



## Policy Committee Meeting Minutes

Monday ♦ August 10, 2020 ♦ 6:00 pm

406 Princess Anne St, Fredericksburg VA 22401

Remote-Format📞

<http://www.fampo.gwregion.org/committees/policy-committee/>

**Approved: September 21, 2020**

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Policy Committee webpage:  
<http://www.fampo.gwregion.org/committees/policy-committee/>

📞*Remote connect by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.*

### **Members Present:**

Chair Cindy Shelton, Stafford County  
Mr. Mark Dudenhefer, Stafford County  
Ms. Crystal Vanuch, Stafford County  
Ms. Meg Bohmke, Stafford County  
First Vice-Chair Tim McLaughlin, Spotsylvania County  
Mr. Chris Yakabouski, Spotsylvania County  
Mr. Kevin Marshall, Spotsylvania County  
Second Vice-Chair Matthew Kelly, City of Fredericksburg  
Mr. Tim Baroody, City of Fredericksburg  
Mr. Jason Graham City of Fredericksburg  
Ms. Marcie Parker, Representative from the Secretary of Transportation  
Ms. Michelle Shropshire, Representative from the Secretary of Transportation  
Mr. Charles Steigerwald, Potomac and Rappahannock Transportation Commission (PRTC)  
Ms. Ann Cupka, King George County  
Ms. Cathy Binder, King George County  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Stephen Haynes, VDOT  
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT)  
Ms. Jamie Jackson, Fredericksburg Regional Transit (FRED)

### **Others Present:**

Dr. Linda Millsaps, George Washington Regional Commission (GWRC)  
Ms. Kate Gibson, GWRC & Technical Advisory Committee (TAC)  
Ms. Michele Dooling, GWRC  
Ms. Leigh Anderson, GWRideConnect  
Mr. Jason Towery, Stafford County  
Mr. Alex Owsiak, TAC Chair & Stafford County  
Mr. Brandon Brown, Stafford County  
Mr. Paul Agnello, TAC & Spotsylvania County  
Ms. Ciara Williams, TAC & DRPT  
Ms. Kate Youngbluth, DRPT  
Mr. Joseph Stainsby, PRTC  
Ms. Jennifer Morgan, GoVirginia

**Staff Members Present:**

Mr. Adam Hager, Transportation Planner  
Ms. Leah Vigil, Administrative Assistant  
Ms. Jordan Chandler, Transportation Planner  
Mr. Matthew Lehane, Transportation Planner

*\*Speaker name: Summary of comments, NOT direct quotes unless indicated with quotation marks.  
Voice votes unless specified as Roll Call Vote.*

**1. Call FAMPO Policy Committee Meeting to Order**

Chair Cindy Shelton called the virtual meeting to order at **6:01 pm**.

**2. Roll Call – Ms. Leah Vigil**

**3. Determination of a Quorum – Ms. Vigil**

A virtual quorum was determined

**4. Approval of the August 10, 2020 Policy Committee Agenda (ACTION ITEM)**

Motion was made to move items 7.c. and 7.d. to items 7.a. and 7.b., respectively; moving subsequent items down in chronological order on the August 10, 2020 Agenda

Motion: Ms. Crystal Vanuch; Second: Mr. Tim McLaughlin

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>
Chair Cindy Shelton	None
Mr. Mark Dudenhefer	
Ms. Crystal Vanuch	
Mr. Tim McLaughlin	
Mr. Chris Yakabouski	
Mr. Kevin Marshall	
Mr. Matthew Kelly	
Mr. Jason Graham	
Mr. Tim Baroody	
Ms. Marcie Parker	
Mr. Charles Steigerwald	

Motion passed unanimously; the agenda was approved as amended.

**5. Public Involvement - None**

**6. Consent Agenda**

**a. Approval of July 20, 2020 Policy Committee Minutes (ACTION ITEM)**

Motion was made to approve meeting minutes for July 20, 2020 without changes

Motion: Ms. Crystal Vanuch; Second: Mr. Matthew Kelly

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>
Chair Cindy Shelton	None
Ms. Crystal Vanuch	
Mr. Tim McLaughlin	
Mr. Chris Yakabouski	
Mr. Kevin Marshall	

Ayes (continued) Nays  
Mr. Matthew Kelly None  
Mr. Jason Graham  
Mr. Tim Baroody  
Ms. Marcie Parker  
Mr. Charles Steigerwald  
Abstention: Mr. Mark Dudenhefer  
Motion passed majority: 10 Ayes, 1 Abstention

Δ Approved amended order of agenda

**7. Action/Discussion Items**

**a. Resolution 21-10: Endorsing the George Washington Region Transportation Opportunities for Economic Growth Report (ACTION ITEM) – Ms. Jennifer Morgan, GWRC Economic Development Coordinator and Ms. Jordan Chandler**

**i. George Washington Region Transportation Opportunities for Economic Growth Report**

Ms. Jennifer Morgan and Ms. Jordan Chandler presented the report showing the relationship between transportation and economic development

Mr. Jason Graham: Public transit is a component for consideration; could the projects be rescored for System for the Management and Allocation of Resources for Transportation (SMART SCALE)?

Mr. Adam Hager: Materials presented are not part of the SMART SCALE scoring process. Future ranking methodology will include more careful consideration of the transit component.

Motion made to approve Resolution 21-10, endorsing the George Washington Region Transportation Opportunities for Economic Growth Report

Motion: Mr. Matthew Kelly; Second: Ms. Crystal Vanuch

Objection: Mr. Jason Graham

Motion passed by majority

**b. Resolution 21-11: Endorsing a Legislative Initiative Requesting Amendments to the Distribution of State Recordation Tax Revenues to Localities - Mr. Jason Towery, Stafford County**

**i. Memo to the Policy Committee**

Mr. Jason Towery summarized funding decrease due to General Assembly recordation fee changes.

Motion made to approve Resolution 21-11, endorsing a legislative initiative requesting amendments to the distribution of state recordation tax revenues to localities

Motion: Mr. Mark Dudenhefer; Second: Mr. Matthew Kelly

Motion passed unanimously

**c. FAMPO Administrator Hiring Update – Dr. Linda Millsaps**

Dr. Linda Millsaps updated the committee on filling the position for FAMPO Administrator

- As directed from last meeting, researched hiring agencies

- Berkley Group: estimated \$20-25k and 3-4 months
- CAOs agreed with figures
- Requested recommendation to move forward with reposting the position

Mr. Tim McLaughlin: Requested a timeline of actions previously taken and creation of a report for committee member review; possible consideration of moving job search to a jurisdiction.

Chair Cindy Shelton: Direction from the committee is to repost on Indeed and elsewhere; Dr. Millsaps will have a written report to present at the next meeting.

Mr. Matthew Kelly: Concurred that the job should be reposted.

d. SMART SCALE Round 4 Projects – Mr. Adam Hager

i. **Resolution 21-06: Authorizing Support for the George Washington Regional Commission and Fredericksburg Area Metropolitan Planning Organization SMART SCALE Project Applications (ACTION ITEM)**

Motion made to approve Resolution 21-06, authorizing support for GWRC and FAMPO SMART SCALE project applications as follow (top four FAMPO projects on page 2 of *FAMPO/GWRC SMART SCALE Round 4 Report*):

- 1) Spotsylvania County: Route 208 Operational and Multimodal Improvements
- 2) Spotsylvania County: Exit 126 Strategically Targeted Affordable roadway Solution (STARS)/Virginia Railway Express (VRE) Feeder Bus/Route 208 Park and Ride (PNR) Lot to Fredericksburg VRE
- 3) Stafford County: Garrisonville Road Widening
- 4) Spotsylvania County/City of Fredericksburg: Lafayette Blvd Study Multimodal Improvements with Transit and Bike/Ped

**Removed** – Regional: I-95 Exit 130 to Exit 126 Southbound (SB) Only and Multimodal Improvements

Motion: Mr. Mark Dudenhefer; Second: Mr. Tim McLaughlin

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>
Chair Cindy Shelton	None
Mr. Mark Dudenhefer	
Ms. Crystal Vanuch	
Mr. Tim McLaughlin	
Mr. Chris Yakabouski	
Mr. Kevin Marshall	
Mr. Matthew Kelly	
Mr. Jason Graham	
Mr. Tim Baroody	
Ms. Marcie Parker	
Mr. Charles Steigerwald	

Motion passed unanimously

**ii. Resolution 21-07: Supporting Spotsylvania County SMART SCALE Project Applications (ACTION ITEM)**

Motion made to approve Resolution 21-07, supporting Spotsylvania County SMART SCALE project applications:

- 1) Route 2 and Route 17 widening from City Line to Shannon Airport Area
- 2) Harrison Road Virginia Central Railway (VCR) Trail
- 3) Route 1 and Route 208 Multimodal Improvements
- 4) Route 1 and Route 208 Multimodal and Revitalization Improvements

Motion: Ms. Crystal Vanuch; Second: Mr. Matthew Kelly

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>
Chair Cindy Shelton	None
Mr. Mark Dudenhefer	
Ms. Crystal Vanuch	
Mr. Tim McLaughlin	
Mr. Chris Yakabouski	
Mr. Kevin Marshall	
Mr. Matthew Kelly	
Mr. Jason Graham	
Mr. Tim Baroody	
Ms. Marcie Parker	
Mr. Charles Steigerwald	

Motion passed unanimously

**iii. Resolution 21-08: Supporting Stafford County SMART SCALE Project Applications (ACTION ITEM)**

Motion made to approve Resolution 21-08, supporting Stafford County SMART SCALE project applications:

- 1) Shelton Shop Road Improvements
- 2) Mountain View Road Improvements (Choptank Road to Stefaniga Road)
- 3) Mountain View Road Improvements (Stefaniga Road to Kellogg Mill Road)
- 4) Morton Road Improvements or US 1 and Layhill Road Improvements

Motion: Ms. Crystal Vanuch; Second: Mr. Matthew Kelly

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>
Chair Cindy Shelton	None
Mr. Mark Dudenhefer	
Ms. Crystal Vanuch	
Mr. Tim McLaughlin	
Mr. Kevin Marshall	
Mr. Chris Yakabouski	

Ayes (continued)  
Mr. Matthew Kelly  
Mr. Jason Graham  
Mr. Tim Baroody  
Ms. Marcie Parker  
Mr. Charles Steigerwald

Nays  
None

Motion passed unanimously

iv. **Resolution 21-09: Supporting City of Fredericksburg and FREDericksburg Regional Transit SMART SCALE Project Applications (ACTION ITEM)**

Mr. Matthew Kelly made a motion to approve Resolution 21-09.

Ms. Crystal Vanuch: Made a substitute motion and proposed approval of the list, minus City of Fredericksburg's first project from the list, Gateway Boulevard, extended.

Mr. Matthew Kelly: It is not typical for the committee to object to locality projects which will be submitted unchanged. This is not a good precedent to set.

Mr. Jason Graham: What is the reasoning for removal of the Gateway project?

Ms. Crystal Vanuch: There are several reasons:

- The City has mentioned the project was fully funded
- FY26-27 timeline doesn't align with the VA process of completion within the next three years
- Project cost of \$15M is a large amount that can be better allocated as source funds is unclear
- Will create more congestion at I-95 Exit 130 at Route 3

Mr. Matthew Kelly: The City has never indicated the project is fully funded. The MPO is now commenting on the validity, cost, and use of funds for local projects. This is a letter of endorsement for localities to put forward the projects they want to put forward.

Mr. Tim McLaughlin: FAMPO is to review how funds are spent for transportation in the region.

Motion made to approve Resolution 21-09, supporting City of Fredericksburg and Fredericksburg Regional Transit (FRED) SMART SCALE project applications:

**City of Fredericksburg**

- 1) US Route 1 STARS improvements (Augustine Ave)
- 2) US Route 1 STARS improvements (Route 3 and Spotsylvania Avenue)
- 3) Idlewild Boulevard to VCR Trail Connector

**Removed:** Gateway Boulevard, extended

## **FRED**

- 1) Transit Vehicles
- 2) Transit Accessibility/Stop Improvements
- 3) Transit Pedestrian and Transit Improvements

Motion: Ms. Crystal Vanuch; Second: Mr. Tim McLaughlin

Roll Call Vote:

Ayes

Chair Cindy Shelton  
Mr. Mark Dudenhefer  
Ms. Crystal Vanuch  
Mr. Tim McLaughlin  
Mr. Chris Yakabouski  
Mr. Kevin Marshall

Nays

Mr. Matthew Kelly  
Mr. Jason Graham  
Mr. Tim Baroody  
Ms. Marcie Parker  
Mr. Charles Steigerwald

Motion passed by majority, 6 Ayes to 5 Nays

e. Transit Funding Discussion – Chair Shelton

Chair Cindy Shelton: This will be discussed at the next meeting; current meeting focused on SMART SCALE projects. There is an additional funding source available for transit consideration, outside of current funding sources.

Dr. Linda Millsaps: It is 5339 and is related to 5307, generated by vanpool

## **8. Correspondence**

Mr. Adam Hager summarized correspondence for committee review

- Notice to Proceed and Task Order for Cambridge Systematics, on-call consultant
- FY20 Quarter 4 Report
- Letter to *Free Lance Star* in response to the LRTP Amendment, in support of electric vehicles

## **9. Staff and Agency Reports**

Mr. Adam Hager updated FAMPO staffing:

- Ms. Jordan Chandler was hired as a full-time Transportation Planner and just completed her master's degree last month
- Tuesday, August 4, 2020 was the last day for Ms. Stacey Feindt as she accepted a position in Richmond
- Public Involvement/Title VI Coordinator/Planner now advertised
- Transportation Planning Intern opening
- Hiring for FAMPO Administrator

## **10. Board Member and Chair Comments**

Mr. Charles Steigerwald, PRTC: This was his last FAMPO meeting. Mr. Joseph Stainsby will proceed him.

Chair Cindy Shelton:

- Felt Chair Comments fit more appropriately at the end of the agenda with board members
- The next meeting will include in-depth discussion of funding streams
- Farewell to Mr. Steigerwald

## **11. Adjourn/Next Policy Committee Meeting September 21, 2020 at 7:15 pm**

Chair Cindy Shelton adjourned the August 10, 2020 Policy Committee Meeting at **7:00 pm**