



**Policy Committee Meeting Minutes
March 16, 2020 at 7:15pm**

406 Princess Anne St, Fredericksburg VA 22401

<http://www.fampo.gwregion.org/committees/policy-committee/>

① Remote connect by phone or internet

Member-approved remote participation due to: ¹Medical concern--at residence; ²60+ miles to meeting location--at residence

Members Present:

Chairman Matthew Kelly, City of Fredericksburg
First Vice Chair Ms. Cindy Shelton, Stafford County
Mr. Tim Baroody, City of Fredericksburg
Mr. William Withers, City of Fredericksburg
Mr. Tim McLaughlin, Spotsylvania County
Mr. Chris Yakabouski, Spotsylvania County
Ms. Deborah Frazier, Spotsylvania County
Mr. David Ross, Spotsylvania County ①¹
Mr. Mark Dudenhefer, Stafford County
Ms. Crystal Vanuch, Stafford County
Ms. Meg Bohmke, Stafford County
Ms. Nancy Long, Caroline County
Ms. Ann Cupka, King George County
Ms. Cathy Binder, King George County ①¹
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT) ①¹
Mr. Charles Steigerwald, Potomac and Rappahannock Transportation Commission (PRTC) ①¹
Ms. Marcie Parker, Virginia Department of Transportation (VDOT)
Ms. Michelle Shropshire, VDOT ①¹
Mr. Ivan Rucker, Federal Highway Administration (FHWA) ①²
Mr. David McLaughlin, Citizens Transportation Advisory Committee (CTAC) Chair

Others Present:

Dr. Linda Millsaps, George Washington Regional Commission (GWRC)
Ms. Kate Gibson, GWRC
Ms. Susan Gardner, VDOT
Mr. Stephen Haynes, VDOT ①
Mr. Bryon Counsell, Stafford County ①
Mr. Alex Owsiak, Stafford County ①
Mr. Jason Towery, Stafford County
Mr. Brandon Brown, Stafford County ①
Mr. Mike Smith, Stafford County ①
Mr. Erik Nelson, Technical Advisory Committee (TAC) Chair—City of Fredericksburg
Mr. Paul Agnello, TAC—Spotsylvania County
Ms. Leigh Anderson, GWRideConnect
Mr. Al Durante, CTAC—Spotsylvania County
Mr. Eldon James, Eldon James & Associates ①
Mr. Paul Milde, Fredericksburg Regional Chamber of Commerce (FCC)

Staff Members Present:

Mr. Adam Hager, Transportation Planner
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator ①
Mr. Matthew Lehane, Transportation Planner ①

**Speaker name: Summary of comments, NOT direct quotes unless indicated with the quotation marks.*

1. Call FAMPO Policy Committee Meeting to Order – Vice Chair Cindy Shelton did not have to preside over the meeting; Chairman Matthew Kelly was in attendance and called the meeting to order at **7:16pm**.

2. Roll Call – Ms. Stacey Feindt

3. Determination of a Quorum – Ms. Stacey Feindt

A physical quorum was determined with numerous members participating remotely

4. Approval of the March 16, 2020 Policy Committee Agenda (ACTION ITEM)

The motion was made to approve the March 16, 2020 Policy Committee Agenda.

Motion: Mr. Billy Withers; Second: Mr. Mark Dudenhefer

Motion passed unanimously

Motion made to add and approve Item 4.a. to the Agenda, Approval of Resolution 20-32: FAMPO Remote Participation Policy within state guidelines, to conduct meetings wherein a physical quorum is recorded and all other participants may attend remotely in such circumstances that would warrant limited interaction.

Motion: Ms. Cindy Shelton; Second: Mr. William Withers

Motion passed without objection

a. Approval of Resolution 20-32: Fredericksburg Area Metropolitan Planning Organization Remote Participation Policy (ACTION ITEM) – Dr. Linda Millsaps and Mr. Matthew Kelly

Resolution 20-32 passed unanimously as notated above.

5. Public Involvement

No members of the public were present in person. Two guests joined the meeting remotely without comment and identification.

6. Public Hearing

Ms. Stacey Feindt reviewed FAMPO's public outreach efforts for the Public Comment period on draft TIP and Air Quality Conformity documents.

- Central Rappahannock Regional Library circuit Listening Tour with various committee members participating and informational handouts distributed
- Extensive online resources under Public Involvement tab of the FAMPO website
- Extensive public notice given on social media, news outlets and community calendars
- Live stream of CTAC meeting where information was presented on how to review and comment

No members of the public spoke.

7. Vice Chair Comments; Chairman present – None

8. Consent Agenda

a. Approval of February 24, 2020 Policy Committee Meeting Minutes (ACTION ITEM)

Motion made to approve the March 16, 2020 Consent Agenda with no changes to the February 24, 2020 Policy Committee meeting minutes.

Motion: Mr. Tim McLaughlin; Second: Ms. Crystal Vanuch

Abstention: Mr. William Withers

Motion passed unanimously

9. Action/Discussion

a. Legislative Changes Impacting Transportation Funds and Options – Mr. Eldon James

Mr. Eldon James provided an overview of current legislation that would, if passed, affect transportation finance as it relates to special taxing authority in the Richmond metropolitan area.

Mr. Matthew Kelly: How is voting determined?

Mr. Eldon James: Voting allotments found in lines 100-118 of the bill

Mr. Matthew Kelly: What brought about this change?

Mr. Eldon James: It came through the General Assembly; FAMPO may respond by petition to the state delegation

Mr. Mark Dudenhefer: How will funds be allocated and distributed?

Mr. Eldon James: Refer to lines 118-136 of the bill

Ms. Marcie Parker: Once the amount is determined for the region, funds are distributed through SMART SCALE projects

b. FAMPO-Transportation Planning Board (TPB) Memorandum of Understanding (MOU) Update – Ms. Cindy Shelton

- GWRideConnect funding to remain as is
- Committee directed staff to come back in April with TAC recommendations

c. FAMPO Administrator Hiring Update – Dr. Linda Millsaps

The FAMPO Executive Committee will discuss applicants in the next couple of weeks

d. **Approval of Resolution 20-31: Approving Four George Washington Regional Commission (GWRC) and Five FAMPO Round 4 System for Management and Allocation of Resources for Transportation (SMART SCALE) Project Pre-Applications (ACTION ITEM)** – Mr. Erik Nelson, Technical Advisory Committee (TAC) Chair and City of Fredericksburg; Mr. Alex Owsiak, Stafford County; and Mr. Paul Agnello, Spotsylvania County

- i. SMART SCALE Presentation
- ii. Amending GWRC #1, US 17 Bus STARS Study Improvements – Mr. Jason Towery, Stafford County

Mr. Erik Nelson provided an overview of the discussion at the March TAC meeting and presented the prioritized project list for consideration.

Mr. Adam Hager indicated that one of the four projects was used to replace a former GWRC project, reducing the list to three since Fredericksburg requested to pull the Augustine Ave project, leaving a vacancy.

Motion made to approve Resolution 20-31: Approving Four George Washington Regional Commission (GWRC) and Five FAMPO Round 4 System for Management and Allocation of Resources for Transportation (SMART SCALE) Project Pre-Applications as follow:

FAMPO Project Applications

1. Route 208 Operational and Multimodal Improvements
2. Exit 126 STARS from SMART SCALE Round 3 with VRE Feeder Bus from Rte208 PNR Lot to Fredericksburg VRE
3. Garrisonville Road Widening
4. Lafayette Blvd Study Multimodal Improvements with Transit and Bike/Ped (City/Spotsylvania)
5. I-95 Exit 130 to Exit 126 SB Only and Multimodal Improvements

GWRC Project Applications which FAMPO staff will submit as voted on and approved at previous GWRC Board meeting

1. US 17 Bus STARS Study Improvements, downscaled
2. US 1 and Layhill Rd Intersection Improvements
3. Pedestrian Improvements at US 1 and Foreston Woods and SB Turn Lane
4. Onville Road Widening

Motion: Ms. Cindy Shelton; Second: Mr. William Withers

Objection: Mr. Mark Dudenhefer

Motion passed by majority

- e. Allocation of FY26 Congestion Mitigation and Air Quality (CMAQ) Funding – Mr. Erik Nelson

FY26 Funding allocations will be due in coming months. TAC will work to provide a project list for recommendation of approval by the Policy Committee in April.

- f. Allocation of Regional Surface Transportation Program (RSTP) Funds – Mr. Jason Towery, Stafford County and Mr. Hager

Mr. Jason Towery presented Stafford concerns related to RSTP and CMAQ funds.

Ms. Cindy Shelton: Stafford requests language to be included in the MOU clarifying RSTP funds' allocation

- g. **Approval of Resolution 20-26: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Add UPC 113997, Route 1 Upgrades between William and Caroline Streets (ACTION ITEM)** – Mr. Adam Hager

Motion made to approve Resolution 20-26: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Add UPC 113997, Route 1 Upgrades between William and Caroline Streets.

Motion: Mr. Tim McLaughlin; Second: Mr. William Withers

Motion passed without objection

- h. **Approval of Resolution 20-27: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Add UPC 111883, #SMART18 – Brooke Platforms + Pedestrian (Ped) Bridge + Ped/Bike Access and UPC 111884, #SMART18 – Leeland Road Platforms + Ped Bridge + Ped/Bike (ACTION ITEM)** - Mr. Adam Hager

Motion made approve of Resolution 20-27: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Add UPC 111883, #SMART18 – Brooke Platforms + Pedestrian (Ped) Bridge + Ped/Bike Access and UPC 111884, #SMART18 – Leeland Road Platforms + Ped Bridge + Ped/Bike.

Motion: Mr. Tim McLaughlin; Second: Ms. Cindy Shelton

Motion passed without objection.

- i. **Approval of Resolution 20-28: Approving the Draft Amended 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Project List (ACTION ITEM) - Mr. Adam Hager**

Motion made to amend and approve Resolution 20-28: Approving the Draft Amended 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Project List.

Motion: Mr. Tim McLaughlin; Second: Ms. Cindy Shelton

Motion passed by majority

- j. **Approval of Resolution 20-29: Endorsing the Amended 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Project List for Air Quality Conformity Analysis (ACTION ITEM) – Mr. Adam Hager**

Motion made to amend and approve Resolution 20-29: Endorsing the Amended 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Project List for Air Quality Conformity Analysis.

Motion: Mr. Tim McLaughlin; Second: Ms. Crystal Vanuch

Motion passed without objection

- k. **Approval of Resolution 20-30: Directing a Public Comment Period for the Draft 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Amendment and Draft Air Quality Conformity Analysis (AQCA) Report (ACTION ITEM) – Mr.**

Adam Hager

- i. Draft 2045 CLRP Amendment

- ii. CLRP Amendment Schedule

Motion made to approve Resolution 20-30: Directing a Public Comment Period for the Draft 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Amendment and Draft Air Quality Conformity Analysis (AQCA) Report

Motion: Mr. Tim McLaughlin; Second: Ms. Crystal Vanuch

Motion passed without objection

8. Correspondence - None

9. Staff and Agency Reports

Mr. Adam Hager asked that remote participants send a note to the FAMPO email address: fampo@gwregion.org, to ensure proper record of member attendance.

Mr. Adam Hager requested meeting preparation assistance, that materials and documents be submitted the Wednesday before the monthly Policy Committee meetings.

Dr. Linda Millsaps announced that beginning tomorrow GWRC offices will be closed and all personnel, except one without internet service, will telework. Staff will be available via email and phone as needed.

10. Board Member Comments

Mr. Tim McLaughlin: Due to COVID-19 health concerns, should the April meeting be cancelled?

Ms. Susan Gardner: VDOT has some deadlines coming up on which FAMPO needs discussion and formal vote.

**General committee member conclusion: April meeting must take place and should not be postponed or cancelled.

11. Adjourn/Next Policy Committee Meeting: April 20, 2020

Motion made to adjourn the March 16, 2020 Policy Committee Meeting at **8:50pm.**

Motion: Mr. Chris Yakabouski; Second: Mr. William Withers

Motion passed unanimously