



**Policy Committee Meeting Minutes
November 18, 2019**

<http://www.fampo.gwregion.org/committees/policy-committee/>

Members Present:

Chairman Matthew Kelly, City of Fredericksburg
First Vice Chair Ms. Cindy Shelton, Stafford County
Mr. William Withers, City of Fredericksburg
Mr. Tim Baroody, City of Fredericksburg
Mr. Kevin Marshall, Spotsylvania County
Mr. Ed Petrovitch, Spotsylvania County
Mr. Mark Dudenhefer, Stafford County
Ms. Wendy Maurer, Stafford County
Mr. Todd Horsley, Virginia Department of Rail and Public Transportation (DRPT)
Mr. Dave McLaughlin, Citizens Transportation Advisory Committee (CTAC) Chair
Ms. Nancy Long, Caroline County
Mr. Charles Steigerwald, Potomac and Rappahannock Transportation Commission (PRTC)
Ms. Marcie Parker, Virginia Department of Transportation (VDOT)
Ms. Michelle Shropshire, VDOT

Others Present:

Dr. Linda Millsaps, George Washington Regional Commission (GWRC)
Ms. Leigh Anderson, GWRC
Ms. Susan Gardner, VDOT
Mr. Stephen Haynes, VDOT
Mr. Alex Owsiak, Technical Advisory Committee (TAC)
Mr. Rupert Farley, CTAC
Mr. Kenneth Pogue, CTAC
Mr. Jason Towery, Stafford County
Mr. Scott Shenk, *Free Lance Star*
Mr. Joe Brito, Stafford County
Mr. Michael Smith, Stafford County

Staff Members Present:

Mr. Paul Agnello, Administrator
Mr. Adam Hager, Transportation Planner I
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Ms. Leah Vigil, Administrative Assistant

*Speaker name: Summary of comments, NOT direct quotes unless indicated with the quotation marks.

1. **Call FAMPO Policy Committee Meeting to Order** – Chairman Kelly called the meeting to order at **7:28 p.m.**
2. **Roll Call** – Mr. Paul Agnello, FAMPO Administrator
3. **Determination of a Quorum** – Mr. Agnello, FAMPO Administrator

4. Approval of November 18, 2019 Policy Committee Agenda (ACTION ITEM)

The motion was made to approve the November 18, 2019 Policy Committee Agenda.

Motion by: Mr. Withers, seconded by: Ms. Maurer

Motion passed without objection

5. Public Involvement – Mr. Joe Brito presented on a new north-south connector road for Stafford County.

6. Chairman’s Comments - None

7. FAMPO Administrator Report – Mr. Agnello

Mr. Agnello provided highlights:

- Deputy Administrator, Mr. Mark McCaskill worked his last day Friday, November 15, 2019
- Mr. Agnello resigned his position. His last day is Monday, December 2, 2019. His letter of resignation is included in the correspondence
- New staff member, Mr. Adam Hager began work as Transportation Planner on October 28, 2019
- Two intern staff members, Mr. Matthew Lehane and Ms. Jordan Chandler, have been promoted to Part-Time Transportation Planner positions beginning January 2, 2020

8. Consent Agenda – Mr. Paul Agnello

- a. Approval of September 16, 2019 Policy Committee Meeting Minutes – Mr. Paul Agnello (ACTION ITEM)
- b. Approval of October 21, 2019 Policy Committee Meeting Minutes – Mr. Paul Agnello (ACTION ITEM) – **Item removed per Request of Ms. Maurer**
- c. Approval of Resolution 20-15 For the Federal FY 19 Annual Obligation Report – Mr. Paul Agnello (ACTION ITEM)
- d. Approval of FAMPO 2020 Safety Target Letter (ACTION ITEM) – Mr. Paul Agnello

Motion made to approve November 18, 2019 Consent Agenda with removal of Item 8. b.

Motion made by: Ms. Maurer, seconded by: Mr. Withers

Motion passed without objection

b. Approval of October 21, 2019 Policy Committee Meeting Minutes – Mr. Paul Agnello (ACTION ITEM)

Motion made to approve October 21, 2019 Policy Committee Meeting Minutes.

Motion made by: Mr. Withers, seconded by: Ms. Shelton

Abstentions made by: Ms. Maurer and Mr. Marshall

Motion passed without objection

9. Action/Discussion

a. State Fall Transportation Meeting Summary, November 12, 2019 – Mr. Paul Agnello

- The I-495/American Legion Bridge between Maryland and Virginia will be widened with Express lanes
- The Express Lanes for I-395 opened November 17, 2019

i. Letter to Secretary of Transportation I-95 Study Input

- Potential Improvements: State was receptive to numbers 1 and 4
 - 1) A fourth southbound (SB) lane from Exit 130 to Exit 126
 - 4) A commuter bus from Spotsylvania Route 3 corridor to NOVA/DC

- 2) and 5) under consideration (see Agenda Packet)
- 3), 6) and 7) will not be included in the study; not significant improvements to I-95
- Number 8 is under consideration by the state: express lane extension further from Massaponax with bi-directional option from the Study
- State was supportive of SMART SCALE move from Category A to B
- ii. Letter to Secretary of Transportation: Exit 133 Pedestrian Improvements
 - The state was receptive to raise the budget for necessary improvements
- ix Virginia Department of Transportation (VDOT) Response regarding FAMPO Traffic Volume Question
 - The State presentation included data for current, not future, traffic; such data will not be gathered due to Study timeline. Staff recommends no further action at this time
 - The presentation was postponed, perhaps for some time in December
- b. System for the Management and Allocation of Resources for Transportation (SMART SCALE), Round 4 Update – Mr. Paul Agnello**
 - i. Commonwealth Transportation Board (CTB) SMART SCALE Presentation from October 2019
 - ii. Category A vs B Comparison
 - iii. **Approval of Resolution 20-13, FAMPO Request to Move from Category A to B in SMART SCALE Round 4 (ACTION ITEM)**

Motion made to approve Resolution 20-13, Requesting that the Commonwealth Of Virginia Change the Fredericksburg Area Metropolitan Planning Organization (FAMPO) Region From Category A To Category B For SMART SCALE Round 4 And Future Rounds of SMART SCALE.

Motion made by: Mr. Withers, seconded by: Mr. Dudenhefer
 Motion passed unanimously

- iv. Final District Summary, Top 5 NOT Selected
- c. GWRideConnect Leased Spaces Update – Dr. Linda Millsaps and Ms. Leigh Anderson**
 - i. **Approval of Resolution 20-14, Continue Funding GWRideConnect Leased Spaces (ACTION ITEM)**

Motion made to approve Resolution 20-14 with amendments;

Chairman Kelly: insert the option to renew

Ms. Maurer: insert “WHEREAS” 105 spaces have been grandfathered in without expiration

Motion made by: Ms. Shelton, seconded by: Mr. Withers
 Motion passed without objection

- d. Update on 2019 Federal Certification Review/Fiscal Year 2020 Unified Planning Work Program (UPWP) – Mr. Paul Agnello and Dr. Linda Millsaps**

- i. Quarterly Report of FY-2020 UPWP Progress: finalizing for submission
- ii. Transportation Planning Board (TPB) FAMPO Memorandum of Understanding (MOU) Update for North Stafford
 - Mr. Agnello: June 2020 recommended deadline, Transportation Planning Board (TPB) requests a draft by that time

- Will work with GWRC legal team for necessary changes
- Resolve Regional Surface Transportation Program (RSTP) funding issue

e. Transition Plan Discussion – Chairman Matthew Kelly and Mr. Paul Agnello

i. VDOT State Transportation Improvement Program (STIP) and FY2021-2024 Schedule

- VDOT assisting by taking on the Gateway Blvd Study and the highway portion of the Lafayette Blvd Study
- SMART SCALE preapplications to be submitted by FAMPO staff with help from TAC Leadership:
 - Stafford County, Mr. Owsiak; Fredericksburg City, Mr. Nelson; Spotsylvania County, Mr. Agnello; and VDOT, Mr. Haynes
 - TAC Leadership to develop candidate regional projects for FAMPO consideration
- TIP and STIP amendments
- UPWP Draft (FAMPO Budget document) needed for 5303 Funding grant application due May 1, 2020

ii. FAMPO Administrator Draft Job Description

- Ms. Shelton: move experience 10 and 5 years, to Preferred section
- Chairman Kelly: submit changes by Wednesday, then Mr. Agnello and Dr. Millsaps will post; include, “Start reviewing by...” with input from CAOs and VDOT along with the Executive Committee
- Mr. Withers: include salary range
- Mr. Agnello: FAMPO Executive Committee meeting Friday, November 22, 2019 at 3pm; advertising expected no later than December 2

8. Correspondence: see Agenda

9. Staff and Agency Reports

- Ms. Parker: VDOT - December 2, diverging diamond presentation, Colonial Forge High School
- Dr. Millsaps: GWRC/FAMPO Open House, December 16, 2019 at 5-7pm

10. Board Member Comments

11. Adjourn/Next Policy Committee Meeting: January 27, 2020 at 7:15pm

Motion was made to adjourn the Policy Committee Meeting at **9:31pm**.

Motion made by: Ms. Maurer, seconded by: Mr. Withers

Motion passed unanimously