

**FAMPO Technical Committee Meeting Minutes – Summary Highlight
March 11, 2019**

<http://www.fampo.gwregion.org/technicalcommittee.html>

Adopted: April 15, 2019

Members Present:

Dan Cole, Chair, Spotsylvania County
Erik Nelson, City Fredericksburg
Bassam Amin, City of Fredericksburg
Joey Hess, Stafford County
Ciara Williams, DRPT
Rodney White, FRED
Leigh Anderson, GWRC
Susan Gardner, VDOT
Stephen Haynes, VDOT
Sonali Soneji, VRE

Others Present:

Dan Grinnell, VDOT
Samuel Hayes, Moffatt

Staff Members Present:

Paul Agnello, FAMPO
Briana Hairfield, FAMPO
Kari Barber, FAMPO
John Bentley, FAMPO
Colin Cate, FAMPO
Matthew Lehane, FAMPO
JoAnna Roberson, GWRC

Call to Order

The FAMPO Technical Committee meeting was called to order at 9:30 a.m. by Chair, Mr. Dan Cole.

Approval of FAMPO Technical Committee Agenda

The March 11th Technical Committee agenda was accepted as presented.

Approval of FAMPO Technical Committee Meeting Minutes of February 4th, 2019

Upon motion by Mr. Nelson & seconded by Mr. Cole, with all concurring, the minutes from the February 4th TAC meeting were approved as submitted.

Review of FAMPO Policy Committee Meeting of February 25, 2019

Mr. Agnello provided re-cap from February 25th Policy Committee meeting.

Public Comment – None

FAMPO Administrator Report

Mr. Agnello advised an upcoming VDOT meeting for discussion of the I-95/Route 126 interchange improvement projects will be held at Spotswood Elementary School from 5-7:00 p.m. on March 19th.

Discussion Items

- a.) Metro Platform Improvement Project – Leigh Anderson

Ms. Anderson provided update to WAMATA platform improvement project that will be on-going from Memorial Day to Labor Day

- b.) Resolution 19-39, Approval of Allocation Transfer in TAP funding for Onville Road Sidewalk Project in Northern Stafford County – John Bentley

Mr. Bentley advised TAP funding is being requested for approval for Onville Road Sidewalk project. Mr. Bentley relayed that VDOT has no concerns with request & Stafford County is providing 20% needed match.

Upon motion by Mr. Cole & seconded by Mr. Nelson, with all concurring, Resolution 19-39 was endorsed with a request that it be approved by the FAMPO Policy Committee at the upcoming March 18th meeting.

- c.) CMAQ/RSTP Project Scores & Funding– Paul Agnello

Mr. Agnello advised FAMPO staff has prioritized projects submitted in February. Mr. Agnello stated a small reduction (\$30m) will be available for FY2020-2025. Mr. Agnello advised FAMPO will need to allocate CMAQ by late April with FAMPO Policy Committee action to be obtained on April 15th. Mr. Agnello stated that staff have received 7 new projects for consideration that have an approximate \$18.6m total project cost. Mr. Agnello stated staff have also re-scored existing projects that were not fully funded.

- i. Resolution 19-40, Allocating \$125,000 in CMAQ funding for GWRideConnect Staff & Operational Support

Upon motion by Mr. Nelson & seconded by Mr. Cole, with all concurring, Resolution 19-40 was endorsed with a request that it be approved by the FAMPO Policy Committee at the upcoming March 18th meeting.

d.) Update on I-395 Commuter Choice Program – Paul Agnello

Mr. Agnello advised application process occurs from April 7th to May 15th. Mr. Agnello stated that localities and/or transit agencies that include FRED, PRTC, & VRE are eligible to submit projects for consideration. Mr. Agnello stated application process for I-395/95 Commuter Choice program is different than Smart Scale requirements as Smart Scale approves applications based on either an “all or nothing” approach; however, Commuter Choice program will consider project application approvals based on project phasing.

i. I-395/95 FY2020 inaugural Program Metro

Mr. Agnello advised the I-395/95 Commuter Choice program runs from the state’s fiscal year from July 1st to June 30th. The funding begins on toll day 1 which is expected to begin on October 1st. Mr. Agnello stated for the first year of the program entities will only have until June 1st, which is less than a year, for project funding allocations. Mr. Agnello stated the first year’s revenue is expected to be \$11m; the following year will be \$15m; & then once on a complete 2-year cycle, \$30m of revenue will be allocated. Mr. Agnello stated there will be a public hearing held in September with a request for CTB approval in October.

e.) Congestion Management Process (CMP) Update – Kari Barber

Ms. Barber provided update on CMP process.

i. Congestion Management Process

Ms. Barber advised CMP draft is included in today’s agenda packet for member review. Pending upcoming approval from the FAMPO Policy Committee at the upcoming March 18th meeting, public involvement period will begin. Ms. Barber advised final CMP plan will be presented to the FAMPO Policy Committee for approval at the March 18th, 2019 meeting.

f.) Federal Certification Review Update – Paul Agnello

Mr. Agnello advised the federal certification review process in conjunction with the Washington, DC Metropolitan region will be held on April 10th & 11th in Washington, DC. Mr. Agnello relayed that FAMPO staff would be in attendance. Mr. Agnello relayed that FHWA will be conducting a public informational question/answer meeting at GWRC with the CTAC committee on March 13th from 6-8:00 p.m. Mr. Agnello stated that FAMPO staff, per regulations from FHWA, has compiled approximately 91 files that will be submitted for review.

Mr. Nelson asked why agency information was needed for this round of the federal certification review process. Mr. Agnello stated the agency review information was needed with this upcoming federal certification review process as questions have been raised from GWRC staff & GWRC committee members requested an agency review process to be included.

g.) Title VI/Nondiscrimination Plan Update – Briana Hairfield

Ms. Hairfield advised that the Title VI plan has been updated this year to include the following crucial items: updated staff/board member roster & inclusion of assurances. Ms. Hairfield stated that she will continue work on re-vamping entire plan for submission & approval in FY2020. Ms. Hairfield relayed that as GWRC is the fiscal agency for FAMPO that the Title VI plan is a joint plan that includes both GWRC/FAMPO.

- i. Approved Resolution 19-30, Administrative Adjustment to the Joint GWRC/FAMPO Title VI Nondiscrimination Plan

Upon motion by Mr. Nelson and seconded by Mr. Cole, with all concurring, Resolution 19-30 with administrative adjustments being made to the joint GWRC/FAMPO Title VI Nondiscrimination Plan was endorsed with a request that it be adopted by the FAMPO Policy Committee at the upcoming March 18th meeting.

- h.) Resolution 19-31, Authorizing Staff to Execute Contract with Cambridge Systematics for the FY2020 Unified Planning Work Program (UPWP) – Paul Agnello

Mr. Agnello advised that staff is looking to amend the FY2019 UPWP to account for new required state regulations that include the following: Map-21/FAST ACT; performance-based planning & programming; new guidelines for Air Quality Conformity analysis & freight planning requirements. Mr. Agnello stated that if the UPWP is not approved, as this is the working operating budget for FAMPO, FAMPO will shut down. Mr. Agnello stated the update process is to be completed within the next 2 months and due to needed FAMPO staffing being below what is included in the UPWP that a request is being made for approval to hire Cambridge Systematics (who is one of FAMPO's on-call consultants) to complete the UPWP updates. Mr. Agnello relayed the consultant costs will not exceed \$34,788 and the task order will be completed by June 2019. Mr. Agnello advised consultant funding expenses will be covered from either the FY2019 or FY2020 FAMPO PL funding sources or from the FY2019-2020 FAMPO 5303 funding allocations.

Upon motion by Mr. Nelson and seconded by Mr. Cole, with all concurring, Resolution 19-31 was endorsed with a request that it be adopted by the FAMPO Policy Committee at the upcoming March 18th meeting.

Correspondence: In packet & self-explanatory

Staff Report:

Mr. Agnello advised that FAMPO is still trying to fill the positions needed to complete the 7 positions that fully staffs FAMPO that is included in the UPWP. Mr. Agnello relayed this request was approved by the FAMPO Policy Committee at the February meeting but was not approved by GWRC. Mr. Agnello relayed the matter will be brought up again to GWRC at the upcoming March 19th meeting. Mr. Agnello stated this delay by GWRC has held up filling Nick Quint's position & from promoting 2 part-time employees to full-time status. Mr. Agnello stated the FAMPO Policy Committee was advised that if positions are not filled, this could result in delays for existing FAMPO staff to meet upcoming deadlines.

Mr. Nelson asked who was holding up this process. Mr. Agnello stated that the GWRC is restricting FAMPO from hiring & filling needed positions & as GWRC is the fiscal agency for FAMPO, it requires approval from both committees.

Member Report:

DRPT:

Ms. Williams advised that DRPT is wrapping up the evaluations for new merit system. Ms. Williams stated a new operations meeting is scheduled to occur on March 14th at 10:00 a.m. in the Richmond Office. Ms. Williams stated recommendations from the operations meeting will be going to the CTB for approval/consideration in October.

FRED:

Mr. White advised that the new VRE feeder service beginning at Route 610 to Quantico has a start-up date of May 1st. Mr. White stated that FRED has worked consistently & successfully with Joey Hess & Stafford County to ensure these new routes materialize in a quick fashion. Mr. White stated there will be routes to meet 2 trains in both the a.m. & p.m. work day schedules. Mr. White stated that there is also potential new routes & projects that will enhance this new service that may become consideration of a I395-95 Commuter Choice application.

Adjourn

The March 11, 2019 FAMPO Technical Advisory Committee meeting was adjourned at 10:22 a.m. and the next meeting will be held on April 8, 2019.