



**CITIZENS TRANSPORTATION ADVISORY COMMITTEE  
MEETING MINUTES**

Wednesday • July 15, 2020 • Virtual-Only

406 Princess Anne Street, Fredericksburg VA 22401

<https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Citizens Transportation Advisory Committee webpage: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>.

Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.

**Members Present:**

**Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Matt Rowe, City of Fredericksburg  
Mr. Al Durante, Spotsylvania County  
Mr. Neil Holloran, Spotsylvania County  
Mr. Anton Stubbs, Spotsylvania County  
Mr. David Swan Stafford County  
Mr. Wade Suddreth, Stafford County  
Mr. Melvin Allen, Sr., Stafford County  
Dr. Robert Gates, King George County  
Mr. Ken Pogue, Caroline County  
Mr. Dustin Savage, At-Large  
Mr. Larry Gross, At-Large  
Mr. Rupert Farley, At-Large

**Others Present**

Mr. Brandon Brown, Stafford County

**FAMPO Staff Present**

Mr. Adam Hager, Transportation Planner  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Leah Vigil, Administrative Assistant  
Ms. Kari Barber, Transportation Planner/Bicycle-Pedestrian (bike-ped) Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner



July 15, 2020

*Citizens Transportation Advisory Committee Meeting Minutes*

*Speaker name: Summary of speaking points*

**1. Call to Order** – Chairman David McLaughlin

The FAMPO Citizens Transportation Advisory Committee (CTAC) Meeting was called to order at **6:01 pm**.

**2. Roll Call** – Ms. Stacey Feindt

Ms. Stacey Feindt took roll call for attendance.

**3. Approval of the July 15, 2020 CTAC Agenda (ACTION ITEM)**

Motion to approve the July 15, 2020 CTAC Agenda

Motion: Mr. Rupert Farley; Second: Mr. Ken Pogue

Motion passed without objection

**4. Approval of June 10, 2020 CTAC Meeting Minutes (ACTION ITEM)**

Motion to approve June 10, 2020 CTAC Meeting Minutes without any changes

Motion: Mr. Rupert Farley; Second: Mr. Ken Pogue

Abstentions: Mr. Dustin Savage

Dr. Robert Gates

Mr. Ken Pogue

Motion passed by consensus.

**5. Review of June 15 and 22, 2020 FAMPO Policy Committee Meetings**

Ms. Stacey Feindt summarized highlights from Policy Committee Meetings in June:

June 15, 2020

- The Public Hearing was held on the four transportation documents out for public review
  - The amendment to the 2045 Long Range Transportation Plan (LRTP)
  - The related Air Quality Conformity Analysis (AQCA) for the 2045 LRTP
  - The amendment to the FY20 Unified Planning Work Program (UPWP)
  - The FY21 UPWP
- There was one public comment from Mr. Paul Agnello, Assistant Director for Transportation in Spotsylvania County
  - Concerned about proposed decrease in FAMPO staffing for FY21
  - Recommended extending the deadline for the 2050 LRTP
- Presentation and discussion on 5307 funding eligibility, especially in regard to GWRideConnect
- Motion passed to consider moving GWRideConnect to a private entity or other planning agency in the next 4-5 years
- Approved funding transfer request for two transportation projects and one request to score project: CMAQ and RSTP/STBG funding for Rte 208/Hood Drive in Spotsylvania and Rte 1/Enon Rd in Stafford. Scoring for RSTP/STBG funding consideration for Rte 1/Telegraph Rd in Stafford.

June 22, 2020

- Held as a special meeting to allow public comment period to conclude prior to approving the transportation documents
  - Policy Committee approved the funding of \$125k for GWRideConnect with Congestion Mitigation and Air Quality (CMAQ) funds
  - Extended funding through December 2021

- \$17k in CMAQ funds approved for GWRideConnect to manage FY21 leased parking spaces for commuters
- The FY21 UPWP was approved with FAMPO staffing numbers remaining at current level
- Approved amendment to rollover funds from FY20 UPWP to FY21 UPWP
- The chairman left the meeting. Without a quorum present, no further action was taken.

## 6. Public Comment - None

## 7. Discussion / Action Items

- a. Transportation Planning Board (TPB)-FAMPO Memorandum of Understanding (MOU) – Adam Hager
  - Part of North Stafford lies within the Washington D.C. urbanized area. The MOU pertains to planning cooperation between the TPB and FAMPO for that area. The 2019 federal certification review of the Washington urbanized area called for an update to the MOU
  - A working draft MOU has been created and distributed to the Policy Committee for comment

- b. System for the Management and Allocation of Resources for Transportation (SMART SCALE) Round 4 Update - Matthew Lehane
  - Review of SMART SCALE project applications, See Slide 1
  - Deadline for four full applications moved from August 3<sup>rd</sup> to August 17, 2020
  - Next steps are for FAMPO and George Washington Regional Commission (GWRC) to decide on final four projects for each organization
  - Full applications will be scored later this year and project scores will be available in January 2021

Mr. Hager: Perhaps CTAC would like to explore the best approach to recommending final projects.

Mr. John Castellarin: What are project scores?

Mr. Hager: VDOT did not supply anything quantitative, only yes or no as to whether a project screened in; “yes” to all project pre-applications; there is no objective, data-driven approach for removing a project from each list

Chairman McLaughlin: There is no consensus on recommending which project to drop from final application

Mr. Hager: TAC did not make recommendation of a final four list as well; leaving to the Policy Committee

- c. George Washington Region Transportation Opportunities for Economic Growth Update – Jordan Chandler
  - The document supports SMART SCALE applications
  - Contains two parts
    - Part I: summary of regional economic growth strategic plans
      - Updated documents from 2018 with FRA and GO Virginia
    - Part II: Transportation projects with input from 5 jurisdictions, FRED and VRE
  - Document is in final draft stages; will be voted on at next month’s GWRC meeting for inclusion in SMART SCALE applications

- d. Public Comment Period Report Summary – Stacey Feindt
- i. Virtual outreach on four transportation documents
1. 2045 Long Range Transportation Plan (LRTP) Amendment
  2. Draft Air Quality Conformity Analysis (AQCA) Report for the 2045 LRTP
  3. FY20 Unified Planning Work Program (UPWP) Amendment
  4. FY21 UPWP
- Comments collected from online surveys and written comment submissions
  - Results: 14 survey comments, 6 for FY21 UPWP and 2045 LRTP Amendment
  - 28 written comments total; 21 for LRTP; over half were targeted support for Mr. Joe Brito’s alternate route to I-95
  - Concerning the 2045 LRTP amendment, general desire for improved public transit, alternate modes of transportation, and increased document clarity for general public around funding
  - VDOT made comments
  - Concerning the FY21 UPWP, public comments expressed general staffing concerns which caused modification of the work plan. Comments also expressed importance of public involvement, clarity of funding sources, and requests for additional work tasks
- e. 2050 Long Range Transportation Plan (LRTP) Update – Adam Hager
- This was going to be initiated with the hiring of a new FAMPO Administrator; since the position is still vacant, Cambridge Systematics, an on-call consultant will likely assist in this task
  - 2050 LRTP to be complete and finalized between August 2020 and December 2021 to update the 2045 LRTP for another five years out
  - Draft task order is in final stages and will contain a list of activities to be completed
    - Cambridge: Travel demand modeling
    - FAMPO staff: project lists, fiscally constrained projects, narratives, mapping
    - Task order to be reviewed at the next CTAC meeting

Ms. Stacey Feindt/Mr. Adam Hager: Suggested a step by step process in the next 16-18 months, to gradually work on and update the plan; requested that CTAC members brainstorm and propose a tagline for the project

Mr. Ken Pogue: What is the plan to disseminate the information for public feedback?

Ms. Feindt: In-person public library outreach if safe to do so with continued virtual surveys, virtual info-sessions/open houses

- f. 2050 Rural LRTP Update - Kari Barber
- Separate document to the FAMPO LRTP
  - Contains fiscally non-constrained list of needs and recommendations for King George and Caroline Counties projected to 2050
  - Included in the FY20 Rural UPWP for GWRC
  - Transportation needs are based off of recent studies, the 2045 LRTP, locality priorities

Chairman McLaughlin: Is this the first of its kind?

Ms. Barber: In the past, it was included in the single LRTP document. There will now be separate documents: the MPO LRTP and this rural LRTP

g. Bylaws Discussion – Stacey Feindt

- All committees will update bylaws to include provisions for member attendance at remote meetings
- The language would comply with the Virginia Freedom of Information Act (FOIA)
- Staff will provide draft language. Members may wish to discuss other updates to the bylaws.

Mr. Al Durante: When would virtual attendance be allowed and will a quorum be defined?

Ms. Feindt: The current state of emergency allows for all virtual meetings. When not in state of emergency, other Virginia FOIA restrictions apply to virtual meetings.

When not in a state of emergency, virtual attendance will be approved by members at the start of a meeting, and in line with FOIA requirements.

h. Update on Allocation of Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG)/Regional Surface Transportation Program (RSTP) Funds – Adam Hager

- TAC recommendation for Policy to approve a fourth project at Telegraph and Route 1 in Stafford County; to move other future funds, and allocate other STBG/RSTP funds not yet allocated
- STBG/RSTP and CMAQ funds intended as leveraged funding for SMART SCALE

Chairman McLaughlin: Please address the significant decrease in Public Involvement and funding for GWRideConnect.

Mr. Adam Hager: FAMPO Public Involvement and the Bike/Ped Planning UPC, use PL and 5303 funds, see yellow highlighted areas. GWRideConnect will no longer receive CMAQ \$125k off the top after FY21 based on TAC's recommendation.

i. Resolution 21-03

No motion made to vote for approval

i. FAMPO Schedule Update – Stacey Feindt

- For CTAC consideration, determine November meeting date to allow CTAC to meet before the Policy Committee. For consideration, 11/10 or 11/12, as well as September meeting.

Chairman McLaughlin: November date to be determined at the next meeting in September. September 2020 meeting is currently slated the same week as TAC - September 8, and CTAC – September 9; move it to the next week, September 16, 2020 at 6pm.

**8. Correspondence – Stacey Feindt**

a. *Free Lance Star* Opposite-Editorial: Transportation plan should encourage electric vehicles

- Ms. Feindt contacted the author, a University of Mary Washington student, thanked her for the article and welcomed her to attend FAMPO meetings.

b. George Washington Regional Commission (GWRC) Housing Needs Survey

- GWRC was going to close the survey this week but has extended it by another week
- Please complete the survey and share with others; link is also on FAMPO Facebook page

**9. Staff Reports – Adam Hager**

- Transportation Planner job posting is on the website
- FAMPO Administrator search continues

**10. Member Reports**

- Mr. Larry Gross, At-Large: Thanked FAMPO staff for their work

**11. Adjourn Citizens Transportation Advisory Committee Meeting / Next Meeting**

Motion to adjourn the meeting

Motion: Mr. Neil Holloran; Second: Mr. Anton Stubbs

The July 15, 2020 Citizens Transportation Advisory Committee adjourned at **7:39 pm** by consensus. The next CTAC meeting will be held on **September 16, 2020 at 6:00 pm**.

DRAFT