

FAMPO CMAQ/RSTP PROJECT APPLICATION CHECKLIST

Project Name:

UPC #:

Please fill this form out completely. Individual application items marked with an asterisk (*) are required. Applications missing required components will NOT be processed and evaluated until all of the required documentation is present.

A complete candidate project application package will be comprised of several of the elements noted below. This application checklist must be submitted with each project application to ensure that all of the required elements are present. FAMPO will only evaluate applications that are submitted by the yearly January FTC Meeting deadline. Late applications will not be considered. If an application is found to be incomplete, applicants will be notified and will be given one week to submit the missing information.

Check if Included in Application Package	Application Attachments:	Requirement Description	Notes:
<input type="checkbox"/>	*Project Pre-Screening Form/Checklist: Checklist must demonstrate project support, consistency with federal regulations and other planning documents, etc.	Required	
<input type="checkbox"/>	*Application Checklist Form: Checklist must be included in every package to demonstrate that all requirements have been fulfilled.	Required	
<input type="checkbox"/>	*Project Information Sheet: The project information sheet must be filled out in its entirety. The main components of the sheet are as follows: Project Need Summary: Provide a brief summary of the purpose and need of the proposed project. Project Description: Provide a detailed description of the proposed improvements. Project Cost Estimates and Schedule: Provide a detailed project cost estimate, broken down by phase, and a project schedule.	Required	
<input type="checkbox"/>	*Project Type Form: Complete a project type form that corresponds to the proposed improvement(s)	Required	
<input type="checkbox"/>	Bridge Rehabilitation/Replacements	If Applicable	
<input type="checkbox"/>	Roadway Paving Projects	If Applicable	
<input type="checkbox"/>	ITS and Operational Improvements	If Applicable	
<input type="checkbox"/>	Intersection Improvements	If Applicable	
<input type="checkbox"/>	Intermodal Projects	If Applicable	
<input type="checkbox"/>	Transit Projects (Capital and/or Operations)	If Applicable	
<input type="checkbox"/>	Commuter Parking	If Applicable	
<input type="checkbox"/>	Bicycle/Pedestrian Projects	If Applicable	
<input type="checkbox"/>	Planning/PE Studies	If Applicable	
<input type="checkbox"/>	Supporting Information: Please include all relevant supporting information; including, maps, reports, traffic and crash data, etc.	As Needed	