

TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

October 7, 2019

<https://www.fampo.gwregion.org/technical-advisory-committee/>

Members Present:

Erik Nelson, Chairman – City of Fredericksburg
Daniel Cole, Spotsylvania County
Bassam Amin, City of Fredericksburg
Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)
Michelle Shropshire, Virginia Department of Transportation (VDOT)
Alex Owsiak, Stafford County
Sonali Soneji, Virginia Railway Express (VRE)
Leigh Anderson, George Washington Regional Commission (GWRC)

Others Present:

Linda LaSut, VDOT

FAMPO Staff Members Present:

Paul Agnello, FAMPO Administrator
Mark McCaskill, FAMPO Deputy Administrator
Stacey Feindt, Public Involvement Coordinator/Title VI Coordinator
Leah Vigil, Administrative Assistant
Kari Barber, Regional Planner
Matthew Lehane, Geographical Information Systems (GIS) Intern
Jordan Chandler, GIS Intern

Speaker: Summary of speaking points

1. **Call to Order** – Chairman Erik Nelson

The FAMPO Technical Advisory Committee (TAC) Meeting was called to order at 9:30 a.m. with a quorum present.

2. **Approval of October 7, 2019 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)**

Agenda approved by consensus with no objections.

3. **Approval of September 9, 2019 TAC Meeting Minutes (ACTION ITEM)**

No changes requested. Meeting minutes were approved by consensus with no objections.

4. **Review of September 16, 2019 FAMPO Policy Committee Meeting Minutes**

Mr. Agnello: Policy Committee Meeting summary.

- Policy Meeting location remains at GWRC/FAMPO.

5. Public Comment – None

6. FAMPO Administrator Report – Mr. Agnello

Mr. Agnello highlighted upcoming October VDOT Public Hearings:

- I-95 Corridor Study on October 9, at James Monroe High School from 6-8pm
- Fall Transportation Meeting from Fredericksburg District on November 12, 2019 at James Monroe High School at 6pm. This may be the last I-95 event for the 2019 year.

Mr. Agnello introduced new FAMPO staff:

- Ms. Stacey Feindt, Public Involvement Coordinator/Title VI Coordinator (Present)
- Mr. Adam Hager, Transportation Planner will begin at the end of October 2019.

7. Discussion Items

a. Proposed TAC Bylaw Amendments – Mr. Paul Agnello

- October 2019 = Discussion items
- November 2019 = Action Item
- Feedback to Mr. Agnello in the next few weeks
- November 2019 TAC Meeting = Action Item and finalizing

b. 2050 Long Range Transportation Plan (LRTP) Update – Mr. Mark McCaskill

- Call for projects or ideas
- October 28, 2019 is the submission deadline
- Mid-late April 2020, final drafts should be
- December 2019 to April 2020, Compiling and drafting period

Mr. Nelson: are last minute projects allowed?

Mr. Agnello: projects should be submitted by October 28, 2019, with some flexibility for localities

- The end of October 2019 is the due date for regional projects.

c. System for the Management and Allocation of Resources for Transportation (SMART SCALE), Round 4 Update – Mr. Paul Agnello

i. Category A vs B Discussion – Mr. Paul Agnello

- Mr. Agnello: difference is in category selection
- March 2020 is the end of the pre-application period; projects will need to meet higher standards than in past rounds.
- Approval is needed from the Policy Committee to move from Category A to B, with improved funding as a likely outcome.

Mr. Cole: not sure of the effect of economic development as a factor in deciding.

Mr. Agnello: project proposals must be part of a comprehensive plan; it is most optimal for residential and retail use, mixed.

Ms. Soneji: type of use has little overall effect

ii. Draft Candidate Project Discussion – Mr. Paul Agnello

- Four applications are allowed
- The pre-application period allows an additional or backup project, for a total of five. Any scope change will require VDOT approval.
- Localities have a February deadline.

iii. Final District Summary

Mr. Agnello: summarized meeting document and stated that additional funds were found. FAMPO then sought to find district-wide projects. Preapplications must be submitted by February 2020. August 1, 2020 (or very close) will be the deadline with locality support.

iv. Final District Summary, Top 5 Not Selected

Mr. Agnello: five projects that did not make the last round could be considered for Round 4.

Ms. Soneji: raw scores may help in the process.

Mr. Agnello: to share comparison of Round 3 scores in Category A versus Category B.

Ms. Shropshire: VDOT will hold meetings with localities in November and early December in regard to SMART SCALE and candidate ideas. VDOT will get them on the calendars soon.

Ms. Williams: DRPT is also a resource for transit and Transportation Demand Management (TDM) projects in the application process

d. 2019 Certification Review Update – Mr. Paul Agnello

- Mr. Agnello: updated the committee on tracking the recommendations resulting from the Washington MPO's April 2019 Certification Review in which FAMPO was included due to northern Stafford.
- The deadline for completion of items is the end of the current fiscal year (with a few exceptions), June 2020.
- The quarterly report is being worked on for October 2019 submission. A November update will include deliverables such as the 2050 LRTP with cost under- and over-runs. Significant staff time will be spent on these.

e. GWRideConnect Leased Spaces Update – Mr. Paul Agnello and Ms. Leigh

Anderson

Mr. Agnello: November deadline terminates or continues lease agreements.

- Current meeting is discussion, next month will be action.

Ms. Anderson: gave presentation. See Meeting Material.

Mr. Nelson: Is it wise to decrease capacity?

Mr. Agnello: Federal Highway Administration (FHWA) allows decreasing below 105 leased spaces.

Ms. Anderson: waiting for written confirmation on changing capacity (increasing after reducing).

f. Updated FY20 Calendar Update – Mr. Paul Agnello

- Citizens Transportation Advisory Committee (CTAC) moved to October 16, 2019, due to VDOT meeting on the I-95 Corridor Study
- the Technical Advisory Committee (TAC) meeting for July 2020 was moved from 6 to 13
- committees will not meet in December 2019.

8. Correspondence – Mr. Agnello

- Minor items—Route 17 construction
- article on Stafford's Brooke road
- Charette for Central Park area Oct 21-24; see Meeting Material

9. Staff Reports

Mr. Agnello: FAMPO has made progress in filling staff positions.

- Ms. Stacey Feindt was introduced
- Mr. Adam Hager will start October 28th
- then FAMPO will be fully staffed and available to assist and/or answer questions.

10. Member Reports

Ms. Williams, DRPT: will have grantee workshops.

- November 7, 2019, 10am-Noon - Transportation Demand Management (TDM) grants by webinar or at the Alexandria Rd Office.
- Urban and Rural Transit workshops on state capital and operating grants
 - November 14, 10am-1pm in Richmond
 - November 19, 9am-2pm in Arlington
- November 13, 2019, 10:30-11:30am – webinar on MPOs and 5303
- DRPT sent an email with aforementioned dates and times late September; if not, dates and times are on the DRPT website, <http://www.drpt.virginia.gov/rail/rail-workshop/>

Mr. Owsiak, Stafford County: submitted applications for transportation alternatives and revenue sharing projects; looking ahead to SMART SCALE projects.

Ms. Shropshire, VDOT: None

Ms. Anderson, GWRC GWRideClonnect: Ms. Natalie Beyer joined the staff. She will go with Ms. Anderson to Ft. Belvoir tomorrow for outreach. Commuter Connections next week.

Mr. Cole, Spotsylvania County: None

Ms. Soneji, VRE: gratitude for assistance with VRE survey last Wednesday

- results should be out next month.

11. Adjourn Technical Advisory Committee Meeting / Next Meeting

The location will remain at VRE for the November 2019 TAC meeting as determined by consensus, no objections.

The October 7, 2019 Technical Advisory Committee adjourned at 10:44am by consensus, no objections. The next TAC meeting will be held on November 4, 2019 at 9:30am.