conformity Report for the Draft 2050 Long Range Transportation Plan and FY21-24 Transportation Improvement Program.

**6. Consent Agenda**

**a. Approval of September 20, 2021 Policy Committee Minutes (ACTION ITEM)**

Motion was made to approve the September meeting minutes.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent.

**7. FAMPO Administrator Report**

Mr. Ollis provided an update on the SMART SCALE Round 5 timeline and progress. He reported that three staff members had presented at the Association of Metropolitan Planning Organizations (AMPO) conference, and that a FRED employee and OmniRide both received



Virginia Transit Association (VTA) awards. Mr. Ollis encouraged the committee to consider a vision for FAMPO which would establish a direction on what FAMPO should do to meet future transportation needs. He reported that staff continue to work on the draft 2050 Long Range Transportation Plan and the Environmental Justice Analysis, both of which they anticipate to complete by the end of this year with a presentation to the Policy Committee in February or March of 2022. Staff are also working on updating the Congestion Management Process (CMP).

Mr. Kelly spoke about the proposal for the committee to develop a vision. He noted that technology is moving quickly and that makes it difficult to determine what the future of transportation might look like. Mr. Ollis replied that staff could present information on the current state of emerging technology and anticipated implications.

Mr. Scharpenberg informed the committee that the Citizens Transportation Advisory Committee (CTAC) is considering adopting a vision statement and would report back to the board.

## 8. Action/Discussion Items

### a. Virginia State Rail Plan Presentation

Ms. Stock with the Virginia Department of Rail and Public Transit (DRPT) presented on the effort to develop the 2022 Virginia Statewide Rail Plan. Current work includes a draft project list. The final plan is anticipated to be adopted in spring of 2022. While some virtual public outreach has been conducted, more is planned for early next year. The goals of the plan correlate with VTrans goals. The plan is being developed in close coordination with the Virginia Passenger Rail Authority (VPRA) and will include policies and plans set forth by the Transforming Rail in Virginia initiative. The CTB will ultimately adopt the plan. FAMPO is encouraged to provide feedback on the draft plan.

Mr. Kelly stated that he hoped the plan would place a priority on commuter rail. He stated that freight rail delays the commuter rail service and wonders if the plan will address that problem. Mr. Kelly also mentioned an ongoing issue with freight cars, filled with dangerous materials, being stored near neighborhoods in the City of Fredericksburg. He asked if the State can do anything about this issue now, and whether the plan will address policies for these types of safety issues.

Ms. Stock replied that a good portion of the plan focuses on the FAMPO region. DRPT understands the need to separate freight and commuter rail to reduce delays; it is a priority. With regard to the freight rail cars being stored near residential areas, she will follow up with CSX.

### b. Commonwealth Transportation Board (CTB) Fall Meeting Update

Mr. Ollis noted that a date has yet to be announced for the CTB fall meeting. He presented a list of issues that FAMPO will address at the meeting and asked for comments on the list.

Mr. Kelly stated that there needs to be more exit and entry points on I-95 for emergency vehicles. However, he was not requesting that the matter be added to the already extensive list.

### c. FAMPO Multimodal East – West Mobility Study Update

Mr. Ollis conveyed that phase one of the study was underway, with two stakeholder meetings completed. The stakeholder members have discussed goals, survey results, specific problem areas, and reviewed predicted regional growth. Staff have developed a public

participation plan. The next stakeholder meeting will be held on December 6, 2021 at 10:30 am. The stakeholder group includes a wide range of regional representatives.

d. Congestion Mitigation and Air Quality (CMAQ) Program and Surface Transportation Block Grant (STBG) Program Selection Process Update

Mr. Hager gave an update on staff and subcommittee efforts to update the project selection process for both funding programs. Staff anticipate that the full draft will be sent, via email, to the FAMPO committees in December 2021, with the Policy Committee voting to approve the draft in January 2022. Mr. Hager noted that the meeting packet included all comments received on the previous methodology draft. Further comments are welcome but be mindful of the tight timeframe.

Mr. Ollis added that the current policy is over 10 years old and is in need of an update.

e. FAMPO Bylaws Discussion

Chair McLaughlin noted that he had requested this agenda item and that members should review the current bylaws and propose changes they wish to see. He stated that one concern he has is related to the quorum policy which can result in one FAMPO locality stalling action by boycotting a meeting.

Mr. Kelly said that in the past, bylaws changes were discussed in smaller groups and then suggestions were presented to the full committee. He suggested a similar process but reminded members that the election cycle might interrupt the process as it could result in member changes.

Mr. McLaughlin directed Mr. Ollis to put together a timeline for bylaw review and discussion and to schedule a meeting with the CAOs of the FAMPO localities. The CAOs should begin the process and gather ideas from the localities. A small Policy Committee subcommittee can then meet to discuss the CAO recommendations.

Ms. Lamb added that a similar process was used in the past. She cautioned that during that process all ideas were included into the draft bylaws which produced a document that had legal conflicts and disputed changes. She recommended that suggested changes be vetted before they are included to weed out legal conflicts and impracticable policies.

Mr. Kelly added that bylaws changes should include improvements to meeting processes including the manner in which issues come before the committee. The process in which the committee operates is very important.

Ms. Cupka asked if a revision to the bylaws might include changes to voting status. King George would be interested in becoming a voting member. Mr. Dudenhefer acknowledged it is worth considering but would open a discussion on weighted voting. Chair McLaughlin asked Mr. Ollis to research whether FAMPO could add jurisdictions to its voting membership. Mr. Ollis replied that he would put together a briefing and report back to the board.

9. Correspondence

Mr. Ollis and Ms. Feindt noted that a new Title VI assurance had been signed. This was a routine action that was prompted by a leadership change at FAMPO's fiscal agent, the George Washington Regional Commission.

## 10. Staff Reports

Mr. Ollis noted that FAMPO had hired a temporary part-time intern.

## 11. Member Comments

Ms. Cupka spoke about a news article that conveyed that an incumbent delegate was campaigning on re-introducing a bill to create a Regional Transportation Authority (RTA) for Planning District 16. She said that King George is opposed to such a bill and asked if there was interest among committee members to develop a resolution against any such bill. She noted the General Assembly session starts in January. Ms. Cupka asked whether other FAMPO members had been consulted on the previous bill that was introduced.

Mr. Kelly replied that the City of Fredericksburg had discussions with the delegate about the previous bill and voiced their concerns. He does not think the previous bill had been well-thought out and would only create a bureaucratic process without any taxing authority. He asked that action on a possible resolution be delayed until an actual bill was introduced. FAMPO should not take a stance against all future bills that may seek to create an RTA and, depending on the bill's content, FAMPO may or may not support it.

Mr. Ollis added that he had met with Del. Cole and encouraged him to work with localities. Mr. Ollis had not read the news article Ms. Binder had mentioned.

Ms. Vanuch stated that Stafford County had sent a letter to the General Assembly opposing the bill. She motioned for FAMPO to send a resolution expressing opposition to any future bills of a similar nature.

Mr. Ollis asked that committee members not dismiss the general idea of an RTA.

Chair McLaughlin offered a substitute motion for FAMPO to create a resolution conveying that it does not support the creation of an RTA at this time.

Ms. Vanuch withdrew her motion and seconded the substitute motion.

Mr. Kelly asked the committee to not rush into a decision at this meeting but rather wait to comment on a particular bill. He noted that an RTA may be useful if it resulted in increased transportation funding.

Motion was made to formally resolve that "At this time, the FAMPO Policy Committee is currently opposed to the formation of a regional transportation authority within Planning District 16."

Motion: Chair McLaughlin; Second: Ms. Vanuch

A roll call vote was conducted with results as follows:

Ms. Lamb, aye;  
Mr. Dudenhefer, aye;  
Ms. Vanuch, aye;  
Mr. McLaughlin, aye;  
Mr. Kelly, nay;  
Mr. Graham, nay;

Mr. Baroody, nay;  
Dr. Schneider, abstain;  
Ms. Parker, nay;

Motion failed with four ayes, four nays, and one abstention.

Ms. Vanuch requested that the RTA legislation issue be placed on the next Policy Committee meeting agenda. Chair McLaughlin agreed noting that the majority of Spotsylvania members were absent from the current meeting and directed Mr. Ollis to place the matter on the next meeting's agenda.

12. Chair McLaughlin adjourned the meeting at 7:30 pm.

Mr. Ollis asked for confirmation that the date for the next Policy Committee meeting worked for committee members, noting there was mention of a possible conflict with an upcoming VACo conference. The committee concurred on leaving the date as is.

Next meeting: November 15, 2021 at 6:00pm.

## **POLICY COMMITTEE MEETING MINUTES**

November 15, 2021 – 6:00 p.m.

406 Princess Anne Street, Fredericksburg, VA 22401

[www.fampo.gwregion.org](http://www.fampo.gwregion.org)

### **Committee Members Present:** *(V) indicates voting member*

Mr. Tim McLaughlin, Chair, Spotsylvania County (V)  
Mr. Chris Yakabouski, Spotsylvania County (V)  
Mr. David Ross, Spotsylvania County (V)  
Mr. Jason Graham, First Vice-Chair, City of Fredericksburg (V)  
Mr. Matthew Kelly, City of Fredericksburg (V)  
Mr. Timothy Barody, City of Fredericksburg (V)  
Ms. Crystal Vanuch, Stafford County (V)  
Mr. Tom Coen, alternate Stafford County (V) (remote attendance, personal reason given)  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC) (V)  
Mr. Joe Stainsby, alternate PRTC (V) (remote attendance, personal reason given)  
Ms. Marcie Parker, Representative from the Secretary of Transportation (V)  
Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation (V)  
Mr. Aidan Quirke, alternate FREDericksburg Regional Transit (FRED)  
Mr. Stephen Haynes, alternate Virginia Department of Transportation (VDOT)  
Mr. Todd Horsley, Department of Rail and Public Transportation (DRPT) (remote attendance, personal reason given)  
Mr. Ivan Rucker, Federal Highway Administration (FHWA)  
Mr. Hank Scharpenberg, Citizens Transportation Advisory Committee (CTAC)

### **Committee Members Present (remotely, without virtual participation request):**

Ms. Susan Gardner, VDOT  
Ms. Ciara Williams, DRPT

### **Committee Members Absent:**

Mr. Kevin Marshall, alternate Spotsylvania County (V)  
Ms. Deborah Frazier, alternate Spotsylvania County (V)  
Mr. Gary Skinner, alternate Spotsylvania County (V)  
Mr. Mark Whitley, alternate City of Fredericksburg (V)  
Ms. Cindy Lamb, Second Vice-Chair, Stafford County (V)  
Mr. Mark Dudenhefer, Stafford County (V)  
Ms. Meg Bohmke, alternate Stafford County (V)  
Ms. Annie Cupka, King George County  
Ms. Cathy Binder, alternate King George County  
Mr. Jeffery Sili, Caroline County  
Mr. Jeffrey Black, alternate Caroline County  
Ms. Jamie Jackson, FRED  
Ms. Ciara Williams, alternate DRPT  
Ms. Tonya Holland, Federal Transit Administration (FTA)  
Mr. Cedric Rucker, Commonwealth Transportation Board (CTB)

Mr. Matthew Rowe, alternate CTAC

**Others Present (remotely):**

Mr. Jim Ponticello, VDOT  
Ms. Leigh Anderson, GWRideConnect  
Mr. Paul Agnello, Spotsylvania County  
Mr. Zach Harris, Michael Baker International  
Mr. Chip Boyles, George Washington Regional Commission (GWRC)  
Mr. Rich Denbow, Cambridge Systematics  
Mr. Feng Liu, Cambridge Systematics  
Ms. Linda LaSut, VDOT  
Mr. Brandon Brown, Stafford County

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Kari Barber, Transportation Planner/ Bicycle and Pedestrian Coordinator (remotely)  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Adam Hager, Transportation Planner

**1. Call Policy Committee Meeting to Order**

Chair McLaughlin called the meeting to order at 6:00 pm.

**2. Pledge of Allegiance**

Mr. Ross led the pledge of allegiance.

**3. Roll Call and Determination of Quorum**

Ms. Feindt conducted roll call and determined a quorum present.

**4. Approval of the November 15, 2021 Policy Committee Agenda (ACTION ITEM)**

Motion was made to approve the November 15, 2021 Policy Committee agenda.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent.

**5. Public Involvement**

Previously submitted comments were included in the meeting packet.

No additional comments from members of the public were made.

**6. Consent Agenda**

**a. Approval of October 18, 2021 Policy Committee Minutes (ACTION ITEM)**

**b. Resolution 22-12: Approving the 2050 Long Range Transportation Plan and FY21-24 Transportation Improvement Program Air Quality Conformity Report (ACTION ITEM)**

Motion was made to approve the consent agenda.

Motion: Mr. Kelly; Second: Mr. Ross  
Motion passed with unanimous consent.

**7. FAMPO Administrator Report**

Mr. Ollis provided an update on recently introduced early bus service at FREDericksburg Regional Transit, continued the discussion from last month on the FAMPO Vision, a summary of the infrastructure bill, and a snapshot of key FAMPO work products. He noted that two staff team members are moving to new jobs and a review of salary scales and professional development is underway.

**8. Action/Discussion Items**

**a. Endorsing the Recommendations of the Lafayette Boulevard Highway Study (ACTION ITEM)**

Mr. Harris provided an overview of the four short-term and two long-term recommendations from the study effort.

Mr. Kelly asked VDOT why some of the proposed improvements cannot be one SMART SCALE project. Ms. Shropshire pointed to the SMART SCALE Technical Guide which requires application elements to be proximate and contiguous.

Mr. Graham asked about whether transit alternatives were considered and what the scope of the study was. Mr. Harris said the scope called for looking at three scenarios that related to roadway safety and congestion. Mr. Kelly referenced ongoing transit improvements along the corridor and indicated that transit improvements should be systemwide.

Mr. Ollis clarified that there was a Phase I study effort that focused exclusively on transit. Mr. Graham asked what the vision for Lafayette Boulevard is and Mr. Kelly suggested it was a thru-way rather than a complete street. Mr. Yakabouski noted that there are existing projects on the books that will mitigate some of the issues that are being addressed with the recommendations presented.

After some discussion, no action was taken.

**b. 2050 Long Range Transportation Plan Update**

Mr. Denbow and Mr. Liu provided an update on the Long-Range Transportation Plan's System Performance Report and travel demand modeling efforts.

**c. A Letter of the Fredericksburg Area MPO to the Virginia Secretary of Transportation (ACTION ITEM)**

Mr. Ollis noted the letter was included in the meeting packet. Chair McLaughlin proposed holding off on sending this letter until a new administration is in place and the committee was in agreement. The draft letter contents were accepted, but will only be sent when the new administration is in place. No action was taken.

**d. Public Involvement Activity Summary**

Ms. Feindt provided an overview of the public involvement work that staff has carried out in calendar year 2021. She summarized recent efforts and presented metrics on FAMPO's work.

- e. Congestion Mitigation and Air Quality (CMAQ) Program and Surface Transportation Block Grant (STBG) Program Selection Process Update
  1. CMAQ Project Selection Process – Working Draft – November 8, 2021
  2. STBG Project Selection Process – Working Draft – November 8, 2021

Mr. Hager gave an update on staff and subcommittee efforts to update the project selection process for both funding programs. Mr. Ollis added that one option for this next allocation cycle is to not do a call for projects but instead allocate available funding to existing projects that are not fully funded. He noted that this option would be discussed with the CMAQ/STBG Project Selection Process Subcommittee later in the week and no action was required at the time.

- f. FY21-24 Transportation Improvement Program Update
  1. **Resolution 22-13: Directing a Public Comment Period for an Amendment to the FY21-24 Transportation Improvement Program to Add UPC 119112, #SMART22 I-95 Exit 126 STARS Study Improvements and UPC 119108, #SMART22 – Rt. 208 Operational and Multimodal Improvements (ACTION ITEM)**
  2. UPC 113538 Administrative Modification
  3. DRPT Table C Administrative Modification
  4. UPC 110382 Administrative Modification

Ms. Chandler provided an update on the FY21-24 Transportation Improvement Program (TIP), noting there were three recent administrative modifications and one pending amendment that requires a public comment period since it is a new TIP project.

Motion was made to approve Resolution 22-13.

Motion: Mr. Kelly; Second: Ms. Vanuch  
Motion passed with unanimous consent.

- g. Metropolitan Planning Areas and Adding MPO Members Discussion  
Mr. Ollis gave a presentation on the federal and state requirements that govern metropolitan areas and what it takes to add MPO members. He summarized the required and voluntary paths for redesignation.

Chair McLaughlin noted this information may become pertinent once the new urban areas are released by the US Census Bureau.

- h. FAMPO Bylaws Discussion  
Mr. Ollis provided an update to the committee on the FAMPO bylaws. He noted that the CAOs met and discussed potential changes.

Chair McLaughlin, Mr. Ross, and Mr. Ollis discussed how the proposals might deviate from Robert's Rules of Order.

The committee discussed the pros and cons of adding language around adding items to the agenda on the day of a meeting. Discussion was held regarding the definition of what might



constitute an emergency and who makes such a determination.

Chair McLaughlin suggested including language that indicates members cannot add items to the agenda on the day of the meeting; it must be requested at least seven days in advance. The committee directed staff to present options at a future meeting regarding the quorum requirement and make options available to members in advance for purposes of obtaining legal counsel.

#### 9. Correspondence

Mr. Ollis noted that a new Title VI assurance had been signed. This was a routine action that was prompted by a leadership change at FAMPO's fiscal agent, the George Washington Regional Commission.

#### 10. Staff Reports

No staff reports were made.

#### 11. Member Comments

Chair McLaughlin noted that Mr. Ollis will require action regarding a visa. The committee directed staff by consensus to proceed with whatever may be necessary to obtain permanent residence visa as the next step in the visa process since it is in the approved UPWP and budget.

#### 12. Chair McLaughlin adjourned the meeting at 7:52 pm. Next meeting: January 24, 2021 at 7:30pm.