



**Policy Committee Meeting Minutes**  
**Monday ♦ January 25, 2021 ♦ 7:15 pm**  
406 Princess Anne St, Fredericksburg VA 22401  
Virtual-Only Format📞  
www.fampo.gwregion.org  
**Approved: February 22, 2021**

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Policy Committee webpage:  
<https://www.fampo.gwregion.org/committees/policy-committee/>

📞*Remote connect by phone or internet for attendants per Virginia COVID-19 legislation as noted above.*

**Members Present:**

Chair Cindy Shelton, Stafford County  
Mr. Mark Dudenhefer, Stafford County  
Ms. Crystal Vanuch, Stafford County  
Ms. Meg Bohmke, Stafford County  
1<sup>st</sup> Vice-Chair Tim McLaughlin, Spotsylvania County  
Mr. Chris Yakabouski, Spotsylvania County  
Mr. David Ross, Spotsylvania County  
2<sup>nd</sup> Vice-Chair Matthew Kelly, City of Fredericksburg  
Mr. Jason Graham, City of Fredericksburg  
Mr. Tim Baroody, City of Fredericksburg  
Ms. Marcie Parker, Representative from the Secretary of Transportation  
Ms. Michelle Shropshire, Representative from the Secretary of Transportation  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC)  
Mr. Joseph Stainsby, PRTC  
Mr. Richard Duran, Federal Highway Administration (FHWA)  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Stephen Haynes, VDOT  
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT)  
Ms. Jennifer Debruhl, DRPT  
Mr. Jeffery Sili, Caroline County  
Ms. Ann Cupka, King George County  
Ms. Cathy Binder, King George County  
Ms. Jamie Jackson, Fredericksburg Regional Transit (FRED)  
Mr. David McLaughlin, Citizens Transportation Advisory Committee (CTAC) Chairman

**Others Present:**

Ms. Kate Gibson, George Washington Regional Commission (GWRC)  
Ms. Michele Dooling, GWRC  
Ms. Leigh Anderson, GWRideConnect  
Ms. Linda LaSut, VDOT  
Ms. Marsha Fiol, VDOT  
Mr. Alex Owsiak, Technical Advisory Committee (TAC) Chair & Stafford County  
Mr. Jason Towery, TAC & Stafford County  
Mr. Brandon Brown, Stafford County  
Mr. Paul Agnello, TAC & Spotsylvania County  
Mr. Wade Suddreth, CTAC & Stafford  
Ms. Tammy Holt

**Staff Members Present:**

Mr. Ian Ollis, FAMPO Administrator  
Mr. Adam Hager, Transportation Planner  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Leah Vigil, FAMPO Administrative Assistant  
Ms. Kari Barber, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Matthew Lehane, Transportation Planner

*Speaker name: Summary of comments, NOT direct quotes unless indicated with quotation marks.*

*Voice votes unless specified as Roll Call Vote.*

**1. Call FAMPO Policy Committee Meeting to Order**

Chair Cindy Shelton read the virtual meeting statement and called the virtual meeting to order at **7:26 pm.**

**2. Roll Call & Determination of a Quorum**– Ms. Leah Vigil

Ms. Vigil conducted Roll Call and stated that a quorum was present.

**3. Approval of the January 25, 2021 Policy Committee Agenda (ACTION ITEM)**

Mr. Ian Ollis requested adding the Unified Planning Work Program (UPWP) Amendment to the agenda at 6.g.

Motion was made to approve the January 25, 2021 amended agenda.

Motion: Mr. Matthew Kelly; Second: Mr. Mark Dudenhefer

Motion passed with unanimous consent

**4. Public Involvement** – Chair Shelton asked if there was anyone online who wished to comment.

Ms. Feindt then read an email received by City of Fredericksburg resident Elizabeth LeDoux:

Good evening,

I saw a Facebook post asking for thoughts on biking and walking trails in Fredericksburg. The Federal "Safe Routes to Schools" program has federal money for building walking and biking trails to schools.

I propose we use funds like these to build a bike trail that runs from Learning Lane, running north along Rt1, all the way to James Monroe High School, connecting all of our schools to the same new path, and connecting to the VCR trail, and the Canal Path, giving a huge percentage of our school age children access to a path route to every school in our district.

Also, the large number of people walking along Rt. 1 would have a safe path to get to their destination (which I'm guessing is to shopping.) Next, we can address a safe path along Lafayette Boulevard for the same purpose.

Thanks for your consideration.

No additional public comments were made during the meeting.

**5. Consent Agenda**

**a. Approval of Policy Committee Minutes (ACTION ITEM)**

**1. October 19, 2020**

Motion was made to approve October 19, 2020 Policy Committee minutes without changes.

Motion: Ms. Crystal Vanuch; Second: Mr. Jason Graham

Motion passed with unanimous consent

**2. October 26, 2020**

Motion was made to approve October 26, 2020 Policy Committee minutes without changes.

Motion: Ms. Crystal Vanuch; Second: Mr. Jason Graham

Motion passed with unanimous consent

**b. Adding the Public Transit Agency Safety Plan to the FY21-24 Transportation Improvement Program (TIP) (ACTION ITEM)**

**c. Approval of the FAMPO Highway Safety Target Setting Letter (ACTION ITEM)**

**d. Approval of the FAMPO Bridge Condition Target Setting Letter (ACTION ITEM)**

Motion was made to approve items 5.b., 5.c. and 5.d.

Motion: Ms. Crystal Vanuch; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent

Δ Approved amended order of agenda

## 6. Action / Discussion Items

### a. FAMPO Administrator Report – Ian Ollis

Mr. Ollis gave his report and indicated he would make his presentation available after the meeting.

Mr. David Ross asked how significant the east to west traffic flow was.

Mr. Ollis responded that it was important and he would like to do a study on it.

### b. **Resolution 21-14: Approving CMAQ/STBG Transfers and Future Allocations (ACTION ITEM)\*** – Mr. Adam Hager and Mr. Alex Owsiak, TAC Chair & Stafford County

1. Current Allocations (as of July 22, 2020)

2. Proposed Allocations per Resolution 21-14

Mr. Hager stated this was a carryover from the October 2020 meeting and the TAC approved it.

Ms. Marcie Parker noted that she would support this resolution; consideration should be given to allocations that leave no funding for public involvement or regional planning such as studies.

Mr. Jason Graham asked that the explanation of fiscal years to be repeated due to audio difficulty.

Mr. Hager responded that the SMART SCALE funding for Stafford County's Idlewild project would not be required until further out; the proposed update is a 1:1 switch that better aligns with SMART SCALE.

Mr. Matthew Kelly stated his concern of effects on long range planning to fund local projects as Ms. Parker noted. He also requested that the TAC present on future GWRideConnect funding since removing CMAQ allocations.

Chair Shelton stated she would add that to the next agenda.

Motion was made to approve Resolution 21-14.

Motion: Mr. Mark Dudenhefer; Second: Mr. Jason Graham

Motion passed with unanimous consent.

### c. **Resolution 21-15: Supporting Regional I-395/95 Commuter Choice Applications (ACTION ITEM)** – Ian Ollis

Motion was made to approve Resolution 21-15

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent.

### d. Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Prioritization Methodology Update – Mr. Alex Owsiak, CMAQ/STBG Subcommittee Chair and FAMPO Staff

Mr. Owsiak introduced this item as an update to scoring in order to account for benefit to the Transportation Management Area (TMA), in which is located in north Stafford; this was a focused, rather than a comprehensive, update presented for questions and comments - a vote would be requested in February 2021.

1. Presentation

2. Prioritization Methodology – Tracked Changes (December 21, 2020)
3. Prioritization Methodology – Clean (December 21, 2020)

Mr. Matthew Lehane and Ms. Jordan Chandler presented data and scoring samples.

Mr. Kelly noted his interest in VDOT and FHWA feedback and consideration of census results and the potentially expanded urbanized area.

Ms. Parker stated that VDOT sent comments and was part of this development; the current overall process is about 12 years old and MPOs throughout the state are overhauling respective methodologies. She noted she would like to vote on an update to the entire methodology by January 2022.

Mr. Dudenhefer advised waiting for census results before devoting staff time to such an effort.

- e. 2050 Long Range Transportation Plan (LRTP) Update – Mr. Ollis

Mr. Ollis noted that the prioritization process would be re-developed; the 2050 LRTP structure would:

- Look similar to the 2045 LRTP
  - Future trends would include assistance (no in-house modeling capabilities):
    - Cambridge Systematics (consultant) modeling
    - VDOT scenario planning and modeling
  - Examine planning in the following areas:
    - Chapter 4 Scenarios
    - Transportation
    - Regional
    - Fiscally constrained project planning
  - February meeting
    - Ms. Stacey Feindt - survey results
    - Roadway project prioritization update
    - Bicycle and pedestrian (bike-ped) review
- f. System for the Management and Allocation of Resources for Transportation (SMART SCALE) Round 4 Update – Mr. Matthew Lehane

Mr. Lehane reported that results came out last week:

- FAMPO is slated to receive funding for 3 out of 4 project applications, totaling over \$30M
  - Route 208 Operational and Multimodal Improvements in Spotsylvania County; awarded \$7.7M
  - Lafayette Boulevard Multimodal Improvements in Spotsylvania County/City of Fredericksburg; awarded \$11.7M
  - I-95 Exit 126 STARS Study Improvements in Spotsylvania County; awarded \$10.8M
- GWRC is slated to receive funding for 1 out of 4 project applications, totaling almost \$10M
  - US-17 STARS Improvements in Stafford County. This project would be awarded \$9.7M
- Projects scored well in areas such as:
  - Air quality
  - Travel time reliability
  - Reduced crashes
  - Land use
- Project scores could be improved in:
  - Overall accessibility

- Congestion mitigation
- Next steps and general timeline
  - February - April 2021: Commonwealth Transportation Board (CTB) to recommend revisions
  - April – May 2021: Public hearing and revisions
  - May 2021: CTB meeting of revised funding
  - June 2021: Adoption of projects to be included in the Six Year Improvement Program (SYIP)

Chair Shelton stated that results could have improved since moving from category A to B for project scoring.

g. FY21-24 Transportation Improvement Program (TIP) Update – Ms. Jordan Chandler

1. Draft Resolution 21-16: Approving the FY21-24 TIP Rollover Amendment

Ms. Chandler presented the draft rollover amendment. She noted that the FY 21-24 TIP had been approved and implemented after FHWA and FTA approval of the Statewide Transportation Improvement Program (STIP) in October 2020. All of the UPCs listed in the amendment have been approved and voted for in the FY 18-21 TIP and this rollover is to transfer this information into the new document. The resolution would be brought to the February meeting for a vote.

2. FREDericksburg Regional Transit Project Updates

Ms. Chandler noted projects under review by DRPT for inclusion in their 6-year improvement plan, once approved, they would be included in the TIP since they will be receiving federal funding.

h. Approval of Resolution 21-19

Mr. Ollis brought this amended agenda item before the committee, requesting approval to amend the Unified Planning Work Program and hold a 30-day public comment period and hearing in order to allow staff to support hiring non-citizens.

Motion made for approval of Resolution 21-19

Motion: Mr. Matthew Kelly; Second: Mr. Tim McLaughlin

Motion passed with unanimous consent.

i. Citizens Transportation Advisory Committee (CTAC) Membership Update – Ms. Stacey Feindt

1. Letters of Resignation

Ms. Feindt noted resignations from:

- King George CTAC, Ms. Leslie Jordan - September 2020
- Stafford County CTAC, Mr. Timothy Haddix - October 2020

2. Spotsylvania County Reappointment

Ms. Feindt stated that Spotsylvania County reappointed Mr. Neil Holloran to the CTAC and there were three At-Large openings that the Policy Committee could fill. She also noted two At-Large openings for the Bicycle and Pedestrian Advisory Committee (BPAC) that the Policy Committee could fill.

Mr. Graham asked if there was a link or social media point of reference to which interested parties could be pointed.

Ms. Feindt responded that there were respective committee pages on the FAMPO website with purpose, meeting times and contact information.

j. Approving Title VI Assurances – Ms. Feindt

Ms. Feindt clarified that a vote/approval was not needed. A Title VI (adherence of non-discrimination federal regulations) Assurance from 2019 needed to be added to the Title VI Plan. Adding it to the appendix of the Title VI Plan would be an administrative modification.

k. Calendar 2021 FAMPO Meeting Calendar – Mr. Ollis

Mr. Ollis presented the draft calendar for FAMPO meetings for the 2021 year.

Chair Shelton noted that Stafford County’s calendar had no meetings in June and July.

Mr. Graham stated that the City of Fredericksburg also had no meetings in July 2021.

Mr. Dudenhefer agreed with July as the off month and proposed meeting again the fourth, rather than the usual third Monday in August, on the 23rd.

July was designated as the new summer month off with the next meeting for the Policy Committee on August 23, 2021.

l. DRPT Technical Assistance Grant Application – Mr. Ollis

Mr. Ollis noted this was for funding Phase I of an East-West Mobility Study on transit that would use grant funding; Phase II would be on roads and bike-ped use. The application deadline was in February 2021.

7. Correspondence

Mr. Ollis reviewed letters indicating request to add grant funding to the TIP if awarded as a formality; and member updates from Spotsylvania County.

8. Staff and Agency Reports

Mr. Ollis noted the two intern contracts were not be renewed; and part-time Transportation Planner Mr. Matthew Lehane was appointed in a full-time capacity.

VDOT Ms. Parker stated that funds for the Transportation Alternatives Program (TAP) projects would need to be allocated or they would be defunded.

FHWA Mr. Richard Duran introduced himself as the new appointment to the Policy Committee. Mr. Ollis requested contact for follow-up introductions.

9. Board Member and Chair Comments

10. Closed Session

Mr. Ollis noted that this was no longer needed in the meeting as it was addressed with the approval of Resolution 21-19.

e. **Resolution 21-17: Allowing the Policy Committee to Go into Closed Session (ACTION ITEM)**

f. **Resolution 21-18: Allowing the Policy Committee to Return to Open Session (ACTION ITEM)**

11. Adjourn/Next Policy Committee Meeting November February 22, 2021 at 7:15 pm

Chair Cindy Shelton adjourned the January 25, 2021 Policy Committee Meeting at 9:06 pm

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Leah Vigil  
FAMPO Administrative Assistant