



**CITIZENS TRANSPORTATION ADVISORY COMMITTEE
MEETING MINUTES**

Wednesday • June 10, 2020 • Virtual-Only

406 Princess Anne Street, Fredericksburg VA 22401

<https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Citizens Transportation Advisory Committee webpage: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>.

Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.

Members Present:

Committee Members Present:

Mr. Dave McLaughlin, Chair, City of Fredericksburg
Mr. Joshua Brock, City of Fredericksburg
Mr. John Castellarin, City of Fredericksburg
Mr. Matt Rowe, City of Fredericksburg
Mr. Neil Holloran, Spotsylvania County
Mr. Stan Huie, Spotsylvania County
Mr. Al Durante, Spotsylvania County
Mr. Anton Stubbs, Spotsylvania County
Mr. David Swan Stafford County
Mr. Wade Suddreth, Stafford County
Ms. Ethylean Crenshaw, Stafford County
Mr. Larry Gross, At-Large
Mr. Rupert Farley, At-Large

FAMPO Staff Present

Mr. Adam Hager, Transportation Planner
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Ms. Leah Vigil, Administrative Assistant
Ms. Kari Barber, Transportation Planner/Bicycle-Pedestrian (bike-ped) Coordinator
Mr. Matthew Lehane, Transportation Planner
Ms. Jordan Chandler, Transportation Planner

Speaker name: Summary of speaking points

1. Call to Order – Chairman David McLaughlin

The FAMPO Citizens Transportation Advisory Committee (CTAC) Meeting was called to order at **6:01 pm.**

2. Roll Call – Ms. Stacey Feindt



June 10, 2020

Citizens Transportation Advisory Committee Meeting Minutes

3. Approval of the June 10, 2020 CTAC Agenda (ACTION ITEM)

Motion to approve the May 13, 2020 CTAC Agenda with additional comment from Mr. Adam Hager on Item 7.a. to address questions submitted by CTAC members prior to the meeting
Motion: Mr. Rupert Farley; Second: Mr. Matt Rowe
Motion passed without objection

4. Approval of May 13, 2020 CTAC Meeting Minutes (ACTION ITEM)

Motion to approve May 13, 2020 CTAC Meeting Minutes without any changes
Motion: Mr. Rupert Farley; Second: Mr. Al Durante
Motion passed unanimously

5. Review of May 18, 2020 FAMPO Policy Committee Meeting

Ms. Stacey Feindt summarized highlights from the last public Policy Committee Meeting

- The FAMPO-Transportation Planning Board (TPB) Memorandum of Understanding (MOU) was not finalized or approval-ready; in editing/review phase
- The Letter of Agreement (LOA) with TPB for Performance Based Planning and Programming (PBPP) was approved by the Policy Committee
- Technical Advisory Committee Chair Mr. Erik Nelson updated the Policy Committee on allocation of FY26 Congestion Mitigation and Air Quality (CMAQ) funds
- The public comment period for May 20-June 19, 2020 was directed on four FAMPO planning documents
- The Transportation Improvement Program (TIP) Amendment was approved for operational improvements from the I-95 Corridor Improvement Plan
- The Public Comment report on the TIP was presented by FAMPO staff; Policy Committee Chairman Matthew Kelly noted that based on transit improvement requests, the new Fredericksburg Regional Transit (FRED) Director, FAMPO and George Washington Regional Commission (GWRC) should collaborate to increase FRED service

6. Public Comment

- Ms. Stacey Feindt summarized a written comment by Mr. Robert Thomas, City of Fredericksburg resident:
 - Sidewalks are too narrow
 - Not enough crosswalks
 - Paths that allow bikes are dangerous as they impede exercise for the elderly population and/or public health in general by inhibiting social distancing standards

7. Discussion / Action Items

- a. Update on Allocation of Congestion Mitigation and Air Quality (CMAQ)/Regional Surface Transportation Program (RSTP) Funds – Adam Hager
 - Funding sources flowing through FAMPO from:
 - PL/5303: For MPO staffing general planning work
 - RSTP/Surface Transportation Block Grant (STBG) Program: apply broadly as determined by Virginia Department of Transportation (VDOT) with assigned UPCs for various transportation-related purposes:
 - Road improvements/projects
 - Staffing at times
 - Transit

– Studies

- CMAQ funding used for activities and projects that improve congestion issues and improve air quality federal guidelines
- SMART SCALE funds cannot be used for staffing; must meet needs in the statewide long-range plan, called VTrans
- 5307 funding comes from the Federal Transit Administration (FTA) and the Potomac Rappahannock Transportation Commission (PRTC) is a direct recipient for these funds, most of which typically go toward transit capital improvements
The Technical Advisory Committee, Policy Committee, and other stakeholders are exploring the possibility of whether GWRideConnect, the region’s transportation demand management program, is eligible for such funding.

Mr. Adam Hager also mentioned that he and Ms. Feindt would look for someone – potentially from VDOT – to help further explain how these funding sources work for MPOs.

Mr. Al Durante: Can the FTA allocate extra Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to road projects? Is it a lack of funds?

Mr. Adam Hager: The FTA website includes a document that further details 5307 eligibility; will send the link to CTAC members after the meeting. 5307 funds from the CARES Act have more restrictions than general 5307 funds; they must apply directly to COVID-19 response.

b. System for the Management and Allocation of Resources for Transportation (SMART SCALE) Round 4 Technical Guidance Update from Virginia Department of Transportation (VDOT) - Matthew Lehane

- Five pre-application projects were submitted for FAMPO and GWRC, each; the full application period limits each to four projects, total
- Blue text in presentation material refers to changes by VDOT on the SMART SCALE process from last year, such as:
 - Timeline; shorter pre-application period this year to increase screening time for VDOT
 - CTB approved category change from A to B; improves project scores
 - Date still needs to be announced to begin the full application submission period

Mr. Rupert Farley: On the environmental changes, what is the scaling?

Mr. Hager: Guessing it’s an environmental change; will consult Stephen Haynes from VDOT and relay to CTAC.

c. Public Comment Period Update – Stacey Feindt

- FAMPO’s homepage has a Public Comment button that directs to visitors to instructions for comments/feedback on four transportation documents
- The Public Hearing on the documents will be Monday, June 15, 2020 at the Policy Committee meeting (virtual)
- CTAC needs to recommend two documents for approval—the 2045 LRTP amendment and the fiscal year 2021 UPWP-- by the Policy Committee
- Five responses received from the public on the LRTP; if members have not yet taken it,

please visit the FAMPO public involvement webpage and take the survey. To date, the public has identified the following priorities:

- More pedestrian-bicycle improvements
- Increased FRED service
- Road and ramp improvements

Ms. Stacey Feindt is available to walk members through the documents and or survey/public comment process, contact her feindt@gwregion.org

- Also up for recommendation is the FY 2021 UPWP, a task plan for FAMPO staff for transportation planning; public comments include:
 - Public Involvement funding decreased to 1/3 of the current budget; public feels this is sufficient
 - Want the underserved to be included in planning
 - Alternate river crossing provisions needed
 - Desire for crash data and connectivity study for the region
 - Too little funds are allocated for public transit (However, FRED should receive a large sum from the CARES Act)

- d. 2045 Long Range Transportation Plan (LRTP) Amendment – Adam Hager
The top three priorities from Public Comment are reflected in the amendment.

i. Recommendation to the Policy Committee (ACTION ITEM)

Motion to recommend approval of the 2045 LRTP Amendment to the Policy Committee with the proviso that no new significant or major issues are discovered from Public Comment

Motion: Mr. David Swan; Second: Mr. Stan Huie

Objection: Mr. Rupert Farley

Motion passed by majority

- e. FY21 Unified Planning Work Program (UPWP) Draft Update – Adam Hager

- Lists FAMPO Staff activities for FY21
- Substantial changes to be added received from VDOT:
 1. A list of programs and studies for RSTP-STBG funds allocation, notated in the presentation with an asterisk
 2. Amend bylaws for public participation procedures regarding Public Comment for virtual public meetings
 3. Fixing America's Surface Transportation (FAST) Act expires in September 2020; VDOT proposed inclusion in transition dialogue as seen in section 4.8 of the draft for input in the next critical transportation bill discussion

i. Recommendation to the Policy Committee (ACTION ITEM)

Motion to recommend approval of the FY21 UPWP Draft

Motion: Mr. Stan Huie; Second: Mr. David Swan

Motion passed without objection.

- f. Regional Bicycle and Pedestrian Count Program for FY21 – Matthew Lehane

- Two bike-ped location counters
- Will expand to 24 locations
 - Data collection throughout the year
 - Data inclusion with maps, in the annual report

- Not Street Light Data, rather, actual counters
- g. Rural LRTP Update – Kari Barber
- The Plan outlines the financially non-constrained transportation needs and recommendations for rural localities in the region
 - June 12, 2020: the initial draft to be distributed to King George and Caroline County
 - July 20, 2020: a presentation will be given to GWRC for approval
- h. FY21 FAMPO Schedule Update – Stacey Feindt
- Of note for CTAC is November 2020 – due to Veteran’s Day, pushing it back a week puts CTAC after, rather than before, the monthly Policy Committee meeting
Mr. David Swan: for consideration, a Policy Committee-CTAC joint meeting in November.
 - CTAC decided as a group to defer to next month for other date options
- i. **Nomination and Election of FY21 Officers (ACTION ITEM)** – Chairman Dave McLaughlin
- Chair can only be the incumbent or a Spotsylvania nomination
Mr. Rupert Farley nominated Mr. Neil Holloran, Spotsylvania County for the FY21 CTAC Chair.
Mr. Neil Holloran respectfully declined
 - No new nominations accepted for position of Chair, therefore, Incumbent Chairman Dave McLaughlin accepted and ran unopposed

Chairman Dave McLaughlin: Vice Chair - Incumbent Melvin Allen, Sr. indicated accepting another year as vice chair if no new nominations

Ms. Ethylean Crenshaw, Stafford County: Officially nominated Mr. Melvin Allen, Sr. as incumbent Vice Chair

Mr. Al Durante, Spotsylvania County: Self nominates for Vice Chair

Roll Call Vote for Vice Chair

Chairman David McLaughlin: Mr. Al Durante

Mr. Joshua Brock: Mr. Al Durante

Mr. John Castellarin: Mr. Al Durante

Mr. Matt Rowe: Mr. Al Durante

Mr. Neil Holloran: Mr. Al Durante

Mr. Stan Huie: Mr. Al Durante

Mr. Al Durante: Mr. Al Durante

Mr. Anton Stubbs: Mr. Al Durante

Mr. David Swan: Mr. Melvin Allen, Sr.

Ms. Ethylean Crenshaw: Mr. Melvin Allen, Sr.

Mr. Wade Suddreth: Mr. Al Durante

Mr. Larry Gross: Mr. Al Durante

Mr. Rupert Farley: Mr. Al Durante

Mr. Melvin Allen, Sr. – 2

Mr. Al Durante - 11

8. Correspondence - None

9. Staff Reports – Stacey Feindt

- FAMPO Executive Committee continues in the FAMPO Administrator search

10. Member Reports

- Mr. David Swan: Traffic has picked up; needs to verify that 10 deputies have resigned their position
- Ms. Ethylean Crenshaw: doesn't see the CTAC live stream on Facebook
Ms. Stacey Feindt: will research

11. Adjourn Citizens Transportation Advisory Committee Meeting / Next Meeting

Motion to adjourn the meeting

Motion: Mr. David Swan; Second: Mr. Josh Brock

The June 10, 2020 Citizens Transportation Advisory Committee adjourned at **8:07 pm** by consensus. The next CTAC meeting will be held on **July 15, 2020 at 6:00 pm**.