



**CITIZENS TRANSPORTATION ADVISORY COMMITTEE  
MEETING MINUTES**

Wednesday • January 13, 2021 • Virtual-Only   
406 Princess Anne Street, Fredericksburg VA 22401  
<https://www.fampo.gwregion.org/>

**Approved as amended: February 10, 2021**

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Citizens Transportation Advisory Committee webpage:  
<https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>.

Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.

**Members Present:**

**Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Al Durante, Spotsylvania County  
Mr. Neil Holloran, Spotsylvania County (7:04pm)  
Mr. Anton Stubbs, Spotsylvania County  
Mr. Melvin Allen, Sr., Stafford County  
Mr. David Swan, Stafford County  
Mr. Glenn Goldsmith, Stafford County  
Mr. Wade Suddreth, Stafford County  
Dr. Robert Gates, King George County  
Mr. Larry Gross, At-Large  
Mr. Rupert Farley, At-Large  
Mr. Dustin Savage, At-Large

**Others Present**

Ms. Christine Hoeffner, Virginia Railway Express (VRE)  
Ms. Karen Finucan Clarkson, VRE  
Mr. Brandon Brown, Stafford County  
Ms. Aisha Balogun, Continuum of Care (CoC) Program Vista  
Ms. Maureen Howell, Spotsylvania County Resident

**FAMPO Staff Present**

Mr. Ian Ollis, Administrator  
Mr. Adam Hager, Transportation Planner  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Leah Vigil, Administrative Assistant

*Speaker name: Summary of speaking points*

- 1. Call to Order** – Chairman David McLaughlin  
The FAMPO Citizens Transportation Advisory Committee (CTAC) Meeting was called to order at **6:04 pm**.
- 2. Roll Call** – Ms. Leah Vigil  
Ms. Vigil took roll call for attendance.

### **3. Approval of the January 13, 2021 CTAC Agenda (ACTION ITEM)**

Chair McLaughlin clarified that Item 6.c.i. would not entail playing the video.

The January 13, 2021 CTAC Agenda was approved without changes by consensus.

### **4. Approval of November 10, 2020 CTAC Meeting Minutes (ACTION ITEM)**

Motion was made to approve the November 10, 2020 CTAC Meeting Minutes without changes.

Motion: Mr. Rupert Farley; Second: Mr. Melvin Allen, Sr.

Abstention: Mr. David Swan and Dr. Robert Gates

Motion passed without objection.

### **5. Initial Public Comment**

Ms. Feindt read an email received by City of Fredericksburg resident Elizabeth LeDoux:

Good evening,

I saw a Facebook post asking for thoughts on biking and walking trails in Fredericksburg. The Federal "Safe Routes to Schools" program has federal money for building walking and biking trails to schools.

I propose we use funds like these to build a bike trail that runs from Learning Lane, running north along Rt1, all the way to James Monroe High School, connecting all of our schools to the same new path, and connecting to the VCR trail, and the Canal Path, giving a huge percentage of our school age children access to a path route to every school in our district.

Also, the large number of people walking along Rt. 1 would have a safe path to get to their destination (which I'm guessing is to shopping.) Next we can address a safe path along Lafayette Boulevard for the same purpose.

Thanks for your consideration.

Chair McLaughlin asked if there was anyone online who wished to comment.

Spotsylvania County resident (Chancellor District) Maureen Howell read a statement she submitted to the Spotsylvania Board of Supervisors:

My address is 14920 N Rapidan Rd, Fredericksburg VA 22407. I have lived at this address for 40 years thus far since August 6, 1980. I am respectfully requesting consideration and support from the honorable members of the Spotsylvania County Board of Supervisors to accept the remaining 0.45 mile-portion of North Rapidan Road as a rural addition, or howsoever it may qualify, and to bring it into the secondary system of state highways. This portion of the road is the other half of the state-maintained part of Route 753 and now serves 7 families/houses. My disabled son often requires emergency medical attention. I am greatly concerned the severe erosion/rapid deterioration of this road will prohibit the rescue squad's access to our home when my son is in need of their help.

Mr. Al Durante informed Ms. Howell that there was an online transportation committee meeting the following evening for Spotsylvania County; the contact for transportation planning was Mr. Paul Agnello and the board supervisor for her district was Mr. Tim McLaughlin.

Mr. Ian Ollis responded that he would work with Ms. Howell to address her issue with Spotsylvania County.

Chair McLaughlin again asked for live public comment. There was no response.

### **6. Member Discussion/Action Items**

- a. Guest Speaker, Virginia Railway Express (VRE) Manager of Project Development, Christine Hoeffner

Ms. Hoeffner presented an overview of the VRE operation including statistics, projects, and rider information.

Ms. Karen Finucan-Clarkson stated that VRE directly serviced 9 jurisdictions, and survey results indicated that 45 jurisdictions were represented in ridership.

Mr. Melvin Allen, Sr. asked about the VRE's relation to news he heard from Congressman Wittman about crossing additions over the Rappahannock.

Ms. Hoeffner responded that perhaps he was referring to the third track over the Rappahannock on a second bridge since the first bridge lacked capacity for an additional track; to extend south to Spotsylvania post-2030. She stated that efforts were concentrated on northern Virginia (NOVA) as the greatest area of need, and the long bridge along with service extended to Lorton, should be completed by 2030, then post-2030, extended service southbound as funds allowed.

Mr. Ollis stated that construction would begin in 2021 in Fredericksburg and he looked forward to the upgraded station and the third track.

Ms. Hoeffner noted that a 2-year contract for design of the bridge was recently awarded.

Mr. Larry Gross thought the presentation was great and wanted to know if and what the effects of the pandemic were.

Ms. Hoeffner responded that VRE recently experienced an increase in ridership; VRE continued health safety measures.

Mr. Allen, Sr., stated that he was getting feedback from riders on the Quantico line of fellow riders without face masks; what were rider options?

Ms. Finucan-Clarkson noted a 100% ride mask-wear policy; if riders noticed policy violations, they could alert the conductor. She stated that VRE was fully committed to the health and safety of passengers; rider participation was necessary for continued operation; riders could contact customer service email: [gotrains@vre.org](mailto:gotrains@vre.org), phone number 1-800-743-3873, or share on social media.

b. VDOT COVID Commuter Survey Results Round 2 – Stacey Feindt

Ms. Feindt noted the VDOT survey relevant to the Fredericksburg District gathered feedback on commuter behavior changes due to COVID-19; this was one in a series of three surveys VDOT would conduct.

c. VDOT Public Comment Period for Improvements to Route 3 – Stacey Feindt

Ms. Feindt summarized the public hearing held last week by VDOT on Route 3. The public comment period would close January 16<sup>th</sup>. She stated that the meeting was sparsely attended and VDOT proposed improvements concentrated on right turns and increasing traffic efficiency and road capacity. She relayed that VDOT thought they could begin and complete improvements in 2024.

i. FAMPO Informational Video

Ms. Feindt stated she made a video about the proposed improvements and how to provide public comment to VDOT; the video could be found under Transportation News on the FAMPO website.

d. Future of Passenger Rail – Ian Ollis

Mr. Ollis spoke briefly about the Greater Washington Partnership project, called “Capital Region Rail Vision,” which includes Maryland, Washington, D.C., and Virginia and advocates for improved rail service. Some possible results of the vision plan would be:

- Bi-directional train service for more trip options
- Increased train route availability on weekday peak times to every 15 minutes
- Increased collaboration with Virginia Rail Express (VRE), Baltimore trains and other rail service

Mr. Dustin Savage asked about extending the electric train lines.

Mr. Ollis responded with the website in the chatbox:

<https://greaterwashingtonpartnership.com/capital-region-rail-vision/>.

e. 2050 Long Range Transportation Plan (LRTP) Update – Ian Ollis

Mr. Ollis highlighted the 2050 LRTP

- 2045 LRTP goals came largely from the 2040 LRTP and were adopted in 2018
- The survey, developed from committee feedback, closed at the end of December
- FAMPO staff would recommend changes, such as:
  - Review of prioritization methodology for roadway, transit, and bike-ped projects
  - Modeling growth scenarios

Chair McLaughlin inquired about factoring in COVID effects to transportation in future trends.

Mr. Ollis responded that he would propose updates to that chapter to better reflect current conditions, including effects of the pandemic.

Mr. Durante asked if economic development was included in the scenarios.

Mr. Ollis stated that jobs would be accounted for, but not economic development, specifically; modeling by Cambridge Systematics (CS) and Virginia Department of Transportation (VDOT) would project jobs' data, and effects on transportation of both increased and decreased economic development in that regard.

f. Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Prioritization Methodology Update - Adam Hager

Mr. Hager noted that the Policy Committee requested an update to STBG scoring that would measure a project's benefit to the Transportation Management Area (TMA) in northern Stafford County.

Mr. Neil Holloran asked if this methodology would be applied to all projects and would still need approval by the Policy Committee.

Mr. Hager responded that the request was to objectively score STBG projects; this update to the scoring process would measure benefit to the TMA; final approval by the Policy Committee would be sought.

Chair McLaughlin recommended the TAC video recording of the meeting covering this topic.

Mr. Hager agreed and said he would send the time stamp to review that agenda item.

g. Performance Based Planning and Programming Update – Adam Hager

Mr. Hager noted the addition of state recommended language of PTASP to the FY21-24 TIP, Highway Safety Targets and Bridge Condition Targets for annual submission per federal regulation. He asked for approval of these items.

Chair McLaughlin asked if TAC endorsed these items.

Mr. Hager responded that the TAC unanimously approved all three items at its January 4<sup>th</sup> meeting.

**i. Adding the Public Transit Agency Safety Plan (PTASP) to the FY21-24 Transportation Improvement Program (TIP) (ACTION ITEM)**

Mr. Hager noted that this would apply to Tier II public transit agencies in the state including FREDericksburg Regional Transit (FRED).

Motion was made to add state language for inclusion of the PTASP to the FY21-24 TIP.

Motion: Mr. Melvin Allen, Sr.; Second: Mr. John Castellarin  
Motion passed with unanimous consent.

**ii. Highway Safety Target Setting (ACTION ITEM)**

Motion was made to approve the Highway Safety Target setting.

Motion: Mr. Al Durante; Second: Mr. Dustin Savage  
Motion passed with unanimous consent.

### iii. Bridge Condition Target Setting (ACTION ITEM)

Motion was made to approve the Bridge Condition Target setting.

Motion: Mr. David Swan; Second: Mr. Melvin Allen, Sr.

Motion passed with unanimous consent.

#### h. Transportation Improvement Program (TIP) Updates – Adam Hager

##### i. FREDericksburg Regional Transit Project Updates

Mr. Hager stated that FRED is working to update its project list for federal funding for the next four years in the TIP; this was for informational purposes and a vote was not needed.

#### i. Resolution 21-15: Supporting Regional I-395/95 Commuter Choice Applications (ACTION ITEM) – Adam Hager

Mr. Hager noted this action item to approve a FAMPO letter of support due January 29, 2020, for project applications aimed at congestion relief on I-395/95 corridors, to receive funding from the Northern Virginia Transportation Commission (NVTC); TAC also approved this at its January meeting.

Motion was made to approve Resolution 21-15.

Motion: Dr. Robert Gates; Second: Mr. David Swan

Motion passed with unanimous consent.

#### j. 2021 FAMPO Meeting Calendar – Leah Vigil

Ms Vigil presented the draft calendar for 2021. She noted months in which CTAC and TAC meet the same week. CTAC determined to reschedule some meetings:

- April 14 moved to April 7
- June 9 moved to June 16
- July 14 moved to July 7

## 7. Final Public Comment

Ms. Feindt noted that three people were live-streaming the meeting on Facebook.

Chair McLaughlin asked for live public comment. There was no response.

## 8. Correspondence – Stacey Feindt

Ms. Feindt noted the three article links regarding transportation improvements in Stafford and on Route 3, and support for rail service.

- The Free Lance-Star* Article, “New Development, More Traffic in Stafford”
- The Free Lance-Star* Article, “VDOT Seeks Input on Route 3 Improvements”
- Potomac Local* Article, “FAMPO Supports Passenger Rail Improvements”

## 9. Staff Reports – Stacey Feindt

### a. New Public Reference Manual

Ms. Feindt noted the manual link; she would send an updated version incorporating member feedback.

### b. Future Guest Speaker on FRED Transit Ridership, Travel Trainer TaMara Banks

Ms. Feindt announced the next guest speaker would be Ms. TaMara Banks from Healthy Generations Area Agency on Aging (HGAAA).

Chair McLaughlin noted the new FAMPO Administrator, Mr. Ian Ollis in attendance.

Mr. Ollis reported staff changes:

- Two part-time intern contracts for Mohammad Khan and Maggie Campbell

- were not renewed for the 2021 year
- Matthew Lehane accepted offer to move from part-time to full-time status upon completion of a Master's degree, December 2020

#### **10. Member Reports**

- Chair McLaughlin reported a state legislative transportation meeting tomorrow morning at 9:00 am; he requested that FAMPO send the link for members to connect
- Mr. Al Durante noted Delegate Josh Cole's proposal for a regional transportation authority that would directly affect FAMPO jurisdiction, on the agenda for the state legislative meeting tomorrow morning.
  - Mr. Hager clarified that this was enabling legislation; it does not require localities nor regions to establish authorities.

#### **11. Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting February 10, 2021 at 6:00pm**

Motion was made to adjourn the meeting at **8:20pm**.

Motion: Mr. David Swan; Second: Mr. Melvin Allen, Sr.

Motion passed with unanimous consent.

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Leah Vigil  
FAMPO Administrative Assistant



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MEETING MINUTES**

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**Members Present:**

**Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Matthew Rowe, City of Fredericksburg  
Mr. Al Durante, Spotsylvania County  
Mr. Neil Holloran, Spotsylvania County  
Mr. Anton Stubbs, Spotsylvania County  
Mr. David Swan, Stafford County (joined at 6:19 pm)  
Ms. Ethylean Crenshaw, Stafford County  
Mr. Wade Suddreth, Stafford County  
Mr. Larry Gross, At-Large  
Mr. Rupert Farley, At-Large

**Others Present**

Ms. TaMara Banks, Healthy Generations Area Agency on Aging (HGAAA)  
Ms. Carrie L. Hall  
Ms. Jennifer Falknor  
Mr. Vivek Hariharan

**FAMPO Staff Present**

Mr. Ian Ollis, Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Leah Vigil, Administrative Assistant  
Mr. Matthew Lehane, Transportation Planner  
Ms. Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator  
Ms. Jordan Chandler, Transportation Planner

1. Call to Order – Chairman David McLaughlin  
The FAMPO Citizens Transportation Advisory Committee (CTAC) Meeting was called to order at **6:03 pm.**
2. Roll Call – Ms. Leah Vigil  
Ms. Vigil took roll call for attendance.

**3. Approval of the February 10, 2021 CTAC Agenda (ACTION ITEM)**

Motion was made to approve the February 10, 2021 CTAC agenda.

Motion: Mr. Rupert Farley; Second: Mr. John Castellarin

Motion passed with unanimous consent.

**4. Approval of January 13, 2021 CTAC Meeting Minutes (ACTION ITEM)**

Motion was made to approve the January 13, 2021 CTAC Meeting Minutes with the following correction:

- Mr. Josh Brock noted a typo under agenda item 5. Public Comment: mid-text to be removed.

Motion: Mr. Rupert Farley; Second: Mr. Al Durante

Abstention: Ms. Ethylean Crenshaw and Mr. Matthew Rowe

Motion passed without objection.

**5. Review of January 25, 2021 Policy Committee Meeting**

**a. Administrator Report**

Mr. Ian Ollis gave an overview of his report, noting the full version was attached to the online agenda.

**b. Public Comment Period & Public Hearing on the Unified Planning Work Program (UPWP)**

Ms. Stacey Feindt noted:

- The public comment period ran from January 26, 2021 through February 24, 2021 for an amendment to the UPWP
  - Amendment would allow administrative tasks to be completed for non-citizen employees
- The Public Involvement webpage for more information
- The public hearing would be at the next Policy Committee meeting on February 22<sup>nd</sup>

**c. CTAC At-Large Openings**

Ms. Feindt reported that the Policy Committee was reminded of 3 at-large openings for CTAC

**6. Initial Public Comment - None**

**7. Member Discussion/Action Items**

**a. Guest Speaker, Healthy Generations Area Agency on Aging (HGAAA) FREDericksburg Regional Transit (FRED) Travel Trainer, TaMara Banks**

Ms. Banks presented on the Travel Training program:

- Referred to video links provided in the meeting material for download and use of RouteShout 2.0 application with bus routes and schedules
- Tickets: \$1.25 one way
- She would like to teach more people how to use the FRED bus

**b. Virginia General Assembly House Bill 1910 Update – Vice Chair Al Durante**

Mr. Durante noted that this bill had some changes and was stalled; he thought the topic/objective would return sometime in the future.

**c. 2050 Long Range Transportation Plan (LRTP) Goals and Objectives – Stacey Feindt**

Ms. Feindt presented the public outreach efforts, survey process, and the finalized goals and objectives proposed for the 2050 LRTP.

## **Endorsing Regional Goals and Objectives for the 2050 LRTP (ACTION ITEM)**

Ms. Feindt noted various social media platforms from which public comment was collected for the list; the Technical Advisory Committee (TAC) endorsed these at the February 1, 2021 meeting.

The committee discussed proposed goals and objectives but did not take action.

### **d. System for the Management and Allocation of Resources for Transportation (SMART SCALE) Round 4 Results - Matthew Lehane**

Mr. Lehane reported recently released data:

- FAMPO is slated to receive funding for 3 out of 4 project applications, totaling over \$30M
  - Route 208 multimodal improvements for \$7.7M in Spotsylvania
  - Lafayette Blvd multimodal improvements for \$11.7M in Fredericksburg and Spotsylvania
  - I-95 Exit 126 Strategically Targeted Affordable Roadway Solutions (STARS) Study improvements for \$10.8M in Spotsylvania
- GWRC is slated to receive funding for 1 out of 4 project applications, totaling about \$10M
  - US-17 STARS Study improvements for \$9.7M in Stafford
- Next steps and general timeline
  - February - April 2021: Commonwealth Transportation Board (CTB) to recommend revisions
  - April – May 2021: Public hearing and revisions
  - May 2021: CTB meeting of revised funding
  - June 2021: CTB meeting - Adoption of projects to be included in the Six-Year Improvement Program (SYIP)

### **e. 2021 FAMPO Meeting Calendar – Leah Vigil**

Ms Vigil presented the updated draft calendar for 2021. She noted the Policy Committee moved summer break from August to July 2021. CTAC accepted the July break and updated, August 11, 2021 meeting date.

## **8. Final Public Comment**

GoToMeeting Chatbox: 7:47 PM - Carrie L. Hall:

For what it's worth, I agree with Josh. You all were saying that you don't want to approve this plan and then just let it get dusty on the shelf. It would be nice to see somewhere how you are going to measure progress against these [2050 LRTP] goals and objectives.

## **9. Correspondence – Stacey Feindt**

### **a. FREDericksburg Regional Transit (FRED) Mission, Goals, and Objectives**

Ms. Feindt relayed FRED Transit's progress report on meeting fiscal year goals and objectives.

### **b. Erik Nelson Retirement**

Ms. Feindt noted the retirement of Mr. Nelson and his activity with FAMPO.

10. **Staff Reports** – Stacey Feindt

Ms. Feindt noted:

- FAMPO staff encouraged jurisdictions to apply for Transportation Alternatives (TA) grants, update on submitted applications will be presented in the summer at the Bicycle and Pedestrian Advisory Committee (BPAC) meeting
- Staff had been asked about recent Transportation Improvement Program (TIP) amendments. No public comment was needed on the recent TAC endorsement of minor administrative amendments.

11. Member Reports

- Stafford County – Mr. Dave Swan: expressed support on walking distance comment made by Mr. Farley earlier in the meeting; such a provision would be included in the Embrey Mill, with Publix grocery addition, project design
- At- Large - Mr. Larry Gross: complimented Ms. Feindt on social media activity and recommended viewing the FAMPO video highlighting the BPAC

12. **Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting March 10, 2021 at 6:00pm**

Motion was made to adjourn the meeting at **8:15pm.**

Motion: Mr. Rupert Farley; Second: Mr. David Swan

Motion passed with unanimous consent.

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## **CITIZENS TRANSPORTATION ADVISORY COMMITTEE MEETING**

### **Meeting Minutes**

**Wednesday, March 10, 2021 - 6:00pm**

**Remote-only**

(No in-person attendance in light of COVID-19)

**<https://www.fampo.gwregion.org/>**

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#### **Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Matthew Rowe, City of Fredericksburg  
Mr. Al Durante, Spotsylvania County  
Mr. Neil Holloran, Spotsylvania County  
Mr. Melvin Allen, Sr., Stafford County  
Mr. Dave Swan, Stafford County (joined at 6:20pm)  
Ms. Ethylean Crenshaw, Stafford County  
Mr. Glenn Goldsmith, Stafford County  
Mr. Wade Suddreth, Stafford County  
Ms. Tara Durant, Stafford County  
Dr. Robert Gates, King George County  
Mr. Larry Gross, At-Large  
Mr. Dustin Savage, At-Large  
Mr. Rupert Farley, At-Large

#### **Others Present:**

Vivek Hariharan  
Mr. Brian Roberts  
One unidentifiable guest was present in the virtual meeting room

#### **Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner

Mr. Adam Hager, Transportation Planner

1. Call to Order – Chairman Dave McLaughlin  
The meeting was called to order at 6:05pm.
2. Roll Call – Leah Vigil  
Ms. Vigil being absent, Ms. Feindt called the roll.
3. **Approval of the March 10, 2021 Citizens Transportation Advisory Committee (CTAC) Agenda (ACTION ITEM)**  
Motion was made to approve the March 10, 2021 CTAC agenda.  
Motion: Mr. Castellarin; Second: Mr. Durante  
Motion passed with unanimous consent.
4. **Approval of February 10, 2021 CTAC Meeting Minutes (ACTION ITEM)**  
Motion was made to approve the February 10, 2021 CTAC meeting minutes.  
Motion: Mr. Castellarin; Second: Mr. Allen  
Abstentions: Mr. Gates, Ms. Durant, Mr. Savage, Mr. Goldsmith  
Motion passed with unanimous consent.
5. Old Business – Chair McLaughlin
  - a. Goals and Objectives for the Draft 2050 Long Range Transportation Plan (LRTP), Chair McLaughlin mentioned an issue from the previous CTAC meeting. He noted that the CTAC by-laws, unlike those of the Policy Committee, do not require that a motion for action, and its required second, must come from two separate jurisdictions to be valid. This misinterpretation of the by-laws caused CTAC to take no action about endorsing the subject goals and objectives. Furthermore, he reported that at the last Policy Committee meeting he was asked why the CTAC did not endorse these goals and objectives. He responded that although the CTAC did not seem to have any substantial issues with them, it was unable to reach a consensus on proposed changes in a reasonably timely manner.
6. Review of February 22, 2021 Policy Committee Meeting  
Mr. Ollis reviewed the February 22 Policy Committee meeting, covering topics such as updates to federal funding, pedestrian crossing issues in the region, rail improvements, FREDericksburg Regional Transit bus operations, and actions taken by the Policy Committee in February.
7. Public Comment  
No public comments were made.
8. Member Discussion and Action
  - a. GWRideConnect Update – Kate Gibson  
Ms. Gibson presented an overview of the GWRideConnect program and some updates regarding its funding. Ms. Gibson highlighted the need for a strategic plan for the program that will be forthcoming later in fiscal year 2021.  
  
Mr. McLaughlin asked about how well GWRideConnect ask for assistance with the strategic plan aligns with FAMPO capabilities. Mr. Ollis indicated that the FAMPO staff is happy to assist with the strategic planning effort.
  - b. 2050 LRTP Update – Adam Hager
    - i. Roadway Project Prioritization Methodology Update  
Mr. Hager outlined an update to the FAMPO Roadway Project Prioritization

Methodology which has been a staff effort since early 2021. He noted that staff wanted to update the methodology to better reflect Smart Scale evaluation measures and also make it clear and simple. Mr. Hager added that staff would be switching gears to focus on a transit/transportation demand management scoring system in addition to a bicycle/pedestrian system and studies

Mr. McLaughlin noted that most acronyms were not spelled out. Mr. Hager agreed and said he would try to explain them as he went through the presentation.

Mr. Farley asked whether the future population count in the land use connectivity measure factored in induced population as a result of the project. Mr. Hager responded that one of the primary reasons for this update was to not do travel demand modeling for individual projects which is time and cost intensive and as a result, induced population is not a factor.

Mr. Farley noted that roadway projects are being scored independent from transit but they can get the same funding in Smart Scale. Mr. Hager responded that this is a fair point, but FAMPO's LRTP historically and still now breaks projects into three lists: highway/bicycle/pedestrian, transit/TDM, and planning studies. As a result, the intention is to have a scoring methodology for each project type even if they might apply for the same dollars via Smart Scale down the road.

Mr. Gross asked about the fact that cost is not factored into this proposed process for the LRTP, but Smart Scale evaluates a project based on cost. Mr. Hager noted this was a big debate amongst the staff but the thinking is that the LRTP is not Smart Scale; it has its own function and purpose. Many LRTP projects are conceptual in nature and by the time they apply for Smart Scale funding, the size and scope may change substantially. He added that this draft LRTP prioritization methodology is not one-to-one with Smart Scale, but generally reflects it.

ii. 2050 Revenue Forecasts

Mr. Hager indicated that VDOT has provided forecasted revenues for the 2021-2050 planning horizon.

Mr. McLaughlin asked about the difference between FY18 numbers and FY21 numbers and sought confirmation on whether this essentially meant 2045 LRTP to 2050 LRTP. Mr. Hager responded that this was the case.

Mr. McLaughlin also asked about why State of Good Repair (SGR) projects have zero dollars for certain years. Mr. Hager was not sure but noted that any projects in the VDOT Six Year Improvement Program are going to be completed, sometimes it is a matter of when if there is a funding deficit, such as this current one from COVID-19.

c. Upcoming Public Comment Period for Amendment to the 2045 LRTP Project List – Stacey Feindt

Ms. Feindt had audio connectivity issues. Mr. Hager presented an update on the forthcoming 2045 Long Range Transportation Plan project list amendment as a result of Smart Scale results.

Mr. McLaughlin asked if there was anything surprising in VDOT's guidance. Mr. Hager

responded that everything was generally straightforward.

d. Update on Equity Analysis Procedures – Jordan Chandler

Ms. Chandler provided an update on the FAMPO Equity Analysis, noting that the document will reflect Transportation Improvement Program (TIP) projects and how they might impact underserved populations. She provided an overview of the effort and discussed next steps until completion.

Mr. McLaughlin asked about the reason behind the document. Ms. Chandler relayed that there is federal nondiscrimination legislation that requires this work.

Mr. Durante asked if this would be a freestanding document or included with another. Ms. Chandler noted it would be an appendix to the TIP but would also be included in the 2050 LRTP update to reflect the larger set of projects once ready.

9. Public Comment

No public comments were made.

10. Correspondence

Ms. Feindt shared two news articles related to regional transportation issues and updates. She also shared an appointment letter for the newest CTAC member, Ms. Durant.

11. Staff Reports

Finalized Calendar

Ms. Feindt presented a finalized committee meeting calendar.

12. Member Reports

Mr. Swan shared that he joined the meeting at 6:20pm, but he had no report.

Mr. Holloran welcomed Ms. Durant and indicated he received her note.

Mr. Gross complimented the staff on the project prioritization work.

13. **Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting April 7, 2021 at 6:00 pm**

Motion was made to adjourn the meeting at 7:33pm. Motion was made by Mr. Farley and seconded by Ms. Durant. Motion passed unanimously.

## **CITIZENS TRANSPORTATION ADVISORY COMMITTEE MEETING**

### **Meeting Minutes**

**Wednesday, April 7, 2021 - 6:00pm**

**Remote-only**

(No in-person attendance in light of COVID-19)

**<https://www.fampo.gwregion.org/>**

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A video recording of the meeting will be posted to the Citizens Transportation Advisory Committee (CTAC) web page: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

*Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.*

#### **Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Matthew Rowe, City of Fredericksburg  
Mr. Al Durante, Spotsylvania County  
Mr. Glenn Goldsmith, Stafford County  
Mr. Wade Suddreth, Stafford County  
Mr. Larry Gross, At-Large  
Mr. Rupert Farley, At-Large

#### **Others Present:**

Mr. Brandon Brown, Stafford County  
Ms. Allie Oakley

#### **Staff Present:**

Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Mr. Adam Hager, Transportation Planner

1. Call to Order – Chairman Dave McLaughlin  
The meeting was called to order at 6:03pm.
2. Roll Call – Stacey Feindt  
Ms. Feindt called the roll.
3. **Approval of the April 7, 2021 Citizens Transportation Advisory Committee (CTAC) Agenda (ACTION ITEM)**  
Motion was made to approve the April 7, 2021 CTAC agenda.

Motion: Mr. Farley; Second: Mr. Gross  
Motion passed with unanimous consent.

**4. Approval of March 10, 2021 CTAC Meeting Minutes (ACTION ITEM)**

Chair McLaughlin proposed amending language pertaining to his comments about the February CTAC meeting. He summarized his changes and indicated he provided specific language to Ms. Feindt.

Mr. Farley indicated he was present at the March meeting and would like to be included in the attendance.

Motion was made to approve the March 10, 2021 CTAC meeting minutes, as amended.

Motion: Mr. Farley; Second: Mr. Durante

Motion passed with unanimous consent.

**5. Old Business – Chair McLaughlin**

**6. Review of February 22, 2021 Policy Committee Meeting**

Ms. Feindt summarized the March 15 Policy Committee meeting, noting actions taken and updates provided by Ian Ollis, FAMPO Administrator.

**7. Public Comment**

No public comments were made.

**8. Member Discussion and Action**

**a. Upcoming Election for CTAC Officers – Chair McLaughlin**

Chair McLaughlin noted that the CTAC officers are on a rotation according to jurisdiction represented. He requested the Spotsylvania members work amongst themselves to potentially identify someone to serve as chair next year. This item will be back on the May CTAC agenda.

Mr. Durante asked for a point of clarification. He asked if someone from Spotsylvania County decides to run for chair, then can someone from another jurisdiction not run? Likewise, if someone from Spotsylvania County does not run, would it just pass to Stafford County? Chair McLaughlin said that yes, that would generally be the case although the bylaws are not extremely specific.

**b. New Community Engagement and Equity Plan – Stacey Feindt**

Ms. Feindt outlined a new FAMPO document that will be replacing three current documents called the Community Engagement and Equity Plan, or CEEP. The existing Public Participation Plan, Title VI Plan, and Limited English Proficiency Plan will be combined into this new CEEP document. Ms. Feindt detailed the timeline for this update which includes various public outreach activities including focus groups. Finally, she noted that CTAC will be able to provide comments during the 45-day public comment period which will be kicking off later in April.

Chair McLaughlin asked about when the Title VI was last updated, noting it was not too long ago. Ms. Feindt indicated it predated her time at FAMPO and that VDOT did not have a record of what exactly was updated last time.

Chair McLaughlin also noted that there have been significant improvements in public outreach efforts at FAMPO recently. Mr. Gross concurred with Chair McLaughlin's comments.

Mr. Durante asked for more details regarding the focus groups. Ms. Feindt responded that CTAC members should have recently received an email with details, but that generally the focus groups are meant to provide an opportunity for input from traditionally underserved groups and communities such as the Thurman Brisben Center, disAbility Resource Center, Micah Ecumenical Ministries, and others.

c. Bicycle and Pedestrian Data – Matthew Lehane

Mr. Lehane presented an overview of the FAMPO bicycle and pedestrian counting program. He highlighted developments over the past few months which primarily involve utilizing StreetLight data to supplement data from bicycle and pedestrian counter devices. He described the overall purpose of utilizing StreetLight data and noted it would not be used for exact counts at specific locations, more so, it could be used as an index for comparative counts between locations and time periods.

Chair McLaughlin asked about how StreetLight uses cell phone data and whether it can identify individuals. Mr. Lehane confirmed that the data is not tied to individuals; the data is anonymous.

Mr. Goldsmith asked how StreetLight “knows” entry and exit points for trips. Mr. Lehane mentioned that StreetLight collects millions of data points that is filters through its algorithms and makes a best guess as to origins and destinations. Generally, he said, because there are so many data points, the guesses are pretty accurate.

Mr. Gross asked about how StreetLight can differentiate modes of transportation such as driving, using transit, riding a bike, or walking. Mr. Lehane responded that there are certain parameters built into the algorithms that can predict mode type.

d. CTAC’s Advisory Role – Stacey Feindt

Chair McLaughlin initiated a discussion related to how CTAC can best fulfill its role as an advisory committee. Ms. Feindt indicated that FAMPO staff are soliciting ideas from CTAC members on topics they would be interested in learning about and then highlighting topics or providing advice to the FAMPO Policy Committee. She also offered some potential ideas.

Mr. Farley asked how Ms. Feindt would like to receive proposal submissions. Ms. Feindt said a discussion could be had during the meeting or she would be willing to collect ideas via email after the meeting.

Mr. Farley noted that transportation infrastructure investment policy has not worked since the 1950s. He indicated that he would like to see congestion pricing implemented in the region as opposed to trying to pave our way out of congestion. He requested a scenario study that would identify alternative futures to fix congestion and shift to a transit-based transportation system.

Mr. Durante responded to Mr. Farley’s comments, noting that elected officials allow development that can drive urban sprawl. He said he was interested in the intersection of new development and transportation, specifically public transportation.

Mr. Brock highlighted that the CTAC is mostly consulted on transportation items brought before the committee. He recalled Mr. Farley’s comments and indicated it might be worth embarking on playing a more active role in the decision-making process. Chair McLaughlin concurred with Mr. Brock’s comments.

e. Upcoming Public Comment Periods – Stacey Feindt

Ms. Feindt notified the CTAC that there will soon be five concurrent public comment periods for FAMPO work activities. They will involve the Community Engagement and Equity Plan, an amendment to the 2045 Long Range Transportation Plan, an amendment to the Unified Planning Work Program (UPWP), and the draft UPWP for the new fiscal year. Members will receive an email announcement when the comment periods begin.

9. Public Comment

No public comments were made.

10. Correspondence

Ms. Feindt shared three news articles related to transportation issues relevant to the committee. The first was a link to a webinar about roadway design and safety; the second was an article about linking the rail networks in Maryland and Virginia; the third was related to the \$3.7B rail deal between the Commonwealth of Virginia, Amtrak, VRE, and CSX.

11. Staff Reports

Ms. Feindt had no staff report.

12. Member Reports

Mr. Gross mentioned he hopes Mr. Durante considers running for chair. He also asked whether anyone had information related to the VCR trail at Blue and Gray Parkway/Lafayette Blvd. Mr. Lehane responded that there are planned pedestrian improvements up Telegraph Hill.

Mr. Farley indicated he was unhappy with the format of the agenda and would prefer links for each agenda item. Ms. Feindt indicated this would be a one-off and staff would revert to the preferred method at the next meeting.

13. **Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting May 12, 2021 at 6:00 pm**

Motion was made to adjourn the meeting at 7:21pm. Motion was made by Mr. Farley and seconded by Mr. Castellarin. Motion passed unanimously.

## **CITIZENS TRANSPORTATION ADVISORY COMMITTEE MEETING**

### **Meeting Minutes**

**Wednesday, May 12, 2021 - 6:00pm**

**Remote-only**

(No in-person attendance in light of COVID-19)

**<https://www.fampo.gwregion.org/>**

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A video recording of the meeting will be posted to the Citizens Transportation Advisory Committee (CTAC) web page: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

*Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.*

#### **Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Matthew Rowe, City of Fredericksburg  
Mr. Al Durante, Spotsylvania County  
Mr. Neil Holloran, Spotsylvania County  
Mr. David Swan, Stafford County  
Ms. Ethylean Crenshaw, Stafford County  
Mr. Wade Suddreth, Stafford County  
Ms. Tara Durant, Stafford County  
Dr. Robert Gates, King George County  
Mr. Larry Gross, At-Large  
Mr. Rupert Farley, At-Large  
Mr. Dustin Savage, At-Large

#### **Committee Members Absent:**

Mr. Ken Pogue, Caroline County  
Mr. Michael Hoyt, Caroline County  
Mr. Justin Chenault, Caroline County  
Mr. Melvin Allen, Sr., Stafford County  
Mr. Glenn Goldsmith, Stafford County

#### **Others Present:**

Mr. Brandon Brown  
Ms. Karina Romero  
Mr. Daniel M.  
Mr. Vivek Hariharan

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Kari Barber, Transportation Planner & Bicycle/Pedestrian Coordinator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Adam Hager, Transportation Planner

1. Call to Order – Chairman Dave McLaughlin  
The meeting was called to order at 6:01pm.
2. Roll Call – Stacey Feindt  
Ms. Feindt called the roll.
3. **Approval of the May 12, 2021 Citizens Transportation Advisory Committee (CTAC) Agenda (ACTION ITEM)**  
Motion was made to approve the May 12, 2021 CTAC agenda.  
Motion: Mr. Farley; Second: Mr. Swan.  
Motion passed with unanimous consent.
4. **Approval of April 7, 2021 CTAC Meeting Minutes (ACTION ITEM)**  
Chair McLaughlin suggested clarifying what a “mode” meant during the StreetLight discussion. He also suggested adding Ms. Feindt’s response to Mr. Farley’s comment under Member Reports.  
  
Motion was made to approve the April 7, 2021 CTAC meeting minutes, as amended.  
Motion: Mr. Farley; Second: Mr. Durante.  
Abstentions: Dr. Gates, Mr. Swan, and Mr. Savage.  
Motion passed with unanimous consent.
5. Old Business – Chair McLaughlin  
Chair McLaughlin did not present Old Business.
6. Review of April 19, 2021 Policy Committee Meeting  
Ms. Feindt reviewed the April 19 Policy Committee meeting which included: an update on the project prioritization methodology for the 2050 Long Range Transportation Plan, a funding transfer for a Transportation Alternatives project in Stafford County, no action on a request for a letter from FAMPO in support of Spotsylvania transportation projects to be considered for federal funding, and a different meeting date for the May Policy Committee meeting.
7. Public Comment  
No public comments were made.
8. Member Discussion and Action
  - a. New Community Engagement and Equity Plan – Stacey Feindt  
Ms. Feindt noted this document would go before the Policy Committee for approval in June. She differentiated equality and equity and described why equity is important in providing opportunities for members of the public to play a role in transportation planning. Ms. Feindt went over the requirement for MPOs to have a Title VI and Public Participation Plan and described how this new document fulfills requirements on both fronts. The plan itself is a guide for staff to ensure meaningful public participation in the planning process. Ms. Feindt went over the schedule for this document’s review and approval.

b. Rural Transportation Work Plan – Kari Barber

Ms. Barber reviewed the Rural Transportation Work Plan for FY22, stating that the program outlines GWRC’s transportation planning work in King George and Caroline Counties. She detailed the projects staff will undertake in the coming year and the process staff went through with the localities to develop the plan.

Chair McLaughlin asked about the “SPR” acronym in the document. Mr. Hager explained this was a funding bucket for the program which means State Planning and Research.

c. King George Transportation Planning Update – Matthew Lehane

Mr. Lehane presented an update on a feasibility study to reinstate FREDericksburg Regional Transit service in King George County. He noted that service has not operated recently in the County and that staff is analyzing more recent data to identify whether service could or should be reinstated. He highlighted an analysis of commuters within the county and potential bus stop locations near the Dahlgren area in light of where population growth is expected to occur.

Dr. Gates asked whether conversations had taken place with NSWC Dahlgren regarding the method in which transit users would be able to access other places within the base once arriving at the front gate. Mr. Lehane reported that no conversations had yet taken place with the base.

Chair McLaughlin asked about potential success stories from the 2018 FAMPO study. Mr. Lehane was not with staff at the time, but did not recall any implemented improvements.

Mr. Savage asked if this study effort was relying on base activity for justification to reinstate the service. Mr. Lehane said that no, it is not relying on the base. He mentioned that the highest amount trips take place in the Dahlgren area, but there are transit-dependent riders in other places in the County.

Mr. Durante asked what kind of service would be implemented. Mr. Lehane mentioned the current FRED schedule, which operates from the morning commute to the evening commute.

d. Update on Lafayette Blvd Multimodal Study Phase Two – Ian Ollis

Mr. Ollis provided an update on the ongoing Lafayette Blvd Multimodal Study, Phase Two. He mentioned that an internal stakeholder meeting has recently taken place and the consultant is working on updated recommendations. A public meeting will be held in the near future and staff will report on the effort’s progress.

e. CTAC’s Advisory Role – Stacey Feindt

Ms. Feindt followed up on a discussion from the last CTAC meeting related to the committee’s role to provide a citizen’s perspective on transportation issues to the FAMPO Policy Committee. She solicited ideas for the CTAC to explore.

Mr. Brock noted that the ideas presented by staff look good and wanted to reiterate that the Policy Committee should always be able to ask the CTAC for guidance. He noted that the most important topic presented was the link between land use and transportation.

Chair McLaughlin concurred with Mr. Brock’s comments and asked if the Long Range Transportation Plan could address this linkage.

Mr. Durante and Mr. Ollis discussed some of the practical implications of addressing the land use-transportation issue.

Mr. Swan introduced the idea of discussing zoning and how it fits into the transportation network.

Mr. Ollis inquired of the group where development should take place given that most discussions are around where it should not take place. Mr. Farley said that development should take place where there are transit options. He noted that FAMPO has been reactionary, rather than being proactive in planning.

Chair McLaughlin wrapped up the conversation by stating that the committee would continue to explore the topic of land use and also members should experience the FRED bus, or utilize the offer by Healthy Generations to do a travel training session then discuss their experiences.

f. Endorsement of Documents out for Public Comment – Stacey Feindt

Ms. Feindt solicited action from the committee on three FAMPO documents: the FY22 Unified Planning Work Program (UPWP), 2045 Long Range Transportation Plan (LRTP) Amendment, and FY21-24 Transportation Improvement Program (TIP) Amendment. Mr. Hager provided an overview of the UPWP.

Ms. Feindt noted that CTAC endorsement is not required, but the committee could act as they wish.

Chair McLaughlin noted that the documents had become rather technical. Mr. Swan agreed and stated that CTAC should trust the FAMPO Technical Advisory Committee’s review of the UPWP.

Chair McLaughlin made a motion to endorse the 2045 LRTP Amendment and FY21-24 TIP Amendment. The motion was seconded by Mr. Swan and passed unanimously.

g. Nominations for CTAC Officers

The committee discussed the process for nominations and the election of officers that will take place next month. Chair McLaughlin indicated he would reach out to Stafford membership to inquire about potential chairs for the next year.

9. Public Comment

No public comments were made.

10. Correspondence

Ms. Feindt shared information related to the Draft Six-Year Improvement Program. Mr. Swan thanked the staff for making such information highly accessible in the agenda.

11. Staff Reports

Ms. Feindt mentioned an upcoming virtual transportation equity discussion panel and encouraged CTAC members to tune in via Facebook or YouTube livestream.

Ms. Feindt also mentioned that Mr. Stan Huie has resigned from CTAC.

12. Member Reports

Ms. Crenshaw asked when CTAC might return to in-person meetings. Ms. Feindt described the legal framework that allows for virtual meetings and noted that depending on the governor’s actions, it may

be necessary to return to in-person meetings this summer.

Mr. Swan discussed the potential forthcoming infrastructure plan at the federal level, noting it may provide funding for transportation in our region. He said it would be beneficial for the Fredericksburg Commonwealth Transportation Board representative to keep our region apprised of the next steps.

Mr. Farley reminded the committee of the correct pronunciation of “Dahlgren”.

**13. Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting June 16, 2021 at 6:00 pm**

Motion was made to adjourn the meeting at 7:41pm. Motion was made by Mr. Farley and seconded by Mr. Swan. Motion passed unanimously.

## **CITIZENS TRANSPORTATION ADVISORY COMMITTEE**

### **Meeting Minutes**

Wednesday, August 11, 2021 - 6:00pm  
406 Princess Anne Street, Fredericksburg, VA 22401  
<https://www.fampo.gwregion.org/>

A video recording of the meeting will be posted to the Citizens Transportation Advisory Committee (CTAC) web page: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

#### **Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. Matthew Rowe, City of Fredericksburg  
Mr. Neil Holloran, Spotsylvania County (remotely; virtual attendance from home approved; personal conflict)  
Mr. Wade Suddreth, Stafford County (remotely; virtual attendance from home approved; personal conflict)  
Ms. Tara Durant, Stafford County  
Mr. Larry Gross, At-Large  
Mr. Rupert Farley, At-Large

#### **Committee Members Present but Unable to Fully Participate as Members:**

Mr. David Swan, Stafford County (remotely; virtual attendance not requested in advance)  
Mr. Glenn Goldsmith, Stafford County (remotely; virtual attendance not requested in advance)

#### **Committee Members Absent:**

Mr. John Castellarin, City of Fredericksburg  
Mr. Ken Pogue, Caroline County  
Mr. Michael Hoyt, Caroline County  
Mr. Justin Chenault, Caroline County  
Dr. Robert Gates, King George County  
Mr. Dustin Savage, At-Large

#### **Others Present:**

Mr. Aidan Quirke, FREDericksburg Regional Transit  
Mr. Joe Brito  
Mr. Hank Scharpenberg  
Ms. Annalee

#### **Staff Present:**

Ms. Kari Barber, Transportation Planner & Bicycle/Pedestrian Coordinator (remotely)  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner

Ms. Jordan Chandler, Transportation Planner (remotely)  
Mr. Adam Hager, Transportation Planner

1. Call to Order

The meeting was called to order by Chair McLaughlin at 6:02 p.m.

2. **Roll Call**

Ms. Feindt called the roll. She clarified virtual participation rules based on FOIA requirements.

3. **Approval of the August 11, 2021 Citizens Transportation Advisory Committee (CTAC) Agenda (ACTION ITEM)**

Mr. Farley proposed moving agenda item 8.a to after item 3. He also proposed a new agenda item regarding making access to the George Washington Regional Commission (GWRC) building off limits to unvaccinated participants. Motion to approve the agenda: Mr. Farley; Second: Mr. Rowe. Motion to approve the agenda as amended passed with unanimous consent.

4. **Member Discussion and Action**

a. Public Comment Period for FRED Transit Amendment

Ms. Feindt shared information related to a TIP amendment that is currently in a public comment period. FRED requested FAMPO add the purchase of a parking lot to the TIP to align with the Department of Rail and Public Transportation (DRPT) FY22 Six-Year Improvement Program. Three comments have been received by staff to date and summarized by Ms. Feindt.

Mr. Quirke summarized the history of the project and indicated it is funded and approved by the Federal Transit Administration (FTA) and DRPT. He highlighted some of the options the purchase of the lots will provide. In the short term, they would be used for additional parking but in the future could be leased or utilized in a different fashion.

Mr. Farley asked for clarification regarding potential uses in the future and highlighted the need for more pedestrian-friendly improvements. Mr. Quirke concurred and noted that the purchase of the lots does not lock FRED into parking spaces in the long term. He noted the need to increase ridership on the system.

Mr. Brock asked whether FRED is engaged in commuter options on I-95. Mr. Quirke clarified that, no, FRED does not operate commuter buses. However, FRED is looking to operate some additional feeder bus service to local Amtrak/VRE stations.

Chair McLaughlin noted that Mr. Quirke's comments provided more context than what was in the 2017 Transit Development Plan. Mr. Hager clarified that FAMPO's role in the process is to add the fully funded project into the TIP so funds can be expended.

Mr. Farley inquired about the possibility of a new transit hub at the Amtrak station. Mr. Quirke noted that there are no current plans to add a new hub but it is likely in the future.

Mr. Brock and Mr. Gross commented on the possibility of utilizing capital funding to develop income-generating assets for the agency. Mr. Quirke described the prevalence of such practices in Asia, but it is not very common in the United States. He reiterated that it is important for FRED to maintain flexibility with its formula funding.

**5. Approval of June 16, 2021 CTAC Meeting Minutes (ACTION ITEM)**

Motion was made to approve the June 16, 2021 CTAC meeting minutes.

Motion: Mr. Farley; Second: Mr. Gross.

Abstentions: Mr. Rowe.

Motion passed with unanimous consent.

**6. Old Business**

Chair McLaughlin did not present any old business.

**7. Review of June 21, 2021 Policy Committee Meeting**

Ms. Feindt reviewed the June 21, 2021 Policy Committee meeting which included the discontinuance of the leased commuter parking spaces funding through GWRideConnect, the new FAMPO Community Engagement and Equity Plan, a presentation by the Federal Highway Administration regarding transportation management areas (TMAs), and a presentation by PlanRVA regarding regional transportation authorities.

**8. Public Comment**

Mr. Brito provided comments related to a proposal he has developed to add a new road in Stafford County. Chair McLaughlin invited Mr. Brito to share his Facebook page with the group where members could learn more about the proposal.

Ms. Feindt read a public comment submitted by FAMPO area resident Ms. Jane Leeds which focused on fair allotment of funding from the anticipated federal infrastructure bill and related opportunities for FAMPO to improve transportation access to those with mobility issues.

**9. Member Discussion and Action**

**a. Transportation Improvements Survey Findings**

Mr. Lehane reviewed the recently conducted transportation improvements survey in which FAMPO received 1,060 responses. He summarized the data, the analysis staff conducted, and described the maps that have been developed. He highlighted the overall impressions and conclusions from the survey.

Mr. Rowe asked if the answers to this survey were similar or different to surveys from the past few years from FAMPO. Mr. Lehane noted that there has not been a similar survey in recent years by FAMPO, but other planning partners such as DRPT and Virginia Railway Express (VRE) have.

Mr. Gross asked about challenges faced by those who have disabilities in survey responses. Mr. Lehane responded that there were some responses by those who identified as having a disability – about 5% in total.

Mr. Rowe, Mr. Brito, and Mr. Lehane discussed the percentages of those who live in the FAMPO region who work inside the region vs. outside the region.

**b. Draft Transportation Project List for the 2050 Long Range Transportation Plan**

Ms. Chandler presented information related to the development of the draft project lists for the 2050 Long Range Transportation Plan (LRTP). She described the overall intent of the plan and how new projects were collected, scored, prioritized, and incorporated.

Mr. Hager added context regarding the project scoring sheets and the fields in the draft project lists. He referred members to the packet and offered hard copies to members who did not have

access.

Chair McLaughlin noted that interstate projects are listed by jurisdiction and questioned if this listing was based on priority. Mr. Hager noted that the projects have been prioritized prior to being added to the list and that the draft list is sorted by functional classification – roadway type – and then further arranged by jurisdiction.

Chair McLaughlin asked who scored the 2050 candidate projects and Mr. Hager responded that FAMPO staff scored and ranked the projects in accordance with the FAMPO LRTP Prioritization Methodology which is available on the FAMPO website.

Chair McLaughlin asked if there are any exceptions or decisions that staff made outside of the scoring criteria. Mr. Hager noted that there are two projects that were treated as exceptions, which is acceptable in the language of the recently approved prioritization methodology.

Mr. Farley asked what a “UPC” was. Mr. Hager noted that Universal Project Code (UPC) is linked to VDOT Six Year Improvement Program (SYIP) and finances for each project. He noted that staff would send out a link to this site in the committee meeting summary email.

Mr. Rowe asked what the “Cost to Complete” column represented in the project list table. Mr. Hager noted that some projects are fully funded but on the list for consistency with VDOT/DRPT plans. VDOT has asked for specific projects to remain on the list, even if construction has been completed, until project can be financially closed out.

Mr. Gross asked where the criteria for scoring came from and whether it aligns with SMART SCALE. Mr. Hager said that staff used the approved LRTP Prioritization Methodology which closely reflects the VDOT SMART SCALE process.

c. Update on Regional Trail Connection Work

Ms. Barber highlighted recent work from a Department of Forestry grant awarded to GWRC for a regional greenway plan. She provided an overview of the project and noted that a final report is being developed which is scheduled for completion in October. She also reviewed a map that had been agreed upon by the localities that showed priority areas for new greenway connections.

Chair McLaughlin asked about the recent issue with the Leeland trail. Ms. Barber noted that is a separate issue from the current greenway study. Chair McLaughlin asked staff to prepare a briefing related to the recent article about the Leeland area.

d. Nominations and Election of Officers (ACTION ITEM)

There were no nominations for chair or vice chair. Chair McLaughlin mentioned that the bylaws allow staff to run meetings in the absence of a chair and vice chair. He stated the other option was for him to serve month-to-month until there was a nomination, noting it was not his preference to remain as chairman; the role should be handed over to a new locality. Mr. Gross expressed satisfaction with Chair McLaughlin remaining in the chair position on a month-by-month basis until there was a nomination, or for staff to lead the meetings; members did not object to either option.

e. Bylaw Amendment to Define Quorum

Ms. Feindt noted that CTAC needs to establish a quorum for its public meetings. Chair McLaughlin said he would lean toward something with a low threshold. Ms. Feindt pointed to suggested bylaw language in the meeting packet which referenced a proposed quorum of at least five members and two of the three FAMPO jurisdictions represented.

Motion was made to approve the bylaw amendment as presented by staff.

Motion: Mr. Gross. Second: Mr. Farley.

Motion passed with unanimous consent.

f. **GWRC Building Rules**

Mr. Farley sought discussion from the group regarding sending a resolution to the Policy Committee requesting barring individuals from the building who are not fully vaccinated. A motion was made by Mr. Farley and seconded by Mr. Gross. Chair McLaughlin shared that FAMPO does not own the building. Mr. Farley withdrew his motion.

**10. Public Comment**

Mr. Brito commented that the greenway map presented complemented his proposal shared earlier in the meeting.

**11. Correspondence**

Ms. Feindt noted that the public comment read by staff earlier in the meeting is included in the packet under Correspondence.

**12. Staff Reports**

Ms. Feindt mentioned the recently commenced FAMPO East-West Mobility Study, a forthcoming meeting with a public hearing in Spotsylvania County for a proposed amendment to their comprehensive plan, and a forthcoming meeting for proposed Fred Transit service changes to the University of Mary Washington routes.

**13. Member Reports**

Mr. Holloran shared he is working to increase CTAC participation in Spotsylvania County.

**14. Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting September 8, 2021 at 6:00 pm**

Motion was made to adjourn the meeting at 7:57 p.m. Motion was made by Mr. Farley and seconded by Mr. Gross. Motion passed unanimously.

## **CITIZENS TRANSPORTATION ADVISORY COMMITTEE**

### Meeting Minutes

Wednesday, October 13, 2021 - 6:00pm  
406 Princess Anne Street, Fredericksburg, VA 22401  
<https://www.fampo.gwregion.org/>

A video recording of the meeting will be posted to the Citizens Transportation Advisory Committee (CTAC) web page: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

#### **Committee Members Present:**

Mr. Hank Scharpenberg, Chairman  
Mr. Dave McLaughlin  
Mr. John Castellarin  
Mr. Josh Brock  
Mr. Matthew Rowe, Vice Chair  
Mr. David Swan  
Ms. Tara Durant  
Mr. Jeron Haynes  
Mr. Larry Gross  
Mr. Rupert Farley  
Mr. Rodney Thomas  
Ms. TaMara Banks  
Mr. Glenn Goldsmith (remote attendance – health concerns)  
Ms. Jane Leeds (remote attendance – disability)  
Mr. Neil Holloran (remote attendance – health concerns)

#### **Committee Members Present but Unable to Fully Participate as Members:**

All members received prior permission to attend virtually.

#### **Committee Members Absent:**

Mr. Ken Pogue  
Mr. Michael Hoyt  
Mr. Justin Chenault  
Ms. Patricia Encarnacion

#### **Others Present:**

Mr. Brandon Brown (remote attendance)  
Ms. Katy Joslin-Hanbury (remote captioner)  
Mr. Stephen Haynes, VDOT  
Mr. Joe Brito

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner

**1. Call to Order**

The meeting was called to order by Chair Scharpenberg at 6:01 p.m.

**2. Roll Call**

Ms. Feindt conducted roll call and determined that a quorum was present.

**3. Approval of the October 13, 2021 Citizens Transportation Advisory Committee (CTAC) Agenda (ACTION ITEM)**

Mr. Farley commented that since there are two guests speaking tonight, items 8a and 8b should be moved up on the agenda to be discussed immediately after agenda item 3. The motion was seconded by Mr. Rowe.

Motion was made to approve the October 13, 2021 CTAC agenda, as amended.

Motion: Mr. Rowe; Second: Mr. Gross

Abstentions: None

Motion passed with unanimous consent.

**4. Approval of September 8, 2021 CTAC Meeting Minutes (ACTION ITEM)**

Motion was made to approve the September 8, 2021 CTAC meeting minutes.

Motion: Mr. Farley; Second: Ms. Durant

Abstentions: None

Motion passed with unanimous consent.

**5. Old Business**

Chair Scharpenberg discussed the letter sent to the Policy Committee on the committee's suggestion to study an additional river crossing and include the study in the draft 2050 Long Range Transportation Plan (LRTP) project list. He added that Spotsylvania was supportive as was Stafford, and the city was mildly skeptical of the idea.

**6. Review of September 20, 2021 Policy Committee Meeting – Stacey Feindt**

Ms. Feindt reviewed the highlights of the September Policy Committee meeting where she summarized presentations and actions taken for the 2050 Constrained Long Range Plan (CLRP), including, the consideration of a letter CTAC sent to the committee in regard to an additional river crossing. The Policy Committee encouraged CTAC to continue conversation on the river crossing topic. Further, during the Policy meeting, there was also a presentation on the Lafayette Boulevard Traffic Study, by Michael Baker International. The meeting recording is available on the FAMPO

Policy Committee webpage.

## 7. Public Comment

No public comments were received.

## 8. Member Discussion and Action

- a. Presentation on the History of River Crossing Alternatives – Mr. Stephen Haynes, VDOT District Planning Manager

Mr. Haynes gave an overview of the history of river crossing alternatives across the Rappahannock River. He discussed the timeline of the “Outer Connector” projects from 1993 to 2015. The “Outer Connector” options were a set of alternative routes to I-95, which included new river crossings west of the current I-95 river crossing. Mr. Haynes timeline and presentation discussed the series of studies, meetings, and approvals that have occurred since 1993 in each jurisdiction and he further discussed each of the considered alternatives. The Rappahannock Southbound and Northbound River Crossing projects are a result of the identified need to improve traffic flow on I-95, and both crossings are currently being constructed.

Chair Scharpenberg asked if there is a federal component required for a Rappahannock River crossing. Mr. Haynes responded that yes, federal funding would be involved and federal requirements.

Mr. Ollis asked about the latest efforts on an outer connector. Mr. Haynes responded that in 2013 the George Washington Toll Road Authority (GWRTA) was approved but never implemented.

Mr. Rowe asked about the level of improvements that were studied, such as limited access roadways or at-grade intersections. Mr. Haynes responded that most of the assumptions of the outer connector were limited access or controlled access. Generally, in regards to who would use the roadways and how the roadways would be accessed was not touched upon in too much detail.

Mr. Rowe also asked how much traffic on I-95 at the new Southbound River Crossing is traffic from US-17. Mr. Haynes responded that he would have to follow up on the specifics of that question, and he discussed some of the general traffic patterns in the Fredericksburg region.

Chair Scharpenberg asked if there had been other extensive studies on this issue since 2013. Mr. Haynes responded that no, there has not been similar studies, except for the Stafford Parkway study.

Chair Scharpenberg asked Mr. Ollis if there any projects in the FAMPO draft 2050 Long Range Transportation Plan project list that were related to an additional river crossing. Mr. Ollis responded that the river crossing was not ranked by the three jurisdictions as a priority, but that it is being discussed for the East-West Mobility Study led by FAMPO staff. Mr. Haynes and Mr. Ollis further discussed the specifics of the East-West Mobility Study and the benefit and projects that may be examined.

Chair Scharpenberg discussed further the impacts of traffic on I-95 on the region, especially the closure of I-95 due to an incident a few weeks prior. He mentioned that north-south is a chokepoint that will continue to exist and that north-south travel problems impact east-west

travel. Chair Scharpenberg talked about the history of the outer connector and the impacts these decisions have had on the region.

b. Resident’s Proposal for an Alternative North to South Route – Mr. Joe Brito, Stafford Resident

Mr. Brito gave an overview of his proposal for an alternative north to south route west of I-95. He discussed his petition for what he calls an inner connector and a regional trail going north-south from northern Stafford County to Spotsylvania County with an additional river crossing near the Celebrate Virginia development in Stafford County and the City of Fredericksburg. Mr. Brito discussed the specifics of his proposal and the path it would take through each jurisdiction, including the roads that are already built, the future plans, and the new roads that would need to be constructed for this project.

c. SMART SCALE Round 5 Update – Mr. Matthew Lehane

Mr. Lehane discussed the pre-pre application process undertaken by FAMPO and the George Washington Regional Commission (GWRC) to submit potential SMART SCALE Round 5 projects to VDOT. He discussed the SMART SCALE program and how FAMPO staff developed an initial list of projects. He then discussed the staff timeline for project submission through June of 2022 and the specifics of each of the 5 GWRC and 5 FAMPO projects.

Ms. Leeds asked questions about ADA accessibility for each of the projects such as sidewalks and crosswalks. Mr. Lehane and Mr. Ollis responded that the projects do include ADA accessibility as well as sidewalks and crosswalks on several projects.

Ms. Banks asked whether pedestrian improvements along Warrenton Road (US 17 Bus.) were included in the project applications. Mr. Lehane responded that the project was selected by locality staff and had been identified in the US-17 STARS Study as a candidate project. He added that locality staff would be able to give project specific details.

d. New Member Roles and Direction for CTAC – Chair Scharpenberg

Chair Scharpenberg discussed CTAC’s role and the direction he would like the committee to take. He proposed a mission statement for the committee, possible committee priorities, a subcommittee/focus group structure, and the responsibilities of committee members.

Mr. Brock requested to present information on organizational roles to CTAC. Chair Scharpenberg was agreeable.

Mr. Ollis requested that FAMPO staff be able to present information to CTAC on FOIA public meeting requirements.

**9. Public Comment**

The meeting ended before any further public comments were made.

**10. Correspondence**

The meeting ended before correspondence was presented.

**11. Staff Reports**

The meeting ended before staff reports were given.

**12. Member Reports**

The meeting ended before member reports were given.

**13. Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting**



**November 10, 2021 at 6:00 pm**

Motion was made to adjourn the meeting at 8:23pm.

Motion: Mr. Farley; Second: Mr. Swan

Abstentions: None

Motion passed with unanimous consent.

Fredericksburg City  
Spotsylvania County  
Stafford County  
Caroline County  
King George County



Henry Scharpenberg  
Chairman

Ian Ollis  
FAMPO Administrator

## **CITIZENS TRANSPORTATION ADVISORY COMMITTEE**

### **Meeting Minutes**

Wednesday, November 10, 2021 - 6:00pm  
406 Princess Anne Street, Fredericksburg, VA 22401  
<https://www.fampo.gwregion.org/>

A video recording of the meeting will be posted to the Citizens Transportation Advisory Committee (CTAC) web page: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

### **Committee Members Present:**

Mr. Hank Scharpenberg, Chair, Stafford County  
Mr. David Swan, Stafford County  
Ms. Tara Durant, Stafford County  
Mr. Dave McLaughlin, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Neil Holloran, Spotsylvania County (remote attendance)  
Mr. Micah Cunningham, Spotsylvania County  
Mr. Rupert Farley, At-Large  
Mr. Dustin Savage, At-Large  
Mr. Rodney Thomas, At-Large  
Ms. TaMara Banks, At-Large  
Ms. Jane Leeds, At-Large (remote attendance)

### **Committee Members Present but Unable to Fully Participate as Members:**

N/A

### **Committee Members Absent:**

Mr. Glenn Goldsmith, Stafford County  
Mr. Matthew Rowe, Vice Chair, City of Fredericksburg  
Ms. Patricia Encarnacion, City of Fredericksburg  
Mr. Ken Pogue, Caroline County  
Mr. Michael Hoyt, Caroline County  
Mr. Justin Chenault, Caroline County  
Ms. Jeron Hayes, King George County  
Mr. Larry Gross, At-Large

### **Others Present:**

Ms. Rhonda, Hamilton Relay Captioner  
Mr. Brandon Brown, Stafford County  
Mr. Joe Brito, resident, Stafford County  
Ms. Jennifer Falknor, Healthy Generations

## **Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Mr. Adam Hager, Transportation Planner

### **1. Call to Order**

The meeting was called to order by Chair Scharpenberg at 6:00 p.m. He congratulated two CTAC members who won recent elections and wished Ms. Feindt well in her new position. Mr. Ollis reiterated thanks to Ms. Feindt and asked the committee to filter all communication through him for the time being. Mr. Ollis also noted that Mr. Hager is leaving soon and thanked him for his time serving FAMPO.

### **2. Roll Call**

Ms. Feindt called the roll. She noted a quorum was present.

### **3. Approval of the November 10, 2021 Citizens Transportation Advisory Committee (CTAC) Agenda (ACTION ITEM)**

Motion was made to approve the agenda as presented.

Motion: Mr. Farley; Second: Mr. McLaughlin.

Motion passed with unanimous consent.

### **4. Approval of October 13, 2021 CTAC Meeting Minutes (ACTION ITEM)**

Motion was made to approve the October 13, 2021 CTAC meeting minutes.

Motion: Mr. Farley; Second: Mr. Castellarin.

Motion passed with unanimous consent.

### **5. Old Business – New Member Roles and Direction for CTAC**

#### **a. Mission, Priorities, Structure, Roles and Responsibilities**

Chair Scharpenberg made a presentation related to CTAC's role, mission, and responsibilities. He presented a proposed mission statement and three priority focus areas that related to congestion, mass transit, and road safety. He proposed developing focus groups for each priority.

Ms. Leeds asked Chair Scharpenberg whether he had considered utilizing the existing FAMPO and/or GWRC mission statements. Chair Scharpenberg responded that CTAC has a unique role and thought the mission statement presented was suitable. Mr. Farley asked about the language proposed in the goals and objectives. He proposed changing some language to address improving mobility and addressing freight; the committee then discussed pros and cons. Chair Scharpenberg invited the committee members to send comments to him regarding his presentation.

Mr. Swan noted that CTAC members should be better represented in the community. He asked the committee members whether anyone had clothing, name tags, or the like that would distinguish them in the community. He suggested enabling members to better represent CTAC and its mission in their respective areas and neighborhoods. Mr. Swan and Mr. Thomas noted frustration that Stafford County supervisors are largely unaware of CTAC members.

Mr. Ollis suggested factoring in sidewalks, paths, trails, and the like into CTAC's mission and not just roadways. Chair Scharpenberg, Mr. Farley, and Mr. Ollis suggested moving the

meeting forward and asked for members to send any comments on the matter to staff for collection. It was proposed that November 29 be a deadline for comment submission and the chair, working with staff, would distribute all comments to CTAC members.

b. **Fundamental Roles of Organizations**

Mr. Brock presented information related to what is known as the Viable System Model. He suggested CTAC's role is to provide guidance to the planning process within the FAMPO committee structure.

The committee discussed the pros and cons of taking a more active role in the planning process. Mr. McLaughlin, Ms. Leeds, and Ms. Durant offered ideas regarding ways the CTAC could fulfill its role and function.

c. **CTAC Member Discussion**

Chair Scharpenberg reiterated that members should submit comments to himself and staff by November 29.

**6. Review of October 18, 2021 Policy Committee Meeting**

Ms. Feindt reviewed the October 18, 2021 Policy Committee meeting which included a report from Mr. Ollis on FAMPO's overarching vision, a presentation on the Virginia State Rail Plan from the Department of Rail and Public Transportation, an update on the East-West Study from Mr. Ollis, discussion regarding MPO membership and FAMPO bylaws and asked staff to prepare materials for further discussion at the next meeting.

**7. Public Comment**

No public comments were made, but the committee reviewed comments received prior to the meeting related to transit improvement suggestions in Caroline County. Mr. Ollis asked the committee to have staff facilitate a conversation with Caroline County.

Motion was made to have FAMPO staff pass the comments to the Caroline County Board of Supervisors along with a brief letter drafted and signed by Chair Scharpenberg. The motion was made by Mr. Castellarin, seconded by Mr. Swan, and passed unanimously. Mr. Swan proposed also contacting a Mr. Fowler in Caroline County on this matter.

**8. Member Discussion and Action**

- a. **Virginia Freedom of Information Act (FOIA), What CTAC Members Need to Know**  
Ms. Feindt provided an overview of FOIA requirements and how they relate to CTAC members with regard to meetings and general conduct as a public body.

Mr. Ollis and committee members discussed procedures for communication in light of Ms. Feindt's presentation.

- b. **Understanding the Importance of Transit in Our Community**

Ms. Banks presented an overview of why transit is important to the Fredericksburg region. She noted its general benefits, what the public is seeking as far as improvements to the system, and how transit can and should serve those with disabilities. She provided four action steps for the committee to discuss including more community outreach and open conversations with the community.

The committee discussed ways of increasing ridership, funding increased operations, and the need for a multimodal system.

c. Congestion Management Process

Mr. Lehane provided an update on FAMPO's Congestion Management Process and specifically its performance monitoring program. He reviewed data from the most recent reporting period – July through September 2021 – and showed committee members how to access the online platform within FAMPO's website.

**9. Public Comment**

No public comments were made.

**10. Correspondence**

No correspondence was shared.

**11. Staff Reports**

Mr. Ollis referenced the report he provided at the start of the meeting.

**12. Member Reports**

Mr. Swan noted he wished he knew more about the recently announced Amazon warehouse in Stafford County. He shared concerns that the current road network in the area cannot handle the future congestion. Mr. Ollis shared that VDOT is currently conducting a study in the area. Mr. Swan also commented on the new split in I-95 southbound traffic between Routes 630 and 17 in Stafford County.

Mr. Savage shared that he was unable to attend previous meeting due to work constraints and that he would try his best to be at future meetings.

**13. Adjourn Citizens Transportation Advisory Committee Meeting/Next Meeting January 12, 2022 at 6:00 pm**

Motion was made to adjourn the meeting at 8:30 p.m. Motion was made by Mr. Swan and seconded by Mr. McLaughlin. Motion passed unanimously.