

POLICY COMMITTEE DRAFT MEETING MINUTES

June 27, 2022 – 7:30 p.m.

406 Princess Anne Street, Fredericksburg, VA 22401

www.fampo.gwregion.org

Committee Members Present: *(V) indicates voting member*

Mr. Jason Graham, First Vice-Chair, City of Fredericksburg (V)
Mr. Matthew Kelly, City of Fredericksburg (V)
Mr. David Brown, alternate City of Fredericksburg (V)
Ms. Marcie Parker, Representative from the Secretary of Transportation (V)
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC) (V)
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)
Ms. Ciara Williams, Department of Rail and Public Transportation (DRPT) - virtual
Ms. Jamie Jackson, FREDericksburg Regional Transit (FRED)
Ms. Cathy Binder, alternate King George County
Mr. Hank Scharpenberg, Citizens Transportation Advisory Committee (CTAC)
Mr. David Ross, Spotsylvania County (V)
Mr. Chris Yakabouski, Spotsylvania County (V)
Mr. Timothy Baroody, City of Fredericksburg (V)
Ms. Monica Gary, Stafford County (V)
Ms. Meg Bohmke, Second Vice-Chair, Stafford County (V)
Ms. Crystal Vanuch, Stafford County (V)
Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation (V)
Ms. Tonya Holland, Federal Transit Administration (FTA)
Mr. Todd Horsley, Department of Rail and Public Transportation (DRPT)

Committee Members Present (remotely, without virtual participation request):

Ms. Pamela Yeung, alternate Stafford County (V)

Committee Members Absent:

Mr. Tim McLaughlin, Chair, Spotsylvania County (V)
Ms. Lori Hayes, alternate Spotsylvania County (V)
Mr. Stephen Haynes, alternate Virginia Department of Transportation (VDOT)
Mr. Ivan Rucker, Federal Highway Administration (FHWA)
Mr. Kevin Marshall, alternate Spotsylvania County (V)
Ms. Deborah Frazier, alternate Spotsylvania County (V)
Mr. Joe Stainsby, alternate PRTC (V)
Mr. Darrell English, Stafford County (V)
Mr. Aidan Quirke, alternate FREDericksburg Regional Transit (FRED)
Mr. Jeffery Sili, Caroline County
Mr. Jeffrey Black, alternate Caroline County
Mr. Matthew Rowe, alternate CTAC
Mr. Cedric Rucker, Commonwealth Transportation Board (CTB)

Others Present (remotely or in person):

Staff Present:

Mr. Ian Ollis, FAMPO Administrator

Ms. Becky Golden, Transportation Planning Manager

Mx. Colie Touzel, Public Involvement/Title VI Coordinator

Ms. Kari Barber, Transportation Planner II/Bicycle & Pedestrian Coordinator

Ms. Lana Bizeau, Transportation Planner

1. Call Policy Committee Meeting to Order

Vice Chair Graham called the meeting to order at 7:30 pm.

2. Pledge of Allegiance

Vice Chair Graham led the pledge of allegiance.

3. Roll Call and Determination of Quorum

Mx. Touzel conducted roll call and determined a quorum present.

4. Approval of the June 27, 2022 Policy Committee Agenda (ACTION ITEM)

Motion was made to approve the June 27, 2022 Policy Committee agenda.

Motion: Dr. Schneider; Second: Ms. Bohmke

Motion passed with unanimous consent.

5. Public Involvement

Mx. Touzel read aloud comments from the public which were [received prior to the meeting](#).

No other public comments were made.

6. Consent Agenda

a. Approval of May 16, 2022 [Policy Committee Meeting Minutes](#) (ACTION ITEM)

Motion: Ms. Vanuch; Second: Mr. Kelly

Motion passed with unanimous consent.

7. FAMPO Administrator Report – Mr. Ian Ollis

Mr. Ollis provided a quick overview of goals for FAMPO including: a Vision Statement, surveys and studies, how to source more funding, and cooperation among stakeholders.

Dr. Schneider explained that funding spent on consultants for projects helps with implementation of the projects, because surveys and studies are necessary for implementation.

8. Action/Discussion Items

a. SMART SCALE Round 5 – Ms. Kari Barber

1. [Resolution 22-39 Authorizing Support for the George Washington Regional Commission \(GWRC\) SMART SCALE Project Applications](#) (ACTION ITEM)

Ms. Barber explained that the George Washington Regional Commission Board meeting eliminated Warrenton Road Pedestrian Improvements and asked that the Policy Committee members vote on Resolution 22-39 and 22-40.

Motion to approve Resolution 22-39.

Motion: Mr. Kelly; Second: Ms. Bohmke

Motion passed with unanimous consent.

2. **Resolution 22-40 Authorizing Support for Locality Round 5 SMART SCALE Project Applications** (ACTION ITEM)

Ms. Barber presented a resolution asking for the committee's endorsement for local SMART SCALE projects in the FAMPO Region.

Motion to approve Resolution 22-40.

Motion: Mr. Kelly; Second: Ms. Vanuch

Motion passed with unanimous consent.

b. **Safety Action Plan Grant** – Mr. Ian Ollis and Ms. Becky Golden

Mr. Ollis explained the Safe Streets for All, a grant under the IJJA funding. There are two types of grants under the program: one for developing an Action Plan and one for implementing projects under the plan. VDOT can assist with portions of developing the Action Plan, including a data analysis and an equity analysis.

c. **FAMPO Vision Survey** – Mr. Ian Ollis and Mx. Colie Touzel

Mx. Touzel provided results of FAMPO's Vision Survey. This survey was sent to 97 people: 6 FAMPO Staff and 91 members of each FAMPO Committee. Along with further research, this survey will help FAMPO create a Future Vision document.

d. Fiscal Year 21-24 Transportation Improvement Program (TIP) Amendments and Modification – Mr. Ian Ollis

1. **VDOT Requested Modifications**

Mr. Ollis explained that FAMPO has completed the requested modifications for these projects.

2. **Resolution 22-41 Directing a Public Comment Period for an Amendment to the FY21-24 Transportation Improvement Program (TIP) to add UPC 120321: #I95CIP EXIT 140 W. STAFFORD CNTY TO CAPITOL HILL (RT. 4), 120322: #I95CIP EXIT 126 TO EXIT 10 N CAROLINE CNTY TO DC CORE RT 1, and 120323: #I95CIP EXIT 133 TO EXIT 9 FREDBG TO PENTAGON / CRYSTAL CITY** (ACTION ITEM)

Mr. Ollis explained that VDOT requests these new projects be added to the TIP. The projects originate from the I-95 Corridor Study and include 3 commuter buses to Northern Virginia and D.C. DRPT will be funding these projects. Policy Committee's approval is needed because portions of the projects are within the FAMPO jurisdiction.

Motion to approve Resolution 22-41.
Motion: Mr. Kelly; Second: Ms. Vanuch
Motion passed with unanimous consent.

e. **Resolution 22-42 FFY21 Annual Listing of Transportation Project Obligations (ACTION ITEM) – Mr. Ian Ollis**

Mr. Ollis explained that this is an administrative step to audit the projects and funding after-the-fact for VDOT to close out the 2021 Fiscal Year.

Motion to approve Resolution 22-42.
Motion: Ms. Bohmke; Second: Mr. Kelly
Motion passed with unanimous consent.

f. **Bicycle and Pedestrian Advisory Committee (BPAC) Request for Non-Voting Membership on the Policy Committee – Ms. Kari Barber**

Ms. Barber explained that BPAC does not have a representative on the Policy Committee because this iteration of BPAC is only a couple years old. BPAC is thus requesting that the Policy Committee allow staff to draft a Bylaw change to add a non-voting representative to the Policy Committee. The Committee will vote on the change at the next meeting.

Motion made to draft a bylaw amendment.
Motion: Mr. Kelly; Second: Ms. Gary
Motion passed with unanimous consent.

g. **FAMPO Committee Calendar – Mx. Colie Touzel**

A reminder of the change over to the new fiscal year 2023 and a review of FAMPO's upcoming meeting calendar was provided.

h. **Resolution 22-43 Approving the Slate of Officers to Serve in the Fiscal Year 2023 (ACTION ITEM) – Vice Chair Graham**

The appointed Slate of Officers was announced with Mr. Graham as Chair, Ms. Bohmke as Vice-Chair, and Mr. McLaughlin as Second Vice-Chair.

Motion made to approve Resolution 22-43.
Motion: Mr. Kelly; Second: Ms. Vanuch
Motion passed with unanimous consent.

i. **Resolution 22-44 Recognizing the Dedicated Service of Tim McLaughlin (ACTION ITEM) – Mr. Ian Ollis**

The committee recognized the dedicated service of Mr. McLaughlin.

Motion made to approve Resolution 22-44.
First: Dr. Schneider; Second: Ms. Vanuch
Motion passed with unanimous consent.

9. Correspondence

There was no correspondence.

10. Staff and Agency Reports

Ms. Parker explained that Mr. Rucker finished his term with the CTB and FAMPO will be hearing from the Governor's office about a new representative.

11. Board Member and Chair Comments

There were no comments by board members or chairpersons.

12. Adjourn/Next Policy Committee Meeting: August 15, 2022 at 6:00 p.m.

Motion was made to adjourn.

First: Dr. Schneider; Second: Ms. Bohmke

Vice-Chair Graham adjourned the meeting at 8:28 pm.

DRAFT