



## **Policy Committee Meeting Minutes**

**April 15, 2019**

**Adopted May 1, 2019**

<http://www.fampo.gwregion.org/committees/policy-committee/>

### **Members Present:**

Mr. Tim McLaughlin, Chair, County of Spotsylvania  
Mr. Tim Baroody, City of Fredericksburg  
Mr. Matt Kelly, City of Fredericksburg  
Mr. Billy Withers, City of Fredericksburg  
Mr. Kevin Marshall, Spotsylvania County  
Mr. David Ross, Spotsylvania County  
Mr. Mark Dudenhefer, Stafford County  
Ms. Wendy Maurer, Stafford County  
Ms. Cindy Shelton, Stafford County  
Ms. Nancy Long, Caroline County (Non-voting member)  
Mr. John Jenkins, King George County (Non-voting member)  
Mr. Chuck Steigerwald, PRTC  
Ms. Michelle Shropshire, VDOT

### **Others Present:**

Mr. Todd Horsley, DRPT  
Mr. Ivan Rucker, FHWA  
Ms. Susan Gardner, VDOT  
Mr. Stephen Haynes, VDOT  
Mr. Rupert Farley, CTAC  
Mr. Paul Milde, Fredericksburg Chamber of Commerce  
Mr. Ed Petrovitch, Spotsylvania County Administration  
Ms. Bridget McGregor, City of Fredericksburg  
Mr. Mark Taylor, County of Spotsylvania, Citizen  
Ms. Heather Mitchell, County of Stafford

### **Staff Members Present:**

Mr. Paul Agnello, FAMPO  
Ms. Briana Hairfield, FAMPO  
Ms. Kari Barber, FAMPO  
Mr. John Bentley, FAMPO

Mr. Colin Cate, FAMPO  
Dr. Linda Millsaps, GWRC  
Ms. Kate Gibson, GWRC  
Ms. Michele Dooling, GWRC  
Ms. Leigh Anderson, GWRC  
Ms. JoAnna Roberson, GWRC

## **CALL FAMPO POLICY COMMITTEE MEETING TO ORDER**

Chair, Mr. McLaughlin called the meeting to order at 7:15 p.m. with a quorum present.

## **APPROVAL OF FAMPO POLICY COMMITTEE AGENDA**

Mr. Agnello advised that under Section 8 – Action/Discussion items that Item C – SMART Scale; CMAQ & RSTP updates were listed on the agenda as being action items; however, they will be discussion items only at tonight’s meeting, with a request they be approved at the upcoming May 1<sup>st</sup> special called FAMPO Policy Committee meeting.

Upon motion by Ms. Maurer and seconded by Mr. Kelly, with all concurring, the April 15th Policy Committee Agenda was approved with recommended changes made by Mr. Agnello.

**PUBLIC INVOLVEMENT** - None

**CHAIRMAN’S COMMENTS** - None

## **FAMPO ADMINISTRATOR REPORT**

Mr. Agnello advised that a VDOT public meeting is scheduled for May 9<sup>th</sup> at James Monroe High School beginning at 5:00 p.m. with a V-Trans presentation; Spring VDOT Transportation meeting; & public information being available for review for the I-95 study.

## **CONSENT AGENDA**

a.) Approval of March 18, 2019 Policy Committee Meeting Minutes – Paul Agnello

Upon motion by Ms. Maurer & seconded by Mr. Withers, with all concurring, the March 18<sup>th</sup> minutes were approved as submitted.

b.) Approval of the January 28, 2019 Policy Committee meeting minutes – Paul Agnello

Mr. Agnello relayed the minutes from the January 28<sup>th</sup> meeting were not approved pending minute updates in regard to presentation made by Mr. Ivan Rucker with FHWA. Mr. Agnello advised the requested edits by Mr. Rucker are now completed and the minutes are ready for approval.

Upon motion by Mr. Withers & seconded by Ms. Shelton, with all concurring, the minutes from the January 28<sup>th</sup> meeting were approved as modified.

## **ACTION ITEMS/DISCUSSION ITEMS**

### **a.) Federal Certification Review – Paul Agnello**

Mr. Agnello advised the Federal Certification review was conducted with the Washington MPO on the 10<sup>th</sup> & 11<sup>th</sup> of April. Mr. Agnello stated Mr. Ivan Rucker will provide a certification review update at the upcoming May 20<sup>th</sup> GWRC/FAMPO meetings. Mr. Agnello relayed the final certification review report is due by June 19<sup>th</sup>.

### **b.) Approval of Resolution 19-45, Adopting the 2019 Update of the Congestion Management Process for the GWRC Region– Kari Barber**

Ms. Barber advised the last CMP was completed by consultants in FY2015; however, the update this year was completed in-house. Ms. Barber advised the update includes the following 7 corridors within the FAMPO/GWRC region to include: I-95; US 17; US 1; Route 3; Route 2; Route 610; & US301.

Ms. Barber relayed 3 performance measures were studied for each of the 7 corridors & these measures include: i-95 V/C ratio data; Crash rate per 100m VMT data; & data for a performance monitoring plan. Ms. Barber advised the CMP update recommends short-term & long-term strategies for each corridor based on in-house analysis & 2045 LRTP data.

- i. Congestion Management Plan – Included in agenda packet & has been updated to include all VDOT requested edits.

Upon motion by Ms. Maurer & seconded by Mr. Steigerwald, with all concurring, the CMP was adopted by the FAMPO Policy Committee at the April 15<sup>th</sup> meeting.

### **c.) Smart Scale; Congestion Mitigation & Air Quality Improvement Program (CMAQ); & Regional Surface Transportation program Funding (RSTP) Update– Paul Agnello**

Mr. Agnello stated that FAMPO representative met with Mr. Greg Yates who is the At-Large CTB member in Culpeper County and State staff from OIPI and VDOT to discuss adding additional Smart Scale Round 3 projects to FAMPO and GWRC using additional funding which has recently become available and MPO CMAQ/RSTP. Mr. Agnello advised the State has agreed with the regional request to drop the new Route 3 East Commuter lot project that was approved in Round 3 of the Smart Scale process. This has allowed the region to obtain funding for 4 additional projects that were not selected for approval in the Round 3 SMART Scale process. Mr. Agnello also advised the CTB has provided an additional \$9.1m in SMART Scale funding being allocated to the Fredericksburg region. Mr. Agnello stated this is very good news for the region & now results in a total of \$12.5m being allocated in additional SMART Scale funding and a total of \$14.1 m as a result of not pursuing the Route 3 East Commuter lot.

Mr. Agnello advised the CMAQ/RSTP overview process has resulted in 7 new projects being submitted for consideration with a project cost estimate of \$18.3m total. Mr. Agnello stated the existing projects not fully funded and/or on track to being fully funded have also been re-scored.

Mr. Agnello stated there is still \$11.9m being competed for & there is no guarantee that funding of new projects will be approved & that some existing projects with partial funding could still become de-funded. Mr. Agnello relayed the allocations are FY2020-2026, with most of the funding in the out years of FY2024 to FY2026.

- i. Resolution 19-40, Authorizing \$125,000 in CMAQ funding for use by GWRideConnect staff in FY2020 (Discussion Item) – (Action Item May 1<sup>st</sup>)

Upon motion of Mr. Dudenhefer and seconded by Mr. Withers, with all others concurring, \$125,000 was allocated to GWRideConnect across the six-year-plan and the \$570,000 currently in UPC 103685 will be brought back to the Policy Board for reallocation was adopted by the Policy Committee at the April 15<sup>th</sup> meeting.

Ms. Mauer added to Mr. Dudenhefer's motion that the \$570,000 balance currently in in UPC 103685 be brought back to the board for potential reallocation.

Ms. Mauer asked that an analysis of all UPC's be brought back to the board.

- ii. Resolution 1946, Authorizing \$11,880 in CMAQ funding in FY2020 for UPC 87764 leased parking space project (Discussion Item) – (Action Item May 1<sup>st</sup>)

No action taken, deferred until May 1, 2019

- iii. Resolution 19-47, Allocating FY2019-2026 CMAQ & RSTP funding (Discussion Item) – (Action Item May 1<sup>st</sup>)

No action taken, deferred until May 1, 2019

Even though official action will not be taken until May 1<sup>st</sup>, a motion was made by Mr. Dudenhefer that was seconded by Mr. Withers that \$125,000 of CMAQ funding be allocated to the GWRideConnect program for the out years where existing funding is not currently sited on the budget spreadsheet instead of planning for a dedicated prioritization system for Transit/TDM projects starting in FY-21 which had been approved by FAMPO in July, 2018.

Dr. Millsaps advised that information that has been received as late as today from Mr. Rucker from FHWA in regard to the leased parking spaces GWRideConnect utilizes is that this project is grandfathered in & is exempt from a temporary basis of utilization. Mr. Ross stated he would like this be supplied in writing to the Policy Committee by the May 1<sup>st</sup> meeting. Ms. Maurer stated she also would like staff to provide documentation to all members prior to the May 1<sup>st</sup> meeting of projects that can be utilized now from the \$500,000 of reserve CMAQ funding that has been previously allocated to GWRideConnect.

In regard to the existing GWRC leased parking spaces, Mr. Agnello relayed this project was initiated in mid-2009 & information received from FHWA in late March indicated that CMAQ funding has

been provided beyond the allowable time frame of the project scope. But recent FHWA information from today indicated the project is eligible to receive CMAQ funding in the future.

Mr. Agnello stated the leased parking spaces cost \$1.00 per day, per vehicle & excludes both weekend & holidays. Mr. Agnello relayed GWRC currently leases 3 separate lots at a yearly cost of \$27,315. There was committee discussion that leased spaces is cheaper than building a new lot & currently the jurisdictions are paying zero as CMAQ funding has been utilized for project costs.

Mr. Agnello relayed the Policy Committee really has 3 choices in regard to the leased parking space program: it can discontinue the leased spaces on June 30th; it can continue the leases until they end in November/December of 2019 and not renew for \$11,880, or continue the leases beyond the current expiration subject to renegotiation on number of spaces and cost per space. Mr. Agnello stated the question is if FAMPO wishes to continue paying for this project using CMAQ funding? Mr. Agnello stated that if the lease agreements remain as they are until the end of 2019, then consideration of possibly asking for a new lease agreement to include fewer allotted spaces being available. Mr. Agnello advised that staff has consulted with VDOT staff regarding the recent FHWA guidance.

Mr. Agnello advised the next steps are:

FAMPO action on CMAQ/RSTP allocations on May 1<sup>st</sup>

Spring Public Meeting for Fredericksburg District on May 9<sup>th</sup> @ James Monroe High School  
Final SYIP action by the CTB on June 18<sup>th</sup>/19<sup>th</sup> at the VDOT Central Auditorium

CMAQ/RSTP Call for Projects – Winter, 2020

Smart Scale Round 4 project deadline – August, 2020

**d.) Transportation Alternatives & Revenue Sharing Program Update – Paul Agnello**

Mr. Agnello advised the application cycle for submittal of a Revenue Sharing program application has changed this year & the deadline for pre-application submission is now July 1, 2019 @ 5:00 p.m. Mr. Agnello relayed this date historically has been the end of October. Mr. Agnello stated previously the application completion date was November 1<sup>st</sup> & this year that date will be October 1<sup>st</sup> @ 5:00 p.m.

Mr. Agnello stated the transportation alternatives revenue sharing resource is available to FRED & to specific localities; however, is not available to either FAMPO or GWRC. However, Mr. Agnello stated that VDOT staff is willing to work with a locality, answers questions, provide resources, etc. Mr. Agnello stated that historically, transportation alternative project applications have not been competitive district-wide.

Ms. Gardner advised that \$2m annually is available to the District with a \$100m available in revenue sharing. Ms. Gardner concurred with Mr. Agnello's statements and encouraged localities to pursue as in the past the applications have not been competitive. Ms. Gardner advised the money from this

revenue source requires a 20% local match; however, the money allocated to the Fredericksburg District stays in the district & is not re-allocated elsewhere if not used.

Mr. Agnello advised that if the Policy Committee is interested in pursuing, there is an opportunity for staff to work with both FRA & the University of Mary Washington in compiling data from results of both Rounds 2 & 3 of the Smart Scale application process. Mr. Agnello stated a decision on whether to move forward with this opportunity is not required tonight; however, if there was interest in pursuing this option, this task would need to be included in the FY-20 UPWP.

Mr. Agnello stated the data would review previous projects submitted & not selected; would review projects that have been selected; how many projects submitted have been approved that had leveraged funding; etc. Mr. Agnello stated a metric model would be developed.

Mr. Dudenhefer stated he felt it is unrealistic to think that a productive model can be obtained when the criteria & metric changes each year. There seemed to be committee consensus that all localities already pay yearly dues to FRA & that as FAMPO has qualified staff on board & VDOT staff members are available as a resource that it was felt this is something that could be completed in-house if needed. There seemed to be no dissension with moving forward if FRA is covering the expenses of the study.

Mr. Ross asked how much the study is anticipated to cost. Mr. Agnello stated it would cost between \$50,000 to \$60,000 & is something that FAMPO has funding available for if the committee is interested in pursuing. There was overall committee consent that at this time there was no interest in moving forward on this opportunity.

**e.) FAMPO Meeting Minutes – Paul Agnello**

Mr. Agnello advised that a tremendous amount of staff time is being spent on committee meeting minutes that includes tape transcriptions, typing of minutes, reviewing & editing by FAMPO staff, etc. so a request is being made for consideration by the Policy Committee to provide meeting highlights rather than minutes in detailed format. Mr. Agnello stated approval to move to highlights has already been presented, with concurrence, to both the FAMPO TAC & CTAC committees. Mr. Agnello stated the same format change was also endorsed tonight by GWRC. Mr. Agnello advised that electronic versions of all meetings will be available for review by any member upon request.

There was committee consent that as long as an electronic version is available per a member's request, there was no opposition to going to a meeting highlight format.

**f.) Closed Session – Motions & Seconds & all in concurrence authorizing Policy Committee to both go into closed session & to re-open back into open session occurred.**

- i. Approval of Resolution 19-48, Authorizing Policy Committee to go into closed session (Action Item)
- ii. Approval of Resolution 19-49, Authorizing Policy Committee to go into open session (Action Item)

**CORRESPONDENCE** – In Packet & Self-explanatory

**STAFF AND AGENCY REPORTS** -Mr. Agnello advised interviews are upcoming for filling the vacant position from Nick Quint and staff hopes to have someone on board within the next several months.

**BOARD MEMBER COMMENTS** - None

**ADJOURN FAMPO MEETING/NEXT MEETING, MAY 1, 2019** – The April 15, 2019 FAMPO Policy Committee meeting adjourned at 9:23 p.m. & the next meeting will be on May 1, 2019 at 6:00 p.m.