



**CITIZENS TRANSPORTATION ADVISORY COMMITTEE  
MEETING MINUTES**

Wednesday • September 16, 2020 • Virtual-Only  
406 Princess Anne Street, Fredericksburg VA 22401  
<https://www.fampo.gwregion.org/>

**Approved: October 14, 2020**

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Citizens Transportation Advisory Committee webpage:  
<https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>.

☎ *Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.*

**Members Present:**

**Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Al Durante, Spotsylvania County  
Mr. Neil Holloran, Spotsylvania County  
Mr. Anton Stubbs, Spotsylvania County  
Mr. David Swan Stafford County  
Mr. Wade Suddreth, Stafford County  
Mr. Melvin Allen, Sr., Stafford County  
Dr. Robert Gates, King George County  
Mr. Dustin Savage, At-Large  
Mr. Larry Gross, At-Large

**Others Present**

Mr. Brandon Brown, Stafford County

**FAMPO Staff Present**

Mr. Adam Hager, Transportation Planner  
Ms. Leah Vigil, Administrative Assistant  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Mohammad Khan, Transportation Planning Intern

*Speaker name: Summary of speaking points*

- 1. Call to Order** – Chairman David McLaughlin  
The FAMPO Citizens Transportation Advisory Committee (CTAC) Meeting was called to order at **6:03 pm**.
- 2. Roll Call** – Ms. Leah Vigil  
Ms. Vigil took roll call for attendance.

### **3. Approval of the September 16, 2020 CTAC Agenda (ACTION ITEM)**

Motion to approve the September 16, 2020 CTAC Agenda

Motion: Mr. Al Durante; Second: Mr. John Castellarin

Motion passed with unanimous consent

### **4. Approval of July 15, 2020 CTAC Meeting Minutes (ACTION ITEM)**

Motion to approve July 15, 2020 CTAC Meeting Minutes without any changes

Motion: Mr. John Castellarin; Second: Dr. Robert Gates

Motion passed with unanimous consent

### **5. Review of July and August, 2020 FAMPO Policy Committee Meetings**

Mr. Hager summarized highlights from Policy Committee Meetings:

- The Policy Committee voted in the FY21 slate of officers with Stafford County's Ms. Cindy Shelton as the new chair
- The CMAQ-STBG/RSTP allocation of funds were approved; the Telegraph Rd project was put on hold for further discussion with VDOT
- CMAQ-5307 funding opportunities were discussed, including separate roles of GWRC and FAMPO
- FAMPO staff was directed to seek TAC input on parameters for a call for projects
- Several items were approved:
  - Amendment to the 2045 LRTP
  - 2045 LRTP-related Air Quality Conformity Analysis (AQCA) report
  - George Washington Transportation Opportunities for Economic Growth report
  - SMART SCALE resolutions of support

### **6. Public Comment - None**

### **7. Discussion / Action Items**

- a. Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG)-Regional Surface Transportation Program (RSTP) Prioritization Methodology Update – Adam Hager
- Funds are to be allocated based on federal standards from approximately January to March for the next six years
  - Several opportunities have been identified to improve the process
    - More data-driven metrics
    - TAC Chair Alex Owsiak has proposed a sub-committee for separating CMAQ funds from STBG/RSTP

Mr. Hager said this item should be reviewed by CTAC members for comments and questions at the October meeting.

Mr. McLaughlin inquired if the material could be sent to members in order to respond; and asked if this could be used for public outreach

Mr. Hager stated that it is not required, but can certainly be utilized for public outreach if that is the direction of the committee.

- b. CMAQ/STBG-RSTP Call for Projects Update – Adam Hager

Mr. Hager briefed the committee on the call for projects process which was most recently discussed at the September 8, 2020 TAC meeting. Mr. Hager indicated that the amount of funding available to allocate is based on potential GWRC 5307 allocations as well as any existing projects that are no longer moving forward.

- The TAC was directed by the Policy Committee to further refine parameters for the call for projects. TAC took action to recommend.

- Two projects per locality
- Each proposal to be from the System for Management and Allocation of Resources for Transportation (SMART SCALE).

Mr. Hager summarized 5307 funding as beginning with the Federal Transit Administration (FTA), generated by GWRideConnect and funneled through GWRC as a sub-recipient of Potomac and Rappahannock Transportation Commission (PRTC); the next Policy Committee meeting will have a presentation on this process by a 5307 expert open to members of CTAC and the public

Mr. Al Durante asked if there was data on transit accidents.

Mr. Hager said he would look into that and relay information to the group

c. Transportation Improvement Program (TIP) Update – Adam Hager

Mr. Hager provided an update on two items related to the FY21-24 TIP. First, the Public Transportation Advisory Safety Plan (PTASP), developed by DRPT, will be added to the TIP via amendment by February 2021. This includes the final performance measure and safety target from MAP-21 and the FAST Act. Secondly, the TIP is still on schedule for implementation on October 1 – the start of the federal fiscal year. Once implemented, VDOT will initiate TIP/STIP rollover amendments to account for action taken on the FY18-21 TIP between August 2019 and September 2020.

d. SMART SCALE Round 4 Update – Matthew Lehane

i. **Resolution 21-12: Endorsing Regional Smart Scale Round 4 Projects Consistent with the FAMPO Constrained Long Range Plan (ACTION ITEM)**

Mr. Lehane reported that applications were completed and submitted by the August deadline for GWRC and FAMPO (four projects each). Endorsement of the resolution is not required; it is a way to ensure Smart Scale projects have a clear connection to the region's LRTP.

Mr. David Swan made a motion to approve Resolution 21-12

Mr. Neil Holloran seconded

The motion carried unanimously

e. 2050 Long Range Transportation Plan (LRTP) Update – Adam Hager

Mr. Hager presented an update on the LRTP and noted this is the major FY21 work effort for FAMPO staff. It was effectively paused in December 2019 due to the departure of former FAMPO Administrator Paul Agnello and FAMPO Deputy Administrator Mark McCaskill. It entailed:

- FAMPO staff task items
- New approach will begin with public input rather than saving at the end and overloading with documents all at once
- Cambridge Systematics – primary task order includes modeling

i. CTAC Representation on Working Group

Any CTAC member (up to two) interested in participating at a more detailed level of feedback and guidance on the work (ex. analysis and mapping) may contact Mr. Hager

Mr. McLaughlin stated that this is a monthly commitment to represent CTAC consistently.

ii. Branding Ideas

Different MPOs have mottos or branding LRTPs, i.e. Transportation Planning Board

(TPB – MPO for northern Virginia) have “Visualize 2045,” Richmond has “Connect RVA 2045.” FAMPO hopes to use skills of a new intern for graphic design. CTAC members should submit ideas to FAMPO staff by month-end.

Mr. McLaughlin suggested “Good move, Fredericksburg!”

f. 2050 Rural LRTP Update – Jordan Chandler

Ms. Chandler presented the final draft stage of the 2050 Rural LRTP which shows final Environmental Justice (EJ) data in relation to Title VI populations and future needs.

- The final conclusion was that rural projects neither restrict nor adversely affect these populations
- The finalized document will be presented to the George Washington Regional Commission (GWRC) in October.

g. FAMPO Annual Report – Kari Barber

Ms. Barber was unable to attend, Ms. Chandler presented the FAMPO Annual Report in her stead. It consisted of:

- Public Involvement efforts
  - 8 press releases
  - Several public hearings
  - 17 in-person outreach events at libraries in the Central Rappahannock Regional Library network
  - Public notices and social media activities online
- Creation of the FY21-24 TIP
- Submitted 8 applications for SMART SCALE Round 4
- Lafayette Blvd Transit Study findings for multimodal improvements and connectivity

h. CTAC Bylaws Update – Adam Hager

Former Public Involvement/Title VI Coordinator Stacey Feindt alerted CTAC to updates needed in the bylaws to account for remote participation in light of COVID-19. This was put on hold with her departure and should be revisited for possible action next month.

i. CTAC Educational Session Ideas – Adam Hager

Mr. Hager noted that the educational sessions are very informative, referring to Mr. Paul Agnello’s presentation on funding in September. He asked if there are other topics or people in mind for other sessions.

Mr. McLaughlin wanted to officially acknowledge and thank Mr. Agnello for his time and presentation from CTAC as a whole.

Mr. David Swan suggested inviting county/locality engineers to discuss what takes place in project development.

Other thoughts and/or ideas may be submitted to the staff at [fampo@gwregion.org](mailto:fampo@gwregion.org)

j. FAMPO Calendar Update, November Meeting – Leah Vigil

Ms. Vigil noted the CTAC schedule meets the second Wednesday monthly and November has a conflict of Veteran’s Day, 11/11. Alternate days of the Tuesday before, November 10<sup>th</sup> or the Thursday after, November 12<sup>th</sup> have been tentatively reserved. Action is not required; however, a date was requested to finalize the calendar.

Motion was made to meet at 6pm on Tuesday, November 10, 2020.  
Motion: Mr. Dustin Savage; Second: Mr. Neil Holloran  
Motion passed with unanimous consent

#### **8. Correspondence – Leah Vigil**

Ms. Vigil referred to an article in the *Free Lance Star* online, “Could pandemic result in more teleworking in Fredericksburg area's future?” regarding effects of COVID-19 on transportation, traffic congestion and telework.

#### **9. Staff Reports – Adam Hager**

- Ms. Stacey Feindt departed in early August; Mr. Hager was hopeful that the position for the Public Involvement/Title VI Coordinator would be filled by next week
- Ms. Jordan Chandler was hired as a full-time Transportation Planner, having received her Master’s degree in July
- Two new Transportation Planning Interns have joined the staff:
  - Mohammad Khan, who is pursuing a graduate degree in the UK in urban and regional planning
  - Maggie Campbell, who is a fourth-year student at UVA studying urban and environmental planning
- Screening calls have taken place recently in the search for a FAMPO Administrator

#### **10. Member Reports**

- Mr. McLaughlin welcomed new staff and reviewed follow-up tasks from the meeting

#### **11. Adjourn Citizens Transportation Advisory Committee Meeting / Next Meeting October 14, 2020 at 6:00 pm**

Motion was made to adjourn the meeting

Motion: Mr. Dustin Savage; Second: Mr. Al Durante  
Motion passed with unanimous consent

The September 16, 2020 Citizens Transportation Advisory Committee adjourned at **7:35 pm**.