



**CITIZENS TRANSPORTATION ADVISORY COMMITTEE  
MEETING MINUTES**

Wednesday • May 13, 2020 • Virtual-Only

406 Princess Anne Street, Fredericksburg VA 22401

<https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Citizens Transportation Advisory Committee webpage: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/>.

Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.

**Members Present:**

**Committee Members Present:**

Mr. Dave McLaughlin, Chair, City of Fredericksburg  
Mr. Joshua Brock, City of Fredericksburg  
Mr. John Castellarin, City of Fredericksburg  
Mr. Matt Rowe, City of Fredericksburg  
Mr. Neil Holloran, Spotsylvania County  
Mr. Al Durante, Spotsylvania County  
Mr. Anton Stubbs, Spotsylvania County  
Mr. Melvin Allen, Sr., Stafford County  
Mr. David Swan Stafford County  
Mr. Wade Suddreth, Stafford County  
Ms. Ethylean Crenshaw, Stafford County  
Mr. Ken Pogue, Caroline County  
Dr. Robert Gates, King George County  
Mr. Larry Gross, At-Large  
Mr. Rupert Farley, At-Large  
Mr. Dustin Savage, At-Large (arrived 6:42pm)

**Others Present:**

Ms. Valarie Coyle  
Mr. Dan Weber, Stafford County  
Ms. Therese Vogel, Stafford County (7:54pm)

**FAMPO Staff Present**

Mr. Adam Hager, Transportation Planner  
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator  
Ms. Leah Vigil, Administrative Assistant  
Ms. Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator  
Mr. Matthew Lehane, Transportation Planner  
Ms. Jordan Chandler, Transportation Planner  
Mr. Matthew Decatur, Geographical Information Systems (GIS) Intern



May 13, 2020

*Citizens Transportation Advisory Committee Meeting Minutes*

*Speaker name: Summary of speaking points*

**1. Call to Order** – Chairman David McLaughlin

The FAMPO Citizens Transportation Advisory Committee (CTAC) Meeting was called to order at **6:01 pm**.

**2. Roll Call** – Ms. Stacey Feindt

**3. Approval of the May 13, 2020 CTAC Agenda (ACTION ITEM)**

Motion to approve the May 13, 2020 CTAC Agenda without changes

Motion: Mr. Rupert Farley; Second: Mr. Melvin Allen, Sr.

Motion passed without objection

**4. Approval of March 11, 2020 CTAC Meeting Minutes (ACTION ITEM)**

Motion to approve March 11, 2020 CTAC Meeting Minutes

Motion: Mr. Rupert Farley; Second: Mr. Al Durante

Abstentions: Mr. Larry Gross  
Mr. John Castellarin  
Mr. Matt Rowe

Agenda approved by majority vote

**5. Review of March 16, 2020 FAMPO Policy Committee Meeting**

Ms. Stacey Feindt summarized highlights from the last public Policy Committee Meeting

- They did not hold a public meeting in April 2020 due to COVID-19 restrictions
- At the March 16<sup>th</sup> meeting, a physical quorum was present; otherwise virtual/remote attendance
  - No public comment was given for the Public Hearing on the Transportation Improvement Program (TIP) and Air Quality Conformity Analysis Report (AQCA) documents
  - Updates on Public Comments for the above-referenced documents were presented
- The Policy Committee approved pre-application projects for Round 4 of the System for the Management of Resources for Transportation (SMART SCALE)
  - Four approved for George Washington Regional Commission (GWRC)
  - Five approved for FAMPO
- Approval for TIP amendments:
  - Rte 1, between William and Caroline Streets
  - Train station platforms at Leeland Road and Brooke; bike-ped bridge and pedestrian accommodations
- Approved action for documents related to the 2045 Long Range Transportation Plan (LRTP):
  - Amendment to the (Fiscally) Constrained Long Range Transportation Plan (CLRP)
  - Endorsed the AQCA report for the amendment to the CLRP
  - Public Comment Period to run May 20, 2020 – June 19, 2020 on the two documents listed above; Public Hearing June 15, 2020

**6. Public Comment**

- Ms. Stacey Feindt read an email from Stafford County resident, Mr. Joe Brito
- Mr. Dan Weber (in virtual attendance of the meeting) offered support for Mr. Brito's comments by chat

**7. Discussion / Action Items**

**a. Public Comment Period Summary for the Draft FY21-24 Transportation Improvement Program (TIP) and Air Quality Conformity Report – Ms. Stacey Feindt**

- The Public Comment period ran March 3, 2020 – April 2, 2020
- A Public Hearing was held on March 16, 2020
- Social media and email comments collected
- Library outreach events recorded transportation priority feedback on the TIP via:
  - Polling, written/verbal comments
  - No public comment received at the March 16, 2020 Public Hearing
  - Transportation priority summary:
    1. Increasing sidewalks/bike-ped paths
    2. Improved safety for pedestrians, cyclists and drivers
    3. Improved Fredericksburg Regional Transit (FRED) bus service
    4. Improved rail service
  - No comments received on the AQCA Draft Report

**i. Approval of Resolution 20-34: Approving the FY21-24 Transportation Improvement Program (TIP) and Air Quality Conformity Analysis (AQCA) Report (ACTION ITEM) – Mr. Adam Hager**

Motion to approve Resolution 20-34: Approving the FY21-24 Transportation Improvement Program (TIP) and Air Quality Conformity Analysis (AQCA) Report

Motion: Mr. Al Durante; Second: Mr. Ken Pogue

Abstention: Mr. John Castellarin; Objection: Mr. Rupert Farley

Motion passed by majority

**ii. Approval of Resolution 20-35: Endorsing the Air Quality Conformity Determination for the Fiscal Years 2021-2024 TIP (ACTION ITEM) – Mr. Adam Hager**

Motion to approve Resolution 20-35: Endorsing the Air Quality Conformity Determination for the Fiscal Years 2021-2024 TIP

Motion: Mr. Al Durante; Second: Mr. David Swan

Motion passed unanimously

**b. Upcoming Public Comment Period for an Amendment to the 2045 Long Range Transportation Plan and Related AQCA – Ms. Stacey Feindt**

**i. Draft 2045 LRTP Amendment and AQCA – Mr. Adam Hager**

- The amendment and associated AQCA were on hold until the Technical Advisory Committee (TAC) was able to approve the draft AQCA on May 4<sup>th</sup>
- It contains updates to the project list of the CLRP:
  - New SMART SCALE Round 3 projects (from 2018)
  - New FY21-24 TIP window projects
  - Stafford County bond referendum projects
  - City of Fredericksburg bike-ped projects

Mr. Rupert Farley: Suggested an edit on page 166 of the document

**ii. Planned Public Involvement for the Comment Period – Ms. Stacey Feindt**

- The Public Comment period will include several documents for public review running concurrently with the proposed amendment to the 2045 LRTP and related AQCA draft report
  - A Public Hearing will be held at the June 15, 2020 Policy Committee Meeting
  - The Public Comment period will run from May 20, 2020 – June 19, 2020
  - Please share with friends and family
  - Refer to the Public Involvement tab on FAMPO website; a link will be emailed to CTAC members and be ready as of next Wednesday, May 20, 2020, when the comment period opens: [www.fampo.gwregion.org](http://www.fampo.gwregion.org)
- c. Upcoming Comment Period for the FY21 Unified Planning Work Program (UPWP) and Amendment to the FY20 UPWP
- i. FY21 Unified Planning Work Program (UPWP) Draft Update – Mr. Adam Hager
    - The work activities for staff for the upcoming fiscal year, July 1, 2020 – June 30, 2021
    - Largely follows the format and structure of the FY20 UPWP
  - ii. FY20 UPWP Amendment Draft – Mr. Adam Hager
    - Requesting sent to Virginia Department of Transportation (VDOT) for \$140k in PL funds to be transferred directly to FY21

Mr. Rupert Farley: Recommended an edit to page 8
  - iii. Planned Public Involvement for the Comment Period – Ms. Stacey Feindt
    - Available to the public for review in the same timeframe as the proposed amendment to the 2045 LRTP and related AQCA draft report for May 20, 2020 – June 19, 2020
    - Working on summarized list of changes
    - Easy polling/feedback message to be sent to CTAC members
    - Will post to Public Involvement tab of FAMPO website by Wednesday, May 20<sup>th</sup> (once approved): <https://www.fampo.gwregion.org/public-involvement/>
- d. Review of Submitted Applications for FY26 Congestion Mitigation and Air Quality (CMAQ) Funds – Mr. Adam Hager
- The schedule has been deferred to the June TAC meeting
  - Allocations may coincide with August 1, 2020, SMART SCALE project submissions
  - Meeting materials include scoring process and locality projects
- i. **Endorsement of the Technical Advisory Committee’s Recommendations for RSTP/CMAQ FY21-26 Draft Allocations for the Policy Committee (ACTION ITEM)**
- Mr. John Castellarin: Asked about the scoring process; what other considerations did TAC investigate for changed scoring?
- Mr. Adam Hager: Overall, FAMPO staff is relatively new, therefore unfamiliar with scoring process. It was largely a collaborative process with TAC based on VDOT guidelines.
- Mr. Matthew Lehane: CMAQ document can be found on the website that further explains this process

Due to deferred schedule, no action needed – vote not taken

**e. Endorsement of Resolution 20-33: Amending the FY18-21 TIP to Add UPCs from the I-95 Corridor Study (ACTION ITEM) – Mr. Adam Hager**

- Funds from the state for operational improvements
- There are no capital changes

Motion to endorse Resolution 20-33: Amending the FY18-21 TIP to Add UPCs from the I-95 Corridor Study

Motion: Mr. Melvin Allen, Sr.; Second: Mr. Ken Pogue

Abstention: Dustin Savage; Objection: Mr. Rupert Farley

Motion passed by majority

**f. FY20 Rural Work Program (RWP) Update**

**ii. Bowling Green Small Area Plan – Ms. Kari Barber**

- Begun last fall; as part of the town's Comprehensive Plan (in progress)
- Approved by the Bowling Green Commission on March 9, 2020
- Lays out existing transportation network
- Provides recommendations for improvements, See PDF page 11 for project details

**iii. Study to Develop and Prioritize Transportation Needs in King George County – Mr. Matthew Decatur**

- Began study in February
- Reviewed past studies and data to prioritize future added transportation projects
- Recommended list available, See page 25 for project details

**g. FY21 RWP Update – Ms. Jordan Chandler**

- Template provided by VDOT with input from King George and Caroline Counties, and the towns of Port Royal and Bowling Green
- Program Administration, Part I: reports and regional coordination
- Program Activities, Part II:
  - VDOT tasks and/or assignments
  - Local and regional activities, i.e. Rural LRTP added maintenance
  - Studies, see pages 6-8 for project details and budgeting

**h. Analysis of COVID-19 Related Travel Changes – Mr. Matthew Lehane and Ms. Jordan Chandler**

- March 30, 2020 Stay-at-Home order issued by the governor
- Analysis compares travel data from January 2020 with end of March to April 2020, at various high-traffic points

**i. COVID-19 Travel Changes Survey – Ms. Stacey Feindt**

- Survey link emailed to members
- Data shows significant increase in bike-ped activity, decrease in personal vehicle use
- Concern for proper social distancing on trails and sidewalks
- Support for sidewalk repurposing for increased bicycle-pedestrian (bike-ped) use and automated crosswalks for increased health safety measures

- Support to restore FRED bus service
  - Survey did not separate modes of public transit
- j. Nomination and Election of Officers in June and the Voting Process – Chairman Dave McLaughlin
- Election in June 2020 of CTAC officers: Chairman and Vice Chairman; currently Chairman Dave McLaughlin, City of Fredericksburg and Vice Chairman Melvin Allen, Sr., Stafford County
  - Officer positions rotate among the three localities: City of Fredericksburg, Spotsylvania and Stafford Counties; incumbents may remain, unless person voted Chair changes
  - Chairman may change to Spotsylvania County, causing Vice Chairman change as well
  - Nominations to be collected and FY21 elections at the next meeting
    - Ms. Stacey Feindt to email members of nomination and election process

## 8. Correspondence

- CTAC Member Mr. Timothy Brown, Stafford County: Letter of Resignation
- City of Fredericksburg new CTAC Member appointments
  - Mr. John Castellarin
  - Mr. Matt Rowe
- VDOT Email: Commonwealth Transportation Board (CTB) approval of FAMPO category move for SMART SCALE, from A to B
- Public Comments on the FY21-24 TIP

## 9. Staff Reports

- FAMPO Executive Committee working to fill the post for FAMPO Administrator by the end of this fiscal year
- FAMPO GIS Intern Mr. Matthew Decatur will work his last day May 22, 2020 to take a new job

## 10. Member Reports

- Mr. Dustin Savage, At-Large: Will share links and information for anonymous, real-time votes with Ms. Stacey Feindt
- Chairman Dave McLaughlin: Chuck Steigerwald from the Potomac and Rappahannock Transportation Commission (PRTC) held an info-session prior to the meeting that was very informative

## 11. Adjourn Citizens Transportation Advisory Committee Meeting / Next Meeting

The May 13, 2020 Citizens Transportation Advisory Committee adjourned at **7:55 pm** by consensus. The next CTAC meeting will be held on June 10, 2020 at 6:00 pm.