



Policy Committee Meeting Minutes

February 24, 2020 at 7:15pm

406 Princess Anne St, Fredericksburg VA 22401

<http://www.fampo.gwregion.org/committees/policy-committee/>

Approved: March 16, 2020

Members Present:

Chairman Matthew Kelly, City of Fredericksburg
First Vice Chair Ms. Cindy Shelton, Stafford County
Mr. Tim Baroody, City of Fredericksburg
Mr. Tim McLaughlin, Spotsylvania County
Mr. Chris Yakabouski, Spotsylvania County
Ms. Deborah Frazier, Spotsylvania County
Mr. Mark Dudenhefer, Stafford County
Ms. Crystal Vanuch, Stafford County
Ms. Meg Bohmke, Stafford County
Ms. Nancy Long, Caroline County
Ms. Ann Cupka, King George County
Ms. Cathy Binder, King George County
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT)
Mr. Dave McLaughlin, Citizens Transportation Advisory Committee (CTAC) Chair
Mr. Charles Steigerwald, Potomac and Rappahannock Transportation Commission (PRTC)
Ms. Marcie Parker, Virginia Department of Transportation (VDOT)
Ms. Michelle Shropshire, VDOT

Others Present:

Dr. Linda Millsaps, George Washington Regional Commission (GWRC)
Ms. Michele Dooling, GWRC
Ms. Kate Gibson, GWRC
Ms. Susan Gardner, VDOT
Ms. Linda LaSut, VDOT
Mr. Jim Ponticello, VDOT
Mr. Bryon Counsell, Stafford County
Mr. Jason Towery, Stafford County
Mr. Brandon Brown, Stafford County
Mr. Erik Nelson, Technical Advisory Committee (TAC) Chair—City of Fredericksburg
Mr. Paul Agnello, TAC—Spotsylvania County
Mr. Rich Denbow, Cambridge Systematics
Mr. Paul Milde, Fredericksburg Regional Chamber of Commerce (FCC)
Mr. Melvin Allen, CTAC—Stafford County

Staff Members Present:

Mr. Adam Hager, Transportation Planner
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Ms. Leah Vigil, Administrative Assistant

**Speaker name: Summary of comments, NOT direct quotes unless indicated with the quotation marks.*

1. Call FAMPO Policy Committee Meeting to Order – Chairman Kelly called the meeting to order at **7:15pm**

2. Roll Call – Ms. Stacey Feindt

3. Determination of a Quorum – Ms. Stacey Feindt

4. Approval of February 24, 2020 Policy Committee Agenda (ACTION ITEM)

Ms. Marcie Parker requested that the February 24, 2020 Agenda be approved with addendum: Resolution 20-25 on the Transportation Improvement Program (TIP) Amendment be added to the Agenda and voted on after Item 8.d.

Motion: Ms. Cindy Shelton; Second: Mr. Charles Steigerwald

Motion passed without objection

5. Public Involvement – None

6. Chairman’s Comments - None

7. Consent Agenda

a. **Approval of January 27, 2020 Policy Committee Meeting Minutes (ACTION ITEM)**

b. **Approval of Resolution 20-16: Endorsement of the Recommendations from the Lafayette Boulevard Multimodal Transportation Study (ACTION ITEM)**

i. **Virginia Department of Rail and Public Transportation (DRPT) Letter of Support**

ii. **Lafayette Boulevard Transit Study Final Report**

Motion made to approve the February 24, 2020 Consent Agenda.

Motion: Mr. Tim McLaughlin; Second: Ms. Crystal Vanuch

Motion passed unanimously

8. Action/Discussion

a. FAMPO-Transportation Planning Board (TPB) Memorandum of Understanding (MOU) Update – Mr. Matthew Kelly

Mr. Matthew Kelly: FAMPO sub-committee meeting proposed to discuss:

- Legal recommendations for language updating of the MOU
- Process clarification of Stafford TPB-related funds allocation

Dr. Linda Millsaps: Sub-committee members per locality:

- Stafford - Ms. Cindy Shelton; Spotsylvania County – Mr. Paul Agnello; City of Fredericksburg – Mr. Matthew Kelly; VDOT – Ms. Susan Gardner and other available staff; Legal counsel – Mr. Eric Gregory
- Meeting – Monday, March 2, 2020 at 6pm at GWRC/FAMPO Offices
- Dr. Linda Millsaps will send relevant documents to the members before Monday

b. Review of George Washington Regional Commission (GWRC)-FAMPO MOU – Mr. Matthew Kelly

- It is time for the February annual review of the MOU
- Staff has received no comments or questions
- The MOU is considered reviewed, requires no changes, and will be reviewed again next February

Ms. Cindy Shelton: Expressed concern that this was on the agenda due to possible changes with the TPB MOU

Mr. Matthew Kelly: This is strictly administrative

Mr. Tim McLaughlin: Agrees with Ms. Shelton; however, TPB impact can be brought up as needed so that this MOU can be considered reviewed

c. **FAMPO Administrator Hiring Update – Mr. Matthew Kelly and Dr. Linda Millsaps**

Dr. Linda Millsaps briefly updated the Policy Committee on the FAMPO Administrator job post

- Last month’s meeting report found there were four applicants; one with an incomplete application
- A second round of advertising was directed which yielded two additional candidates
- New candidate portfolios and screening interview report to follow

Mr. Matthew Kelly: Executive Committee members please review in order to meet and make recommendations to the Policy Committee next month

d. **Approval of Resolution 20-19: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Approve the RW Phase for UPC 109467, #HB2.FY17 – Safety Imprv Rte 1 Telegraph/Woodstock (ACTION ITEM) – Mr. Adam Hager**

Motion to approve Resolution 20-19: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Approve the RW Phase for UPC 109467, #HB2.FY17 – Safety Imprv Rte 1 Telegraph/Woodstock

Motion: Mr. Tim McLaughlin; Second: Mr. Mark Dudenhefer

Motion passed without objection

❖ **Approved Addendum to the Agenda—Approval of Resolution 20-25: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Approve the Right-of-Way (RW) Phase for the UPC 109516, Route 711 – Crossover Movement Conversion and the RW Phase for UPC 110914, #SMART18 – I-95 Exit 126, Route 1 Southbound (SB) onto Southpoint Pkwy (ACTION ITEM)**

Motion made to approve Resolution 20-25: Amending the FY2018-2021 Transportation Improvement Program (TIP) to Approve the Right-of-Way (RW) Phase for the UPC 109516, Route 711 – Crossover Movement Conversion and the RW Phase for UPC 110914, #SMART18 – I-95 Exit 126, Route 1 Southbound (SB) onto Southpoint Pkwy

Motion: Mr. Chris Yakabouski; Second: Mr. Tim Baroody

Motion passed unanimously

e. **Approval of Resolution 20-20: Approving the George Washington Regional Commission (GWRC) and FAMPO Round 4 System for Management and Allocation of Resources for Transportation (SMART SCALE) Project Pre-Applications (ACTION ITEM) – Mr. Erik Nelson, Technical Advisory Committee (TAC) Chair and City of Fredericksburg; Mr. Paul Agnello, Spotsylvania County; and Mr. Alex Owsiak, Stafford County**

i. **SMART SCALE Round 4 Pre-Application List**

TAC locality leads presented on their joint and regional projects for SMART SCALE preapplications.

*See meeting material

Motion made to amend Resolution 20-20 to reflect approval of the nine projects, directing FAMPO staff to submit preapplications for seven of them, with current FAMPO Projects 1 and 3 removed for consideration of replacement projects by the March 16, 2020 Policy Committee meeting.

Motion: Mr. Tim McLaughlin; Second: Mr. Charles Steigerwald
[Motion withdrawn]

Substitute motion made to amend Resolution 20-20 to reflect approval of the four GWRC projects and three of five FAMPO projects for Round 4 SMART SCALE submission; localities are to submit proposed replacements by the end of this week for FAMPO Slots 1 and 3 for review and recommendation by TAC at the March 2, 2020 meeting.

Motion: Ms. Cindy Shelton; Second: Ms. Marcie Parker

Objections: Mr. Tim McLaughlin
Mr. Chris Yakabouski

Motion passed by majority vote

- f. **Approval of Resolution 20-21: Approving the FY2021-2024 Transportation Improvement Program (TIP) and Amended 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Project List (ACTION ITEM)** - Mr. Rich Denbow, Cambridge Systematics
 - i. **TIP and Long Range Transportation Plan (LRTP) Updates**

Mr. Rich Denbow gave a presentation on proposed amendments and related action items pertaining to Resolutions 20-21, 20-22 and 20-23.

- There are new and updated projects to be included in the amended TIP project list, which in turn cause:
 - Amendment(s) to the LRTP
 - Air Quality Conformity Analysis (AQCA) updated report
 - Updated language reflecting new Transportation Performance Measures (TPM)
 - 30-day Public Comment Period

Mr. Adam Hager: Exit 140 diverging diamond construction in Stafford, though nearly complete, was not included in CLRP. Proposed to temporarily remove non-funded projects for replacing later.

- Alternative approaches to account for funding already spent
 - Policy Committee authorize the TAC to approve the list upon VDOT review on Monday
 - Policy Committee hold a special meeting to approve the list and remain on current schedule, especially for Public Comment period compliance
 - Delay the decision by one month
- Every TIP amendment is included in these resolutions

Ms. Michelle Shropshire: TIP Amendments require immediate approval

Mr. Jim Ponticello, VDOT - Air Quality Program Manager: an AQCA report must be completed on both the TIP and CLRP; if project lists are finalized by the Interagency Consultation Group (ICG) Monday meeting (March 2, 2020), AQCA could remain on schedule.

- Mr. Paul Agnello: Spotsylvania County projects on temporary removal list need to be remain:
- Germanna Point Drive extended
 - The Bicycle-Pedestrian portion of Lafayette, necessary for SMART SCALE pre-application

Motion made to defer by one month, the approval of the CLRP Project List only, to a Special Meeting or next month's Policy Committee meeting based on final recommendations of the TAC, VDOT and staff.

Motion: Mr. Charles Steigerwald; Second: Ms. Cindy Shelton

Motion passed without objection.

Motion made to amend and approve Resolution 20-21, removing language pertaining to the CLRP— Approving the FY21-24 TIP Project List.

Motion: Ms. Cindy Shelton; Second: Mr. Charles Steigerwald

Objection: Mr. Tim McLaughlin

Motion passed by majority

- g. **Approval of Resolution 20-22: Endorsing the FY2021-2024 Transportation Improvement Program (TIP) and Amended 2045 (Fiscally) Constrained Long Range Transportation Plan (CLRP) Project List for Air Quality Conformity Analysis (AQCA) (ACTION ITEM)**
- Mr. Rich Denbow

Motion made to amend and approve Resolution 20-22, removing inclusion of CLRP wording--Endorsing the FY2-24 TIP Project List for the AQCA.

Motion: Mr. Chris Yakabouski; Second: Ms. Cindy Shelton

Objection: Mr. Tim McLaughlin

Motion passed by majority

- h. **Approval of Resolution 20-23: Directing a Public Comment Period for the Draft FY21-24 Transportation Improvement Program (TIP), Draft 2045 Long Range Transportation Plan (LRTP) Amendment, and Draft Air Quality Conformity Analysis (AQCA) Report (ACTION ITEM)** – Ms. Stacey Feindt

i. **Draft FY21-24 TIP**

ii. **Draft 2045 CLRP Amendment**

Motion made to amend and approve Resolution 20-23, removing LRTP language--Directing a Public Comment Period for the Draft FY21-24 TIP and Draft AQCA Report (on the TIP).

Motion: Ms. Cindy Shelton; Second: Mr. Charles Steigerwald

Objection: Mr. Tim McLaughlin

Motion passed by majority

- i. **Approval of Resolution 20-24: Allocating Transportation Alternatives (TA) Funding for Fiscal Years 2021 and 2022 within the Transportation Management Area (TMA) of Stafford County (ACTION ITEM)** – Mr. Adam Hager

Motion made to approve Resolution 20-24: Allocating TA Funding for FY21-22 within the TMA of Stafford County

Motion: Ms. Cindy Shelton; Second: Mr. Charles Steigerwald

Motion passed without objection

- j. FAMPO 2020 Meetings Calendar Update – Ms. Stacey Feindt

Bicycle and Pedestrian Advisory Committee (BPAC) meetings are now on the calendar.

8. Correspondence - None

9. Staff and Agency Reports - None

10. Board Member Comments - None

11. Adjourn/Next Policy Committee Meeting: January 27, 2020 at 7:15pm

Motion was made to adjourn the Policy Committee Meeting at **8:44pm**.

Motion: Mr. Tim McLaughlin; Second: Mr. Mark Dudenhefer

Motion passed unanimously