



Policy Committee Meeting Minutes
Monday ♦ February 22, 2021 ♦ 7:15 pm
406 Princess Anne St, Fredericksburg VA 22401
Hybrid Format
www.fampo.gwregion.org

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Policy Committee webpage:
<https://www.fampo.gwregion.org/committees/policy-committee/>

📞 Remote connect by phone or internet for attendants per Virginia COVID-19 legislation as noted above unless noted as In-Person: *IP*

Members Present:

Chair Cindy Shelton, Stafford County **IP**
Mr. Mark Dudenhefer, Stafford County
Ms. Crystal Vanuch, Stafford County **IP**
Ms. Meg Bohmke, Stafford County
1st Vice-Chair Tim McLaughlin, Spotsylvania County **IP**
Mr. Chris Yakabouski, Spotsylvania County
Mr. David Ross, Spotsylvania County **IP**
2nd Vice-Chair Matthew Kelly, City of Fredericksburg **IP**
Mr. Jason Graham, City of Fredericksburg
Mr. Tim Baroody, City of Fredericksburg **IP**
Ms. Marcie Parker, Representative from the Secretary of Transportation
Ms. Michelle Shropshire, Representative from the Secretary of Transportation
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Mr. Joseph Stainsby, PRTC
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)
Mr. Stephen Haynes, VDOT
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT)
Ms. Jennifer Debruhl, DRPT
Ms. Ann Cupka, King George County
Ms. Cathy Binder, King George County **IP**
Ms. Jamie Jackson, Fredericksburg Regional Transit (FRED)
Mr. Aidan Quirke, FRED
Mr. David McLaughlin, Citizens Transportation Advisory Committee (CTAC) Chairman

Others Present:

Ms. Kate Gibson, George Washington Regional Commission (GWRC) **IP**
Ms. Natalie Beyer
Ms. Michele Dooling, GWRC
Ms. Leigh Anderson, GWRideConnect
Mr. Alex Owsiak, Technical Advisory Committee (TAC) Chair & Stafford County
Mr. Jason Towery, TAC & Stafford County
Mr. Brandon Brown, Stafford County
Ms. Tara Durant, CTAC & Stafford County
Ms. Yamina Jordan, Bicycle & Pedestrian Advisory Committee (BPAC) & Stafford County
Mr. Paul Agnello, TAC & Spotsylvania County
Ms. Tammy Holt
“S”

Staff Members Present:

Mr. Ian Ollis, FAMPO Administrator IP
Mr. Adam Hager, Transportation Planner
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Ms. Leah Vigil, FAMPO Administrative Assistant
Ms. Kari Barber, Transportation Planner
Ms. Jordan Chandler, Transportation Planner
Mr. Matthew Lehane, Transportation Planner

*Speaker name: Summary of comments, NOT direct quotes unless indicated with quotation marks.
Voice votes unless specified as Roll Call Vote.*

1. Call FAMPO Policy Committee Meeting to Order

Chair Cindy Shelton read the virtual meeting statement and called the virtual meeting to order at **7:15 pm**.

2. Roll Call & Determination of a Quorum– Ms. Leah Vigil

Ms. Vigil conducted Roll Call and stated that a quorum was present.

3. Approval of the February 22, 2021 Policy Committee Agenda (ACTION ITEM)

Mr. Ian Ollis noted Item 8.a. could be removed as VDOT would present at a later date; and Item 8.e. was no longer in draft form, but would be a finalized resolution that needed action at the meeting.

Motion was made to approve the February 22, 2021 amended agenda.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

4. Public Involvement – Chair Shelton asked if there was anyone online who wished to comment.

None

5. Public Hearing

No comments were made.

6. Consent Agenda

a. Approval of September 21, 2020 Policy Committee Minutes (ACTION ITEM)

b. Approval of January 25, 2021 Policy Committee Minutes (ACTION ITEM)

Motion was made to approve all items on the Consent Agenda without changes.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

7. FAMPO Administrator Report

Mr. Ian Ollis presented the Administrator Report.

Δ Approved amended order of agenda

8. Action / Discussion Items

- a. Transportation Planning Board (TPB)-FAMPO Memorandum of Understanding (MOU) Update – Mr. Ian Ollis

Mr. Ollis updated the committee on the TPB-FAMPO MOU:

- The TPB responded with proposed administrative changes to the draft the Policy Committee endorsed in September 2020
- No further comments were made on this version from the VDOT District, Transportation and Mobility Planning Division (TMPD), or the Federal Highway Administration (FHWA)
- MOU needed review then vote at next Policy Committee meeting

Mr. Matthew Kelly inquired if the May census numbers, especially for the Urbanized Area (UZA), would be considered and what the timeline was on the document.

Mr. Ollis responded that the TPB postponed the original deadline; however, a finalized, edited version was requested prior to 2020 Census input.

b. Amending the FAMPO Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Prioritization Methodology (ACTION ITEM) – Mr. Alex Owsiak, CMAQ/STBG Subcommittee Chair and Mr. Adam Hager

Mr. Owsiak introduced the topic, noting that it came about at the direction of the Policy Committee to develop benefit to north Stafford in the Transportation Management Area (TMA) for the scoring process for STBG projects; results were presented last month and no additional comments were received, it was on the agenda as an action item.

Mr. Matthew Kelly requested that the record indicate census data would impact the process and the prioritization methodology would need to be revisited for out-year funding.

Mr. Ollis responded that FAMPO would work at the direction of the Policy Committee on this matter.

Mr. Jason Graham proposed discussion with a broader scope beyond bonus scoring to northern Stafford; to re-examine populations and metrics with emphasis on regional benefit.

Mr. Matthew Kelly asked if VDOT had any comment.

Ms. Marcie Parker stated that Central Office and FHWA reviewed this; she noted her previous meeting request for an overall re-work of the prioritization process soon.

Mr. Mark Dudenhefer stated that this effort to account for benefit to the TMA was a compromise.

Motion was made to approve the Amended FAMPO CMAQ/STBG prioritization methodology.

Motion: Mr. Mark Dudenhefer; Second: Mr. Tim McLaughlin
Motion passed with unanimous consent.

FY22-27 Call for Projects (ACTION ITEM)

Mr. Hager requested action in order to initiate the call for projects with TAC at its March meeting.

Motion was made to approve FY22-27 call for projects.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch
Motion passed with unanimous consent.

c. 2050 Long Range Transportation Plan (LRTP) Update – Mr. Ollis

Mr. Ollis gave an update on the 2050 LRTP:

- December 2021 should not be considered a hard deadline
- Additional time would allow for aligning project scoring and prioritization with the System for the Management and Allocation of Resources for Transportation (SMART SCALE)
- Proposed a slowed timeline since final deadline would be April 2023 at the latest
- FAMPO would request approval upon completion of stages for the updated scoring methodologies rather than all at once

1. 2050 LRTP Goals and Objectives – Ms. Stacey Feindt

Ms. Feindt presented the 2050 goals and objectives for a Policy Committee vote:

- The 2050 LRTP needs a set of goals and objectives
- The goals and objectives convey what the region wants to achieve by 2050 and the steps to take to meet those goals. They should be considered by FAMPO staff as well as all others whose work impacts transportation in the FAMPO region
- Once approved, staff would need to develop strategies and measures
- TAC endorsed goals and objectives and they were also presented and discussed at CTAC, but CTAC was unable to have a motion seconded and therefore unable to vote on them

Approving Regional Goals and Objectives for the 2050 Long Range Transportation Plan (ACTION ITEM)

Mr. Matthew Kelly inquired what the CTAC concern was.

CTAC Chair David McLaughlin responded that there was no specific issue; the committee was unable to make a determination.

Motion was made to approve the 2050 LRTP regional goals and objectives.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

d. FY21-24 Transportation Improvement Program (TIP) Update – Ms. Jordan Chandler

Ms. Chandler requested action on this for rollover amendments to be transferred from the FY18-21 TIP to FY21-24 TIP:

- The approval would update FAMPO TIP to align with the Statewide Transportation Improvement Program (STIP)
- This was brought to the Policy Committee last month for review
- Attached UPCs had been approved in the FY18-21 TIP

1. Resolution 21-16: Approving the FY21-24 TIP Rollover Amendment (ACTION ITEM)

Motion was made to approve Resolution 21-16.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

2. Resolution 21-17: Amending the FY21-24 TIP to Approve the RW, PE, and CN Phases for UPC 110914, #SMART18 – I-95 Exit 126, Rte 1 SB Onto Southpoint Pkwy; UPC 110932, #SMART18 – Twin Lake-Kensington Bike/Ped Connector; and UPC 109474, #HB2.FY17 – New Commuter Parking Lot Rte 1 at Commonwealth Dr (ACTION ITEM)

Ms. Chandler noted this was no longer a draft version and was ready for action:

- Amended the FY21-24 TIP to include 3 UPCs submitted by VDOT for inclusion
- Would add or adjust funding for project development
- A conformity determination would not be required, because:
 - Projects were not regionally significant, or
 - Projects were previously included in the May 2020 conformity determination

Motion was made to approve Resolution 21-17.

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Motion passed with unanimous consent.

e. Annual Review of the George Washington Regional Commission (GWRC)-FAMPO MOU – Mr. Ollis

Mr. Ollis noted this was before the Policy Committee for annual review to be amended or approved.

Motion was made to approve the GWRC-FAMPO MOU without changes.

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent.

f. Special Executive Committee Meeting (ACTION ITEM) – Mr. Ollis

Mr. Ollis stated that action could not be taken to approve the UPWP amendment until the public comment period (no comments had been received at this time) would close on February 24, 2021; a special meeting and immediate public notice thereof was requested.

Motion was made to approve an executive committee meeting.

Motion: Mr. Tim McLaughlin; Second: Mr. Tim Baroody

Motion passed with unanimous consent.

The Executive Committee Meeting would be Thursday, February 25, 2021 at 4:30pm online only.

9. Correspondence

None

10. Staff and Agency Reports

None

11. Board Member and Chair Comments

Chair Shelton noted that GWRC changed the board meeting date to the fourth Monday of meeting months; FAMPO Policy Committee could also change meeting time.

The next meeting would be at an earlier time of 6:00 pm; a new meeting time for the committee would be on the agenda.

12. Adjourn/Next Policy Committee Meeting November March 15, 2021 at 6:00 pm

Chair Cindy Shelton adjourned the February 22, 2021 Policy Committee Meeting at **8:36 pm.**

//lrv