



## TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

May 4, 2020 ♦ Virtual-Only ①

406 Princess Anne Street, Fredericksburg VA 22401

<https://www.fampo.gwregion.org/technical-advisory-committee/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Technical Advisory Committee webpage:  
<https://www.fampo.gwregion.org/technical-advisory-committee/>

### Members Present:

① Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.

Chairman Erik Nelson, City of Fredericksburg

Mr. Paul Agnello, Spotsylvania County

Mr. Rodney White, Spotsylvania County

Mr. Alex Owsiak, Stafford County

Mr. Jason Towery, Stafford County

Mr. Craig Pennington, Caroline County

Ms. Michelle Shropshire, Virginia Department of Transportation (VDOT)

Mr. Stephen Haynes, VDOT

Mr. Jim Ponticello, VDOT

Mr. Dan Grinnell, VDOT

Mr. Charles Steigerwald, Potomac and Rappahannock Transportation Commission (PRTC)

Ms. Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)

Ms. Christine Hoeffner, Virginia Railway Express (VRE)

Ms. Jamie Jackson, Fredericksburg Regional Transit (FRED)

Mr. Craig Reed, FRED

Ms. Leigh Anderson, GWRideConnect

### Others Present:

Ms. Linda LaSut, VDOT

Ms. Susan Gardner, VDOT

Mr. Brandon Brown, Stafford County

### FAMPO Staff Members Present:

Mr. Adam Hager, Transportation Planner

Ms. Stacey Feindt, Public Involvement Coordinator/Title VI Coordinator

Ms. Leah Vigil, Administrative Assistant

Ms. Kari Barber, Transportation Planner

Mr. Matthew Lehane, Transportation Planner



Ms. Jordan Chandler, Transportation Planner

*Speaker: Summary of speaking points*

**1. Call to Order** – Chairman Erik Nelson

The FAMPO Technical Advisory Committee (TAC) Meeting was called to order at **9:31 am** after the Interagency Consultant Group Meeting.

**2. Determination of a Quorum** – Ms. Stacey Feindt

Roll call was taken and a quorum was present.

**3. Approval of the May 4, 2020 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)**

Mr. Paul Agnello requested that Agenda Item 7. 1. Discussion of UPC 110987: Rte 208/636-Hood/Houser Drive Intersection.... be moved up in conjunction with items 7.c. and 7.d.

The agenda was approved as amended by consensus.

**4. Approval of March 2, 2020 TAC Meeting Minutes (ACTION ITEM)**

Motion made to approve the March 2, 2020 TAC Meeting Minutes

Motion: Mr. Alex Owsiak; Second: Mr. Paul Agnello

Motion passed unanimously

**5. Review of March 16, 2020 FAMPO Policy Committee Meeting**

Refer to Policy Committee webpage for current information on the meeting:

<https://www.fampo.gwregion.org/policy-committee/>.

**6. Public Comment** – None

**7. Discussion/Action Items**

- a. Review of Interagency Consultation Group (ICG) Meeting and Air Quality Conformity Analysis (AQCA) Process for the Amended 2045 (Financially) Constrained Long Range Transportation Plan (CLRP) – Mr. Dan Grinnell and Mr. Jim Ponticello, Virginia Department of Transportation (VDOT)

Mr. Jim Ponticello: The ICG meeting took place this morning prior to TAC--

- ICG approved the AQCA schedule and project lists for the amended 2045 CLRP
- AQCA draft report for Public Comment beginning May 20, 2020

- b. **Approving the Draft Air Quality Conformity Analysis (AQCA) Report for the Amended 2045 CLRP (ACTION ITEM)** – Mr. Dan Grinnell

Motion made to approve the draft AQCA Report for the amended 2045 CLRP

Motion: Mr. Alex Owsiak; Second: Mr. Paul Agnello

Motion passed by consensus without objection

- c. Study Methodology and Schedule for Review of FAMPO Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality (CMAQ) Allocation Process – Mr. Erik Nelson
- The CMAQ Allocation Process needs to continue
  - Stafford has requested and drafted revisions to RSTP allocation and scoring methodology

Ms. Jamie Jackson: FRED understands the need to address the RSTP issue and move vote forward with the current CMAQ allocations. However, requests:

- A re-examination for future methodology as the current allocation process for RSTP/CMAQ funds does not include FRED as a regional transit agency
- FRED relies on these funding sources as many other regional transit agencies do

- d. Review of Submitted Applications for FY26 CMAQ Funds – Mr. Erik Nelson
- FAMPO staff presented draft scoring for locality projects
  - Stafford County submitted proposed scoring revisions to their project (not included in meeting materials)

\*Approved amended order of agenda

- l. Discussion of UPC 110987: Rte 208/Rte 636-Hood/Houser Drive Intersection Improvements Project Deficit – Mr. Paul Agnello, Spotsylvania County

Mr. Paul Agnello: Summarized deficit for this project, inquired of VDOT about allocations and deadlines. Further research is still needed.

Ms. Susan Gardner: Recommends putting FY26 funds in balance entry.

- i. **Recommendation for RSTP/CMAQ Allocations to the Policy Committee (ACTION ITEM)**

Motion was made to defer action on FY26 RSTP/CMAQ Allocations until the June TAC meeting.

Motion: Mr. Alex Owsiak; Second: Mr. Paul Agnello

Motion passed without objection

- e. FY21 Unified Planning Work Program (UPWP) Draft Update – Mr. Adam Hager

Mr. Adam Hager presented the draft document.

- Document to be finalized with RSTP and CMAQ funding
- VDOT requested a draft, FAMPO working to submit ASAP upon TAC and Policy Committee review

Mr. Paul Agnello: Asked about PL and 5303 carryover totals from FY20.

Mr. Adam Hager: Not including the local match, between federal and state, \$140,000 from FY20 to FY21 for PL; 5303 figures to be added to the document by the Policy Committee meeting.

Ms. Jamie Jackson: Requests that transit is included for FY21 budget; please send a template for FRED completion.

Mr. Adam Hager: Will send a word document. Requested TAC Members send comments on the draft by COB, Monday, May 11, 2020.

Ms. Michelle Shropshire: When will the draft be submitted to VDOT? When are comments required, will they be included?

Mr. Adam Hager: The draft will be ready for submission to VDOT the day after the Policy Committee meeting; VDOT comments and feedback can be sent earlier or during the Public Comment period for incorporation into the final product.

f. FY20 UPWP Amendment Draft – Mr. Adam Hager

Mr. Adam Hager summarized draft updates.

- PL figures will need to be finalized
- Draft will be part of the Public Comment period
- The \$14,000 local match does not need to be included in the VDOT deprogramming request
- Mr. Paul Agnello requested this be noted in the draft

Motion was made to approve as amended, with inclusion of a note regarding local match PL funds, the FY20 UPWP Amendment Draft.

Motion: Mr. Alex Owsiak; Second: Mr. Paul Agnello

Motion approved unanimously

g. Public Comment Period Summary for the Draft FY21-24 TIP and AQCA Report – Ms. Stacey Feindt

- Began March 3<sup>rd</sup>
  - Comment period included various outreach events
  - Recorded concerns directly from citizens, social media and email
  - Document includes the public's transportation priorities
- See meeting packet for more information.

i. **Approval of Resolution 20-34: Approving the FY21-24 Transportation Improvement Program (TIP) and Air Quality Conformity Analysis Report (ACTION ITEM)** – Mr. Adam Hager

Motion to approve Resolution 20-34: Approving the FY21-24 RIP and AQCA Report

Motion: Mr. Paul Agnello; Second: Mr. Alex Owsiak

Motion passed without objections

- ii. **Approval of Resolution 20-35: Endorsing the Air Quality Conformity Determination for the Fiscal Years 2021-2024 TIP (ACTION ITEM)**  
– Mr. Adam Hager

Motion to approve Resolution 20-35: Endorsing the Air Quality Conformity Determination for the FY21-24 TIP

Motion: Mr. Paul Agnello; Second: Mr. Alex Owsiak

Motion passed unanimously

- h. Review of Approved March 2020 TIP Amendments – Mr. Adam Hager
  - The Policy Committee approved the amendments in March 2020
- i. **Approval of Resolution 20-33: Amending the FY18-21 TIP to Add UPCs from the I-95 Corridor Study (ACTION ITEM)** – Mr. Adam Hager

Ms. Michelle Shropshire: These are operational and safety improvements for regional and statewide I-95 projects; such as cameras, signage, etc.

Motion to approve Resolution 20-33: Amending the FY18-21 TIP to add UPCs from the I-95 Corridor Study

Motion: Mr. Paul Agnello; Second: Mr. Alex Owsiak

Motion passed without objection

- j. FY20 Rural Work Program (RWP) Update – Ms. Kari Barber
  - The Bowling Green small area plan was approved for the town’s Comprehensive Plan on March 9<sup>th</sup>
    - The Bowling Green Town Council approved the resulting intersection improvement project for a System for the Management and Allocation of Resources for Transportation (SMART SCALE) application
  - The small area plan will be presented at the GWRC board meeting in May
  - The King George transportation study draft will be presented to the GWRC board once all comments by the locality have been received and incorporated
- k. FY21 RWP Update – Ms. Jordan Chandler
  - Started as a draft from VDOT, with input from King George and Caroline Counties. Port Royal and Bowling Green for two-part product:
    - Program administration
    - Program activities
  - Funding remains the same from last year  
See meeting packet for more information

- l. \*Moved in sequence after Agenda Item 7.d.

## 8. Correspondence

- The Commonwealth Transportation Board (CTB) approved FAMPO's move for SMART SCALE from Category A to B on February 19, 2020.

## 9. Staff Reports

Mr. Adam Hager: Schedule for action items to the end of the fiscal year—comments are welcome.

Mr. Paul Agnello: SMART SCALE deadline is July, preferably June. TAC may take action to approve RSTP allocations in addition to CMAQ

Mr. Adam Hager: Will update schedule to include SMART SCALE action as well as CMAQ column to possibly include RSTP allocations.

- COVID-19 effects on transportation
- Quarter 3 UPWP quarterly report for work activities and expenditures

Mr. Matthew Lehane: SMART SCALE pre-applications were successfully submitted for GWRC and FAMPO last month by deadline. Thanks to localities for their assistance.

## 10. Member Reports

Ms. Susan Gardner, VDOT: When the commonwealth releases information on the 6-year plan, she will disseminate to TAC members.

Mr. Paul Agnello, Spotsylvania County: Continuing progress on SMART SCALE applications. VDOT, when will transportation alternatives list be available?

Ms. Susan Gardner: Will search and send out the list

Mr. Alex Owsiak, Stafford County: Working on updating draft guidelines for CMAQ/RSTP, soliciting TAC member and FAMPO feedback. VDOT, what is the latest on revenue sharing allocations?

Ms. Susan Gardner: Will respond with data to TAC members.

Ms. Christine Hoeffner, VRE: Reduced service continues; considering and planning for adjusted operations once travel restrictions are lifted.

Chairman Erik Nelson, City of Fredericksburg: Working on SMART SCALE project applications.

## 11. Adjourn Technical Advisory Committee Meeting / Next Meeting

The May 4, 2020 Technical Advisory Committee adjourned at **10:31 am** by consensus with no objections. The next TAC meeting will be held on June 1, 2020 at 9:30 am.